

Minutes of the 131<sup>st</sup> Annual Meeting of the Barrington Municipal Council held in the Council Chambers, in the Administrative Centre in Barrington, N.S., on Tuesday, June 29, 2010.

The meeting was called to order by the Warden at 7:00 p.m.

#### ROLL CALL

The Clerk reported that all councillors representing all districts of the Municipality were present:

- Warden George El-Jakl
- Deputy Warden Donna LeBlanc-Messenger
- Councillor Murray Atkinson
- Councillor Louise Halliday
- Councillor Shaun Hatfield
- Councillor Cecil O'Donnell
- Councillor Cathy Stoddard
  
- Brian Holland, Municipal Clerk
- Lesa Rossetti, Deputy Clerk

#### DECLARATIONS OF CONFLICT OF INTEREST

Councillor Shaun Hatfield informed members that he will be declaring conflict of interest later in the meeting when dealing with the recommendation from the Committee of the Whole concerning Jessica Atwood's request for financial assistance.

#### APPROVAL OF MINUTES

**Moved** by C. O'Donnell and seconded by M. Atkinson that the minutes of the last meeting held June 14, 2010 be approved as circulated.

Motion carried unanimously.

#### CLOSED SESSION

At 6:30 p.m. a Closed Session of Council was held to deal with personnel matters and former BMHS legal issues.

The following are motions made as a result of the Closed Session:

#### Probationary Period

It was reported that Darren Brown, Property Services Technician, has completed his six month probationary period.

Resolution C100634

**Moved** by S. Hatfield and seconded by M. Atkinson that Darren Brown be taken on full-time staff with the Municipality of Barrington.

Motion carried unanimously.

Yearly Increment

Resolution C100635

**Moved** by S. Hatfield and seconded by C. Stoddard that Michael Swim, Property Services Technician, receive his yearly increment, effective June 27, 2010.

Motion carried unanimously.

Request for Leave of Absence

Resolution C100636

**Moved** by S. Hatfield and seconded by D. Messenger that a leave of absence be granted to Debra Atwood, Janitor, for a period of up to six months, due to illness.

Motion carried unanimously.

OPENING - RFPS - ORGANIZATIONAL STUDY

It was reported that the closing for the Request for Proposals to conduct an Organizational Efficiency Study to examine the current organizational structure, job descriptions and performance management systems for the Municipality closed June 25, 2010, at 4:00 p.m.

The proposals were opened and the Warden reported the following:

- Jack Novack, Dalhousie University	\$20,888.00, plus HST
- Dhillon Management Services	\$19,500.00, including HST
- The Novus Consulting Group Limited	\$22,867.75, including HST
- Royer Thompson	\$20,219.00, plus HST
- Compass Point Management Group Inc.	\$20,000.00, HST (?)
- The Barrington Consulting Group	\$19,718.40, plus HST
- Marathon Human Resources	\$31,000.00, plus HST

Resolution C100637

**Moved** by L. Halliday and seconded by C. O'Donnell that the Clerk review the RFPs received for the Organizational Study and report back to Council at their next meeting.

Motion carried unanimously.

AUDITED FINANCIAL REPORT

Mr. Doug Drane, of Redding CA, appeared before the meeting and presented Audited Financial Statements for the Municipality for the year ending March 31, 2010. For the fiscal year ending March 31, 2010 the Municipality realized a surplus of \$75,859.00 in the General Operating Fund. These funds will remain in the General Operating Fund and will be used as working capital.

Mr. Drane was thanked for appearing before Council and making his presentation.

PRESENTATION - NEAL SMITH - TRI-COUNTY PREGNANCY CARE CENTRE

Mr. Smith of the Tri-County Pregnancy Care Centre appeared before the meeting. Mr. Smith thanked Council for their previous support and advised that they recently learned that it is being recommended to Council this evening that financial assistance for 2010 be in the amount of \$1,000.00, which is half of what was provided last year. Mr. Smith informed members that their organization is struggling financially and requested a total grant for 2010 in the amount of \$3,000.00.

**Moved** by S. Hatfield and seconded by C. O'Donnell that the Tri-County Pregnancy Care Centre be granted an additional \$2,000.00 to bring the total grant for 2010 to \$3,000.00.

