

Minutes of the Regular Meeting of Barrington Municipal Council held in the Council Chambers, in the Administrative Centre, in Barrington, N.S., on Monday, June 26, 2017. The meeting was called to order by the Warden at 7:03 p.m., with the following members present:

- Warden Lindsay (Eddie) Nickerson
- Deputy Warden Jody Crook
- Councillor Murray Atkinson
- Councillor George El-Jakl
- Councillor Shaun Hatfield

- Rob Frost, Chief Administrative Officer
- Lesa Rossetti, Deputy Clerk

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

APPROVAL OF AGENDA

Being duly moved and seconded the agenda was approved as presented.

Motion carried unanimously.

APPROVAL OF MINUTES

Being duly moved and seconded that the minutes of the Regular Council Meeting held May 23, 2017 be approved as circulated.

Motion carried unanimously.

PUBLIC HEARING RE: SALE OF OLD COURT HOUSE PROPERTY

At 7:04 p.m. a Public Hearing was held.

In accordance with Section 51(3) of the Municipal Government Act, a Public Hearing was held to receive comments and suggestions from the public prior to Council making a final commitment to convey the Old Court House property to the Cape Sable Historical Society.

The Municipal Government Act requires the Municipality to hold a Public Hearing where Council proposes to sell property valued at more than \$10,000, at less than market value. It is the intention of Council to sell the property to the Cape Sable Historical Society for \$1.00. Other stipulations of the sale are as follows:

- The Municipality will be responsible for the removal of the oil barrels currently on site.
- The Municipality would provide the Cape Sable Historical Society with a one-time grant of \$7,000, which equates to six months of operational funding.
- The granting of this property is contingent on the Cape Sable Historical Society providing proof of status as a registered society.

There being no oral or written comments received from the public, it was noted that Council will proceed with the sale of the property.

DRAFT AUDITED FINANCIAL STATEMENTS

Doug Drane, of Redding, CA, appeared before the meeting for the purpose of presenting the Draft Audited Financial Statements for the year ending March 31, 2017. Mr. Drane identified highlights of the Consolidated Statement of Operations. The Municipality's year ended with a Consolidated Surplus of \$227,674.00. The General Fund Non Consolidated results showed a surplus of \$12,599.00.

Resolution C170601

Being duly moved and seconded that Council accept the Draft Financial Statements as presented by Doug Drane of Redding, CA.

Motion carried unanimously.

The Final Financial Statements will be presented to Council at a later date.

MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

CORRESPONDENCE

There was no correspondence to be reported on.

COMMITTEE REPORTS

Report of Warden

The Warden gave a brief report on his activities since the last meeting of Council. He indicated that during the month of May he completed the ICS100 Training Course for Emergency Management. The Warden also reported on the Community Litter Clean-up Day which was held on May 27, 2017. It was estimated that approximately 50 volunteers across the Municipality participated in the Clean-up Day and 190 bags of waste was collected.

During his report he also reported that James Symonds and Benjamin Shearer have been appointed to serve as members on the Western Regional Enterprise Network Board.

Report from Outside Committees

Councillor Shaun Hatfield

Councillor Hatfield provided a brief report on the following outside committees:

- Yarmouth Hospital Foundation
- Shelburne County Housing Coalition – May 4, 2017
- Western Counties Regional Library Board – March 16, 2017

Councillor Hatfield also gave a brief report on his activities since the last meeting of Council.

Councillor George El-Jakl

Councillor El-Jakl gave a brief report on his activities since the last meeting of Council.

Councillor Murray Atkinson

Councillor Atkinson gave a brief report on his activities since the last meeting of Council.

Deputy Warden Jody Crook

Deputy Warden Crook gave a brief report on his activities since the last meeting of Council.

Report from Committees of Council

Councillor Shaun Hatfield then reported on recommendations from Committees of Council.

Request for “Shag Harbour” Road Signs

Resolution C170602

Being duly moved and seconded that Council write a letter to the Department of Transportation and Infrastructure Renewal requesting that signage on the 103 Highway be altered or amended to indicate Shag Harbour exits, at Exit 30 coming from the East and at Exit 31 coming from the West.

Motion carried unanimously.

Bursary Selection

Resolution C170603

Being duly moved and seconded that Council provide a \$1,000.00 bursary to both Mattie Smith and Alexis Ryer.

Motion carried unanimously.

