

Minutes of the Regular Meeting of Barrington Municipal Council held in the Council Chambers in the Administrative Centre, in Barrington, N.S., on Monday, April 23, 2018. The meeting was called to order by the Warden at 7:05 p.m., with the following members present:

- Warden Lindsay (Eddie) Nickerson
- Deputy Warden Jody Crook
- Councillor Murray Atkinson
- Councillor George El-Jakl
  
- Rob Frost, Chief Administrative Officer
- Lesa Rossetti, Deputy Clerk

Absent was Councillor Shaun Hatfield due to vacation.

#### ADDITIONS TO THE AGENDA

The CAO requested that PCAP applications be added to the agenda for discussion.

#### APPROVAL OF AGENDA

Being duly moved and seconded that the agenda be approved as amended.

Motion carried unanimously.

#### APPROVAL OF MINUTES

Being duly moved and seconded that the minutes of the Regular Council Meeting held March 26, 2018 be approved as circulated.

Motion carried unanimously.

#### COMMITTEE REPORTS

##### Report of Warden

The Warden gave a brief report of his activities since the last meeting of Council.

##### Reports from Outside Committees

##### Deputy Warden Jody Crook

Deputy Warden Crook gave a brief report on his activities since the last meeting of Council.

##### Councillor Murray Atkinson

Councillor Atkinson gave a brief report on his activities since the last meeting of Council.

##### Councillor George El-Jakl

Councillor El-Jakl reported on recommendations from Committee.

Geotechnical Survey – Former Knowles Property

Resolution C180401

Being duly moved and seconded that Council give the CAO authority to proceed with having a geotechnical survey completed on the former Knowles property.

Motion carried unanimously.

Doctor Rental/Subsidy Agreements

Resolution C180402

Being duly moved and seconded that Council extend the Doctor Rental/Subsidy Agreements for Dr. Baker and Dr. Yee for a one year period.

Motion carried unanimously.

4H Club Request

The local 4H Group is requesting a grant to assist with the cost of taking part in a club to club exchange. This exchange program will allow children from the Municipality of Barrington to travel to Manitoba in July and the children from Manitoba will visit our area in August.

Resolution C180403

Being duly moved and seconded that Council provide the 4H Club with a grant of \$500.00 to be used towards their club to club exchange.

Motion carried unanimously.

Sou'West Nova Transit Association

Resolution C180404

Being duly moved and seconded that Council provide the Sou'West Nova Transit Association with a total grant of \$13,000.00, which includes \$8,000.00 for operating and \$5,000.00 for fare subsidies.

Motion carried unanimously.

Western Regional Housing Authority

Resolution C180405

Being duly moved and seconded that Council nominate Cecil Swimm as our Western Regional Housing representative.

Motion carried unanimously.

Letter from Department of Transportation & Infrastructure Renewal Regarding “J” Class Roads

Resolution C180406

Being duly moved and seconded that Council enter into a cost share with the Department of Transportation & Infrastructure Renewal to pave Newell Lane at a cost of up to \$25,000.00 to the Municipality.

Motion carried unanimously.

Region 6 Inter-municipal Agreement

Resolution C180407

Being duly moved and seconded that Council agree to the Region 6 Inter-municipal Agreement as presented.

Motion carried unanimously.

Councillor El-Jakl then gave a brief report on his activities since the last meeting of Council.

Community Litter Clean-up Day – May 5, 2018

During the Report of Councillors all members made reference to the Community Litter Clean-up Day scheduled for May 5, 2018. Residents are encouraged to take part in this event to help beautify our community and reduce the impact of litter on our environment.

2018-2019 MUNICIPAL BUDGET

Required motions for approval of the 2018-19 Municipal Budget are as follows:

Resolution Setting Tax Rates, due dates and interest for 2018/19

Resolution C180408

Being duly moved and seconded:

**BE IT RESOLVED** that the Council of the Municipality of the District of Barrington accepts a budget with revenues in the amount of \$8,755,051 and expenses of \$8,755,051 for its general operations for the year ending March 31, 2019.

**FURTHER BE IT RESOLVED** that the Council of the Municipality of the District of Barrington estimates that the sum required for lawful purposes of the Municipality of the District of Barrington for the year 2018/2019 after crediting the probable revenue from all sources other than the rates for the year, including properties whose tax or grant varies with the tax rate, making due allowance for the current year which may not be collected or collectible, as the sum of Five Million, Two Hundred and Fifty Two Thousand, Two Hundred and Fifty Seven Dollars (\$5,252,257);

**FURTHER BE IT RESOLVED** that the Municipal Council hereby authorizes the levying and collecting of a rate for the current year of Two Dollars Fifty-Six Cents (\$2.56) per One Hundred Dollars (\$100.00) on the assessed value of Commercial property, and One Dollar and One Cent (\$1.01) per One Hundred Dollars (\$100.00) on the assessed value of Residential and Resource property in the assessments rolls for the current year, and being the rate the Council deems sufficient to raise the sum required to defray current expenditures of the Municipality for the current year, and deficit from preceding years, but not include area rates, service charges or special assessments.