**AFFIRMATIVE**

Murray Atkinson  
Shaun Hatfield  
Cecil O'Donnell

**NEGATIVE**

George El-Jakl  
Louise Halliday  
Donna LeBlanc-Messenger  
Cathy Stoddard

Motion defeated.

CONTINUATION OF DISCUSSION

Having reached the allotted time for the presentation, it was agreed that Council continue with Mr. Smith's presentation regarding the Tri-County Pregnancy Care Centre.

Resolution C100638

**Moved** by S. Hatfield and seconded by C. Stoddard that the Tri-County Pregnancy Care Centre be given an additional \$1,000.00 to bring the total grant for 2010 to \$2,000.00, being the same amount that was provided to the organization last year.

Motion carried unanimously.

ROGER & VERONICA SMITH RE: WASTE COLLECTION

Roger Smith & Veronica Smith, Brook Island Fisheries Ltd., appeared before the meeting to express concern regarding proposed changes to By-Law No. 8 dealing with lobster waste.

Resolution C100639

**Moved** by L. Halliday and seconded by D. Messenger that discussion of this matter not be restricted to the time allowed on the agenda for this matter.

Motion carried unanimously.

In advance to the meeting each member of Council was provided with correspondence from Mr. & Mrs. Smith outlining their concerns. During discussion of this matter Mrs. Smith requested that their contract with the Municipality be amended to allow three months notice to resign without forfeiting their 10% security deposit. They were requested to put their request, in writing, should they wish to pursue this matter.

Mr. & Mrs. Smith were both thanked for appearing before Council and making their presentation.

MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

CORRESPONDENCE

Federal Gas Tax Outcomes Report

The Clerk informed members that Federal Gas Tax and Public Transit Capital Trust Fund Outcomes Reports for the year ending March 31, 2009 were received from Service Nova Scotia. Copies and circulated for councillors review.

Sea Cadets - Thank You

The Clerk informed members that a thank you card has been received from the 327 Unicorn Cadet Corps thanking Council for their continued support.

George's Bank Moratorium

In advance to the meeting each member was provided with a copy of a letter received from the Minister of Fisheries and Aquaculture, Sterling Belliveau, advising that the governments of Nova Scotia and Canada have jointly agreed to extend the moratorium until December 31, 2015.

REPORT OF WARDEN

The Warden gave a brief report on his activities since the last meeting of Council.

REPORT OF COUNCILLORS

Deputy Warden Donna LeBlanc-Messenger

Deputy Warden Messenger gave a brief report on her activities since the last meeting of Council.

Councillor Cathy Stoddard

Councillor Stoddard gave a brief report on her activities since the last meeting of Council.

Councillor Cecil O'Donnell

Councillor O'Donnell gave a brief report on his activities since the last meeting of Council.

Councillor Shaun Hatfield

Councillor Hatfield gave a brief report on his activities since the last meeting of Council.

Councillor Murray Atkinson

Councillor Atkinson gave a brief report on his activities since the last meeting of Council.

Councillor Louise Halliday

Councillor Halliday gave a brief report on her activities since the last meeting of Council.

Committee of the Whole Recommendations

Jessica Atwood - Request for Financial Assistance

Conflict of Interest

Councillor Shaun Hatfield declared conflict of interest, vacated his seat, and proceeded to the spectator area. Jessica Atwood is Councillor Hatfield's niece.

Resolution C100640

**Moved** by L. Halliday and seconded by D. Messenger that when the budget is approved a donation of \$400.00 be made to the *Free the Children Fund* on behalf of Jessica Atwood.

Motion carried unanimously.

Councillor Shaun Hatfield returned to the meeting.

Waste Collection

**Moved** by L. Halliday and seconded by C. O'Donnell that:

**WHEREAS** it has been the practice in the past for the Municipal Waste Collector to pick up two green carts of organic waste from each business in the community;

**THEREFORE** the Municipal Waste Collector shall continue to pick up two green carts from each business in the Municipality pending the legal advice of the Municipal Solicitor.

**Moved** by S. Hatfield and seconded by C. O'Donnell that the above motion be amended to insert the words after green carts "including lobster waste".

**AFFIRMATIVE**

George El-Jakl  
Shaun Hatfield  
Donna LeBlanc-Messenger  
Cecil O'Donnell

**NEGATIVE**

Murray Atkinson  
Louise Halliday  
Cathy Stoddard

Amendment carried.