Municipal Grant Requests

Resolution C170604

Being duly moved and seconded that Council accept the Municipal Grant Requests as follows:

SUMMARY – MUNICIPAL GRANTS 2017/2018			
ORGANIZATION	Amount Approved 2016/2017	Amount Requested 2017/2018	Amount Approved 2017/2018
Forbes Point Cemetery Association	500.00	500.00	500
Tri-County Pregnancy Care Centre	1,000.00	2,000.00	1000

Bear Point Rifle Club	--	3,949.85	None
Archelaus Smith Historical Society	500.00	500.00	500
River Hills Golf & Country Club	--	500.00	None
South West Nova Transition House Association	1,000.00	2,000.00 and/or office space	1000 plus continued office space
Southwest Nova Biosphere Reserve Association	--	1,500.00	None
Wesley Heritage Community Seniors Association	500.00	500.00	500
Kids Fair Play FUNd	500.00	1,000.00	1000
Shelburne County Archives & Genealogical Society	500.00	500.00	500
Newellton Community Hall		500.00	500
Sou'West Nova Transit	3,000.00	3,000.00	3000
Oceanview Christian Academy		Longer lease required	None
White Lily Cemetery	--	500.00	500
Chapel Hill Museum & Historical Society	500.00	500.00	500
The Little Red Schoolhouse	500.00	500.00	500
The Evergreen Cemetery	500.00	500.00	500
Goodwill Club of Barrington	--	700.00	500
Shelburne County Special Olympics	--	1,500.00	1000
Mount Pleasant Cemetery	500.00	500.00	500
Barrington Municipal Exhibition	7,487.82	7,500.00	3500
Centreville/North East Point Community Hall	500.00	400.00	400
Shag Harbour Incident Society	500.00	500.00	500
Newellton Community Hall	--	2,000.00	1000
Atlantic Cemetery Club	500.00	500.00	500
Stoney Island Community Club	500.00	600.00	500
South Shore Tourism 2017	810.00	900.00	900
Woods Harbour Days	750.00	2,500.00	750
Parkdale Cemetery Association	--	500.00	500
Integrative Health Coaching Association of NS	--	500.00	More information required
1906 Old Baptist Meeting Place Society		500.00	Approved Apr. 26/17
Shelburne County Lobster Festival	500.00	1,000.00	Paid
Yarmouth Hospital Charitable Foundation – 13 th Spring Gala	1,200.00	1,200.00	Paid
Samuel Wood Historical Society		1,500.00	1000
Woods Harbour Ball Field Society		1,000.00	None
Barrington Hillside Cemetery Society	500.00	500.00	500
Society for Preservation of Greenhill Community Church	500.00	500.00	500
Barrington (Riverdale) Cemetery Association	500.00	500.00	500
Old Farm Cemetery Society	500.00	500.00	500
The Cove Cemetery		500.00	500
Woods Harbour Community Centre	500.00	1,000.00	500
Agape Café Youth Ministry	--	1,000.00	500
SUBTOTAL:		46,249.85	28,250

Activities Fund			
Kidzact		200.00	(Paid)
TOTALS:		46,449.85	28,450

RFP – Infrastructure Assessment and Recommendations

Resolution C170605

Being duly moved and seconded that Council accept the recommendation of the CAO and award Eastpoint Engineering the contract to provide Infrastructure Assessment and Recommendations at the proposed cost of \$36,650, plus HST.

Motion carried unanimously.

Sidewalk Between Causeway and No Frills

Resolution C170606

Being duly moved and seconded that when an RFP is released by Council for the Causeway Sidewalk Connector, that it also include a request for pricing to complete the sidewalk to the No Frills/NSLC driveway.

Motion carried unanimously.

Lobster Art

Resolution C170607

Being duly moved and seconded that Council increase the stipend for the Lobster Art artists to \$500.00.

Motion carried unanimously.

Long Point Road

Resolution C170608

Being duly moved and seconded that Council contact the Department of Transportation and Infrastructure Renewal to ask them to investigate the head of the road washing out at Long Point Road.

Motion carried unanimously.

Wesley Heritage Community Centre

Resolution C170609

Being duly moved and seconded that Council write a letter of support for the Wesley Heritage Community Centre as they apply for a Seniors Grant.

Motion carried unanimously.

Provincial Request

Resolution C170610

Being duly moved and seconded that Council support the Warden to attend a Trade Mission to Norway which will be provincially funded.

Motion carried unanimously.

CAO Relocation Expense

Resolution C170611

Being duly moved and seconded that Council pay out the remaining relocation expense allocated to the CAO as per his contract.

Motion carried unanimously.

Housing Needs Assessment

Resolution C170612

Being duly moved and seconded that Council contribute \$950.00 to the Shelburne County Housing Coalition Housing Needs Assessment.