**FURTHER BE IT RESOLVED** that the total rates and taxes for the year 2018/2019 shall become due and payable as specified in Policy #56 "Interim Tax Billing Policy" and after that date rates and taxes may be collected by warrant and;

**FURTHER BE IT RESOLVED** that an additional charge of interest at the rate of Eighteen Percent (18%) per annum be charged on all total current rates, area rates and special assessments not paid before due dates specified in Policy #56 "Interim Tax Billing Policy".

Motion carried unanimously.

Farm Acreage Tax

Resolution C180409

Being duly moved and seconded that the Farm Acreage Tax for the year 2018/2019 be Two Dollars, Ninety-Eight Cents (\$2.98) per acre for all land that is assessed as exempt farm land.

Motion carried unanimously.

Fire Rates for 2018/2019

Resolution C180410

Being duly moved and seconded that the following Area Rates be set for 2018/2019 fiscal year:

- |  |                                |
|--|--------------------------------|
| - Woods Harbour/Shag Harbour Volunteer Fire Dept.  | \$0.184/\$100.00 of assessment |
| - Barrington/Port La Tour Volunteer Fire Dept.     | \$0.120/\$100.00 of assessment |
| - Island & Barrington Passage Volunteer Fire Dept. | \$0.093/\$100.00 of assessment |
| - Former Port Clyde Volunteer Fire Department      | \$0.165/\$100.00 of assessment |

Motion carried unanimously.

Sewer Service Charges

Resolution C180411

Being duly moved and seconded that the sewer rates for Woods Harbour and Barrington/Barrington Passage remain unchanged for the 2018/2019 fiscal year at \$310.00 for Woods Harbour and \$310.00 for Barrington/Barrington Passage.

Motion carried unanimously.

Various Rates and Fees

Resolution C180412

Being duly moved and seconded that the following rates be set by Council for the fiscal year 2018/2019:

**Sherose Island Recreation Centre**

- Business Meeting - \$60.00 per day (includes HST)
- Private Instructor Rental - \$90.00 per session (includes HST)
- Private Hall Rental such as birthday party, baby shower and similar non-alcoholic events - \$30.00 per event (3 hours) (includes HST)
- Private Hall Rental for wedding, dance, etc. - \$180.00 for one day (includes HST)
- Refundable Damage Deposit Required - \$175.00
- Benefit Concerts and Fundraisers – Free Use, subject to approval of CAO

**Sandy Wickens Memorial Arena**

- Hospitality Room Rental for birthday party, etc. – \$30.00 for 3 hours (includes HST)
- Prime Time Ice Rental - \$120.00 per hour, plus HST (prime time 4-9)
- Anytime rental by Minor Hockey, Figure Skating, School Teams - \$95.00 per hour, plus HST
- Non-Prime Time Ice Rental - \$95.00 per hour, plus HST
- Benefit Concerts and Fundraisers – Free Use, subject to approval of CAO
- Other for-profit events – Minimum charge of \$100 cleaning fee, plus an additional daily fee to be determined based on the nature of the event by the CAO.

**Barrington Municipal Library** – Program Room

- \$15.00 per session – morning, afternoon, or evening (4 hours)

**Administrative Centre/Conference Room/Court Room/Jury Room**

- \$50.00 per day or part thereof for Conference Room or Jury Room
- \$75.00 per day or part thereof for Council Chambers
- \$25.00 per day or part thereof for office or other space
- Free space can be provided for non-profit organizations at the discretion of the CAO

**Tax Certificate Fee**

- \$30.00

**NSF Cheques**

- \$25.00

**Municipal Fields**

- All adult teams using ball or soccer fields - \$100.00 per season
- All teams using Ralph Creamer Field - \$20.00 per evening if lights are used.
- All adult teams holding a tournament - \$50.00

**Building Department Fees**

**Current Fees**

Development Permits	\$15.00 (set fee)
Demolition Permits	\$20.00 (set fee)
Locate Mobile Homes	\$25.00 (set fee)
New/Additions to Residential	\$0.10 sq. ft. of space \$0.05 sq. ft. for accessory building
New/Additions to Commercial	\$0.15 sq. ft. of space
Renovating Existing Structures	\$1.00 per \$1,000 of renovations for residential \$1.50 per \$1,000 of renovations for commercial
Processing Fee for Permits	\$15.00

Motion carried unanimously.

