

**COMMITTEE OF THE WHOLE COUNCIL MEETING  
SEMI-ANNUAL MEETING WITH FIRE DEPARTMENTS**

**January 31, 2011**

The meeting was called to order by the Chair at 7:00 p.m., in the Conference Room, in the Administrative Centre, in Barrington, N.S., with the following members present:

- George El-Jakl, Chair
- Murray Atkinson
- Louise Halliday
- Shaun Hatfield
- Donna LeBlanc-Messenger
- Cecil O'Donnell
- Cathy Stoddard

- Brian Holland, Municipal Clerk

- John Nickerson, Barrington Volunteer Fire Department
- Paul Thomas, Barrington Volunteer Fire Department
- Ricky Banks, Shag Harbour/Bear Point Volunteer Fire Department
- Jason Shand, Shag Harbour/Bear Point Volunteer Fire Department
- Eugene Stoddard, Island & Barrington Passage Volunteer Fire Department
- Greg Duggan, Island & Barrington Passage Volunteer Fire Department
- Jody Goreham, Wood's Harbour Volunteer Fire Department
- Shannon Newell, Wood's Harbour Volunteer Fire Department

There were no volunteers from the Port Clyde Volunteer Fire Department or the Port LaTour Volunteer Fire Department.

**APPROVAL OF MINUTES**

**Moved** by D. Messenger and seconded by C. Stoddard that the minutes of the last previous meeting held January 4, 2011 be approved as circulated.

Motion carried unanimously.

**FIRE DEPARTMENT REPORTS**

Fire Department Reports were presented by the Shag Harbour/Bear Point Volunteer Fire Department, the Island & Barrington Passage Volunteer Fire Department, the Barrington Volunteer Fire Department and the Wood's Harbour Volunteer Fire Department. Shag Harbour, Barrington and Wood's Harbour provided written reports. The Island & Barrington Passage Volunteer Fire Department will forward a written report.

Resolution COW110123

**Moved** by S. Hatfield and seconded by M. Atkinson that the Port Clyde and Port LaTour Volunteer Fire Departments be contacted to request their written annual reports for 2010.

Motion carried unanimously.

FIRE SERVICE STUDY

Members then entered into discussion regarding the Fire Services Study.

It was suggested that the Fire Services Study is a basic guideline to work with and that the Fire Services need to follow it in order to proceed in future. It was indicated that some recommendations are already being used and others will be put in place in the future.

The Fire Chief's Committee Report was then reviewed to illustrate the progress being made thus far. The Fire Chief's Committee is using the guidelines provided from East Hants Fire Services as a framework. The Committee is now developing Standard Operating Guidelines and will develop training policies and schedules once these are adopted.

There is a need to gather additional information to bring to Council and the Fire Chief's Committee needs to consult with each department to obtain further information regarding training and training requirements.

There is an Occupational Health & Safety Guideline for non paid employees which will be part of the Standard Operating Guidelines.

It was also suggested that an Energy Audit be done for the fire departments.

The meeting was informed that the consultants did not gather a list of equipment or an inventory of equipment for each department. The departments were told the consultants did not want an inventory list. It was suggested that one goal of the Fire Service's Committee should be to put Standard Operating Guidelines in place during the 2011 calendar year.

It was also suggested that an administrator for the Fire Services be hired by the Municipality and this task be performed in conjunction with other tasks such as emergency management, fire inspections and any other services that may be combined with this function.

Members then discussed having Mr. Mike Eddy consult on the Fire Services' recommendations and the implementation of them. It was indicated that the fire departments now have five trucks which are over 18 years old. It was suggested that the Fire Chief's Committee may be able to get more information faster from Mike Eddy who has experience in this field. He may be able to provide more direct answers and more specific direction concerning the future of the Municipality's fire services. It was the general consensus that the Chief's Committee will consult with Mike Eddy regarding their next steps. The Fire Chief's Committee will contact Mr. Eddy regarding the purpose of his consultation and the cost of it. Once this is determined, the Committee will forward this to Council for their consideration.

SHAG HARBOUR LOAN REQUEST

This matter was referred to this meeting by Council. The Shag Harbour/Bear Point Volunteer Fire Department had a limited time to apply to the Emergency Services Provider Fund for a grant to purchase equipment. The equipment being purchased is four (4) breathing apparatuses. Depending on the cost of the equipment, it may be possible in fact to buy five (5) breathing apparatuses. There was some question whether or not the purchase of this equipment needed to be approved by the Chief's Committee. This has not been clearly defined by the committee as yet. It was the consensus of members that this particular purchase did not need to be approved by the Chief's Committee.

Resolution COW110124

**Moved** by S. Hatfield and seconded by L. Halliday that it be recommended to Council that the loan request from the Shag Harbour/Bear Point Volunteer Fire Department for the purpose of purchasing breathing apparatuses be approved.

Motion carried unanimously.

Resolution COW110125

**Moved** by L. Halliday and seconded M. Atkinson that it be recommended to Council that the report provided by the Fire Chief's Committee containing the operating guidelines for the Municipality of Barrington Fire Chief's Committee be approved as provided, and that the Fire Chief's Committee be authorized to amend the guidelines as necessary.

Motion carried unanimously.

ADJOURNMENT

The meeting was adjourned by mutual consent of members at 8:45 p.m.

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_____	Chair	_____	Secretary for the Meeting
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**On website February 1, 2011.**