Motion carried unanimously.

Department of Transportation and Infrastructure Renewal

Resolution C170613

Being duly moved and seconded that Council write a letter to the newly appointed Minister of the Department of Transportation and Infrastructure Renewal to open a discussion regarding the needs for road and maintenance improvement within the Municipality.

Motion carried unanimously.

Audited Financial Statements

Resolution C170614

Being duly moved and seconded that Council allocate \$21,859.00 to fund a portion of the contingent liability related to accumulated sick leave, and \$200,000.00 to the Capital Reserve Fund.

Motion carried unanimously.

Evelyn Richardson Sign

Resolution C170615

Being duly moved and seconded that Council communicate with the Chapel Hill Historical Society that if they raise the funds to pay for an Evelyn Richardson sign that the Municipality would work with them to find an appropriate spot and erect the sign.

Motion carried unanimously.

Western REN Alternate

Resolution C170616

Being duly moved and seconded that Council appoint Councillor Shaun Hatfield as the alternate to the Western REN Liaison and Oversight Committee.

Motion carried unanimously.

Lease Agreement for Dr. Baker

Resolution C170617

Being duly moved and seconded that Council provide a rent supplement to Dr. Baker for office space in Parsons Mall to be occupied by an intern of the Dalhousie Residency Program, at a cost of \$675.00 per month, until the end of March 2018.

Motion carried unanimously.

APPROVAL OF FLOOR/CURLING CLUB TENDERS

Supply and Installation of TACO Brine Pump and Overhaul of top end of Compressor at Barrington Regional Curling Club

The following three submissions to the tender were received. All submissions met the minimum requirement.

Category	Black and MacDonald	Cimco	BP Mechanical
Price (plus HST)	\$16,620	\$14,445	\$11,960

Being duly moved and seconded that Council accept the tender received from BP Mechanical for \$11,960.00 for the supply and installation of a TACO brine pump and overhaul of top end of compressor at the Barrington Regional Curling Club, as recommended by the CAO.

Motion carried unanimously.

Flooring at Sandy Wickens Memorial Arena

The CAO advised that the following four (4) submissions to the tender were received. All submissions met the minimum standards.

Category	Floors Plus	RCCL	All-in Star Quality Reno	Royale Floors and Surfaces
PRICE	\$35,777	\$28,878	\$42,250	\$30,900

It was noted that \$20,000.00 was budgeted for the second phase of flooring at the Arena. All tenders came in higher than the budgeted amount. Based on proposals received the CAO is recommending that Council accept the proposal received from RCCL and approve the additional spending to complete the project.

Resolution C170618

Being duly moved and seconded that Council accept the tender received from RCCL in the amount of \$28,878.00 as recommended by the CAO, and that the additional funding required be taken from the Operating Reserve Fund.

Motion carried unanimously.

CONSIDERATION OF REVISED POLICY 36 “PROCUREMENT POLICY”

It was noted that notice of consideration of amendments to Policy 36 was given to Council at their last meeting held May 23, 2017.

It is proposed that Policy 36 formerly known as the Purchasing Policy be revised to outline spending authority in the procurement process and it is further proposed that the policy be renamed “Procurement Policy”.

Resolution C170619

Being duly moved and seconded that revised Policy 36, “Procurement Policy”, be accepted as presented.

Motion carried unanimously.

FIRST READING – PROPOSED CIVIC ADDRESSING BY-LAW

It is proposed that a Civic Addressing By-law be put in place for the Municipality of Barrington. This by-law will require all property owners within the Municipality to post civic numbers on their properties to enable emergency vehicle drivers to locate them quickly, in case of an emergency.

It was noted that second reading will be advertised and held at the next meeting of Council.

A news release will be issued informing the public of the purpose of the Civic Addressing By-law.

FIRST READING – BY-LAW NO. 25, “TAX EXEMPTION BY-LAW”

It is proposed that By-law No. 25, “Tax Exemption By-law” be amended to update properties currently owned by the Barrington/Port LaTour Volunteer Fire Department, and to add Agape Café Youth Ministry to Schedule “A” of the by-law.

It is noted that Second Reading of proposed amendments to By-law No. 25, “Tax Exemption By-law” will take place at a future meeting of Council after being duly advertised.

NOTICE OF CONSIDERATION – POLICY 62 – ARENA POLICY

Notice is given this evening that Council will consider amendments to Policy No. 62, Arena Policy, at their next meeting of Council.

ADJOURNMENT

The meeting was adjourned at 8:08 p.m.

Warden

Chief Administrative Officer

Secretary for the Meeting