**Temporary Borrowing Resolution**

**Resolution C180413**

Being duly moved and seconded that:

**WHEREAS** the combined total of taxes levied by the Municipality and the amounts in lieu of municipal rates received or to be received by the Municipality from her Majesty in Right of Canada, or in Right of the Province of Nova Scotia, or from an agency of her Majesty, from the previous year ended the 31st day of March 2018, was \$5,633,075.

And the aggregate amount of the taxes to be levied for the current year will exceed \$5,787,903. And it may be necessary to borrow the sum of \$1,500,000 from Canadian Imperial Bank of Commerce to defray the current expenditure of the Municipality which was authorized by Council on the 23rd day of April 2018, until such time as the taxes levied can be collected.

**BE IT THEREFORE RESOLVED** by the Municipal Council of the Municipality of the District of Barrington (hereinafter called the "Corporation").

**1st THAT** the Warden with the Chief Administrative Officer of the said Corporation be, and they are hereby authorized under the Seal of the said Corporation, to borrow from Canadian Imperial Bank of Commerce the sum of \$1,500,000 as the same may be required from time to time for the purpose of defraying the annual current expenditure of the Corporation.

**2nd THAT** the said Warden with the Chief Administrative Officer aforesaid, be, and they are hereby authorized to pay or allow to the said Bank, interest on the said sum of \$1,500,000 at the Bank prime interest rate prevailing from time to time, which may be paid or allowed in advance by way of discount or otherwise howsoever as they may deem best.

**3rd THAT** the Promissory Note or notes of the said Corporation, sealed with the Corporate Seal and signed by the Warden and Chief Administrative Officer of the said Corporation, be given from time to time as required, in security of the amount borrowed from time to time under the provisions of the Resolution.

**4th THAT** the said sum of \$1,500,000 so to be borrowed shall be payable on or before the 31st day of March next, and the Promissory Note or Notes of the said Corporation given therefore, which shall be signed by the Warden and the Chief Administrative Officer and be under the Seal of the Corporation, and if made payable before the said 31st day of March 2019, may be renewed by the said Warden and Chief Administrative Officer from time to time, but no renewal thereof shall fall due later than the said 31st day of March next.

**5th THAT** the giving of such notes or renewal notes, as aforesaid, shall not be deemed satisfaction to the said Bank of the said advance or interest, but as evidence only of indebtedness.

Motion carried unanimously.

#### NOTICE OF MOTIONS

##### Notice of Consideration – Amendments to Policy 54 “Fire Response and Emergency Services Policy”

Notice is given this evening that Council will consider amendments to Policy 54 “Fire Response and Emergency Services Policy” at their next meeting.

##### Notice of Consideration – Amendments to Personnel Policies

Notice is given this evening that amendments to Personnel Policies will be considered at the next meeting of Council.

#### NEW OR OTHER BUSINESS

##### UNSM Priorities

Correspondence has been received from the Union of Nova Scotia Municipalities asking municipalities to identify matters of most concern to them. The Union is requesting feedback by April 30, 2018.

In advance to the meeting the CAO drafted a letter of response which has been circulated to all members of Council.

##### Resolution C180414

Being duly moved and seconded that the letter drafted by the CAO be accepted and forwarded to the Union of Nova Scotia Municipalities indicating that Council would like the UNSM to deal with the original five (5) resolutions regarding the CAP Assessment Program, Municipal Funding Formula, Connectivity and High Speed Internet, Doctor Recruitment and Roads, before adding additional resolutions for consideration.

Motion carried unanimously.

##### Lyme Disease Awareness Month Proclamation

The Warden read the following proclamation and having received no objections declared May 2018 as Lyme Disease Awareness Month in the Municipality of Barrington.

##### Resolution C180415

**WHEREAS** Lyme disease is a serious illness caused by the bite of a black-legged tick infected with the bacterium *Borrelia burgdorferi*: and

**WHEREAS** black-legged ticks carrying a variety of diseases or illnesses can now be found in all parts of Nova Scotia; and

**WHEREAS** awareness, education and practicing preventative measures, such as daily tick checks and proper tick removal, can help reduce your chances of contracting tick borne diseases;

**THEREFORE BE IT RESOLVED** that I, Warden Eddie Nickerson, on behalf of the Municipality of the District of Barrington, do hereby proclaim May 2018 as “Lyme Disease Awareness Month”.

Motion carried unanimously.

Provincial Capital Assistance Program (PCAP)

The CAO requested approval to make application to the Provincial Capital Assistance Program to possibly access funding to assist with the cost of the replacement of the clarifier at the Brass Hill Treatment Plant.

Resolution C180416

Being duly moved and seconded that an application be made to PCAP for funding to assist with the cost of the replacement clarifier at the Brass Hill Treatment Plant.

Motion carried unanimously.

ADJOURNMENT

The meeting was adjourned at 7:45 p.m.