The amended motion was then put to a vote and carried.

**AFFIRMATIVE**

George El-Jakl  
Shaun Hatfield  
Donna LeBlanc-Messenger  
Cecil O'Donnell

**NEGATIVE**

Murray Atkinson  
Louise Halliday  
Cathy Stoddard

Motion carried.

The amended motion now reads:

Resolution C100641

“...WHEREAS it has been the practice in the past for the Municipal Waste Collector to pick up two green carts of organic waste from each business in the community;

THEREFORE the Municipal Waste Collector shall continue to pick up two green carts, including lobster waste, from each business in the Municipality pending the legal advice of the Municipal Solicitor.”

Resolution C100642

**Moved** by D. Messenger and seconded by S. Hatfield that should the volume of lobster waste collected become an issue that this matter be revisited.

Motion carried unanimously.

Seal Island Lighthouse Museum

Resolution C100643

**Moved** by L. Halliday and seconded by C. O’Donnell that the Municipality obtain an estimate of the cost of further engineering examination to determine the work required, and an estimated cost of the insitu reinforcement repairs to the Seal Island light as soon as possible.

**AFFIRMATIVE**

George El-Jakl  
Louise Halliday  
Shaun Hatfield  
Donna LeBlanc-Messenger  
Cecil O’Donnell  
Cathy Stoddard

**NEGATIVE**

Murray Atkinson

Motion carried.

Web Cast

Resolution C100644

**Moved** by L. Halliday and seconded by S. Hatfield that the Municipality purchase a good digital tape recorder to record Council and Committee of the Whole meetings and post the recordings on the municipal website.

**AFFIRMATIVE**

Murray Atkinson  
Louise Halliday  
Shaun Hatfield  
Donna LeBlanc-Messenger  
Cecil O'Donnell  
Cathy Stoddard

**NEGATIVE**

George El-Jakl

Motion carried.

Resolution C100645

**Moved** by L. Halliday and seconded by D. Messenger that the Municipality send correspondence to Eastlink Cable asking them what their intentions are regarding the taping and telecast of municipal council meetings and can this still be done once a month.

Motion carried unanimously.

Sherose Island - Federal Properties

Resolution C100646

**Moved** by L. Halliday and seconded by D. Messenger that correspondence be sent to Public Works and Government Services Canada indicating that the Municipality is interested in acquiring the surplus federal property located at Sherose Island providing there are no environmental issues attached to it.

Motion carried unanimously.

Energy Audit

Resolution C100647

**Moved** by L. Halliday and seconded by C. O'Donnell that the Energy Audit be circulated to municipal employees for the purpose of determining a list of items compiled by employees that may be addressed to conserve energy in the Municipality.

Motion carried unanimously.



**Moved** by L. Halliday and seconded by C. Stoddard that an anti idling policy be drafted by municipal employees for the use of municipal vehicles.

**Moved** by L. Halliday and seconded by M. Atkinson that the above motion be amended by inserting the words after drafted, “or proposed amendments to an existing policy be prepared”.

**AFFIRMATIVE**

Murray Atkinson  
George El-Jakl  
Louise Halliday  
Shaun Hatfield

**NEGATIVE**

Donna LeBlanc-Messenger  
Cecil O’Donnell  
Cathy Stoddard

Amendment carried.

The amended motion was then put to a vote and carried.

The amended motion is as follows:

**Resolution C100648**

“...that an anti idling policy be drafted or proposed amendments to an existing policy be prepared by municipal employees for the use of municipal vehicles.”

**Community Use of Schools**

**Moved** by L. Halliday and seconded by C. O’Donnell that a letter be sent to the Tri-County Regional School Board indicating that the Municipality will, in future, only be responsible for community programs being conducted in the local schools and that other community groups be requested to deal with the schools directly and not through municipal sponsorship.

**Moved** by S. Hatfield and seconded by C. Stoddard that the above motion be amended by replacing the word “community” in the second line with the word “municipal”.

Amendment carried unanimously.

The motion as amended was then put to a vote and carried.

The amended motion reads as follows:

**Resolution C100649**

“...that a letter be sent to the Tri-County Regional School Board indicating that the Municipality will, in future, only be responsible for municipal programs being conducted in the local schools and that other community groups be requested to deal with the schools directly and not through municipal sponsorship.”

It was agreed that a copy of the letter from the Department of Education to the Tri-County Regional School Board will be attached to the Municipality's letter.

Eastlink High Speed Internet

Resolution C100650

**Moved** by L. Halliday and seconded by C. Stoddard that correspondence be sent to the Province and Eastlink Cable Ltd. asking when 100% wireless access will be available to residents of the Municipality.

Motion carried unanimously.

Department of Transportation Issue

**Moved** by L. Halliday and seconded by C. O'Donnell that correspondence be sent to the local Department of Transportation office requesting that the bushes be cut and cleared away from the stop sign at the end of the Clyde road.

It was noted that this work has already been carried out by the Department of Transportation, therefore the motion was withdrawn.

James Mood Request

Resolution C100651

**Moved** by L. Halliday and seconded by C. Stoddard that Mr. Mood be informed that the Arena will be provided as requested as long as the rent is paid and the Arena Policy is followed.

**AFFIRMATIVE**

Murray Atkinson  
George El-Jakl  
Louise Halliday  
Donna LeBlanc-Messenger  
Cathy Stoddard

**NEGATIVE**

Shaun Hatfield  
Cecil O'Donnell

Motion carried.

REPORT OF CLERK-TREASURER

It was agreed that the report of the Clerk-Treasurer be made at the next meeting of Council.

CONTINUATION OF MEETING

Resolution C100652

**Moved** by L. Halliday and seconded by C. O'Donnell that the Council meeting be extended to deal with all items remaining on the agenda.

Motion carried unanimously.

NEW BUSINESS

Estimate of Revenues and Expenditures for 2010/2011

The Municipal Clerk made a power point presentation providing an overview of the budget.

Setting Tax Rates, Due Dates and Interest for 2010/2011

Resolution C100653

**Moved** by D. Messenger and seconded by C. Stoddard that:

**BE IT RESOLVED** that the Council of the Municipality of the District of Barrington estimates that the sum required for lawful purposes of the Municipality of the District of Barrington for the year 2010/2011 after crediting the probable revenue from all sources other than the rates for the year, including properties whose tax or grant varies with the rate, making due allowance for the current year which may not be collected or collectible, as the sum of Four Million Seven Hundred Sixty-Nine Thousand Seven Hundred Eighty-Two Dollars (\$4,769,782.00);

**FURTHER BE IT RESOLVED** that the Municipal Council hereby authorizes the levying and collecting of a rate for the current year of Two Dollars and Sixty-Three Cents (\$2.63) per One Hundred Dollars (\$100.00) on the assessed value of the commercial property including business occupancy, and One Dollar and Six Cents (\$1.06) per One Hundred Dollars (\$100.00) on the assessed value of the residential and resource property in the assessment rolls for the current year, and being the rate the Council deems sufficient to raise the sum required to defray current expenditures of the Municipality for the current year, and deficit from preceding years, but not include area rates, service charges or special assessments.

**FURTHER BE IT RESOLVED** that the total rates and taxes for the year 2010/2011 shall become due and payable as specified in Policy #56 "Interim Tax Billing Policy" and after that date rates and taxes may be collected by warrant and;

**FURTHER BE IT RESOLVED** that an additional charge of interest at the rate of Eighteen Percent (18%) per annum be charged on all total current rates, area rates and special assessments not paid before due dates specified in Policy #56 "Interim Tax Billing Policy".

Motion carried unanimously.

Setting of Fire Rates for 2010/2011

Resolution C100654

**Moved** by L. Halliday and seconded by M. Atkinson that the following area rates be set for 2010/2011 fiscal year:

Wood's Harbour Volunteer Fire Department - \$0.120/\$100.00 of assessment  
Shag Harbour/Bear Point Volunteer Fire Department - \$0.094/\$100.00 of assessment  
Barrington Volunteer Fire Department - \$0.031/\$100.00 of assessment  
District 8 Port LaTour Volunteer Fire Department - \$0.059/\$100.00 of assessment  
Island & Barrington Passage Volunteer Fire Department - \$0.102/\$100.00 of assessment  
Port Clyde Volunteer Fire Department - \$0.065/\$100.00 of assessment

Motion carried unanimously.

Sewer Service Charges for 2010/2011

Resolution C100655

**Moved** by S. Hatfield and seconded by C. O'Donnell that proposed amendments to By-Law No. 21 "Municipal Sewers" to increase the sewer service charge from \$266.00 per unit to \$285.00 per unit for the Barrington/Barrington Passage Sewer System be approved in first reading.

**AFFIRMATIVE**

Murray Atkinson  
George El-Jakl  
Shaun Hatfield  
Cecil O'Donnell  
Cathy Stoddard

**NEGATIVE**

Louise Halliday  
Donna LeBlanc-Messenger

Motion carried.

**Moved** by C. O'Donnell and seconded by S. Hatfield that proposed amendments to By-Law No. 27 "Wastewater Management District" to reduce the sewer service charge from \$300.00 per unit to \$285.00 per unit for the Wood's Harbour Sewer System be approved in first reading.

**AFFIRMATIVE**

George El-Jakl  
Cecil O'Donnell

**NEGATIVE**

Murray Atkinson  
Louise Halliday  
Shaun Hatfield  
Donna LeBlanc-Messenger  
Cathy Stoddard

Motion defeated.

**Resolution C100656**

**Moved** by C. Stoddard and seconded by M. Atkinson that the sewer service charge for the Wood's Harbour Sewer System remain at \$300.00 per unit.

**AFFIRMATIVE**

Murray Atkinson  
Louise Halliday  
Shaun Hatfield  
Donna LeBlanc-Messenger  
Cecil O'Donnell  
Cathy Stoddard

**NEGATIVE**

George El-Jakl

Motion carried.

**C.S.I. Sewer**

It was agreed that C.S.I. sewer be added to the next Committee of the Whole Council agenda.

**Resolution C100657**

**Moved** by L. Halliday and seconded by S. Hatfield that the Town of Clark's Harbour be contacted and asked whether they have made a decision regarding the Municipality of Barrington connecting to their sewer system.

Motion carried unanimously.

Resolution C100658

**Moved** by S. Hatfield and seconded by D. Messenger that if there is any surplus as a result of the Wood's Harbour sewer service charge remaining at \$300.00 then this amount be transferred to the Special Reserve Fund Operating.

Motion carried unanimously.

Farm Acreage Tax

Resolution C100659

**Moved** by D. Messenger and seconded by L. Halliday that the Farm Acreage Tax for the year 2010/2011 fiscal year be \$2.70 per acre for all land that is assessed as exempt farm land.

Motion carried unanimously.

Notice of Consideration - Policy 58 - Playground Funding Policy

The Clerk informed members that it is proposed that Section 7 of Policy No. 58, "Playground Funding Policy" be deleted and the remaining sections of the policy be renumbered. Section 7 currently reads: "The deadline for applications is March 31<sup>st</sup>."

Notice is given tonight and consideration of the proposed amendment will take place at the next meeting of Council.

Consideration of Amendments to Policy 52 - Council Meetings

The Clerk informed members that notice was served at the last meeting of Council to amend Policy No. 52, "Council Meetings and Proceedings Policy" to add the following section and renumber remaining sections:

- 6(2) All information and/or correspondence related to agenda items shall be attached to the web agenda or else forwarded to all council members (by email or paper) prior to meetings except for agenda items related to Section 22(2) of the Municipal Government Act.

Resolution C100660

**Moved** by S. Hatfield and seconded by M. Atkinson that proposed amendments to Policy No. 52 "Council Meetings and Proceedings Policy" regarding correspondence relating to agenda items be approved as presented.

Motion carried unanimously.

Fire Services Study

The Clerk informed members that proposals for the Fire Services Study had previously been received and forwarded to the Fire Chiefs Committee for review and recommendation.

The Fire Chiefs Committee is recommending that the proposal received from Morrison Hershfield be accepted.

Resolution C100661

**Moved** by C. O'Donnell and seconded by S. Hatfield that the proposal received from Morrison Hershfield for a Fire Services Study be accepted as recommended by the Fire Chiefs Committee.

Motion carried unanimously.

ADJOURNMENT

**Moved** by M. Atkinson that the meeting adjourn.

The meeting was adjourned at 10:35 p.m.

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Warden

Clerk

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Secretary for the Meeting

**On website July 6, 2010.**