

## COMMITTEE OF THE WHOLE COUNCIL MEETING

May 13, 2019

The meeting was called to order by the Chair at 7:09 p.m., in the Conference Room, in the Administrative Centre, in Barrington, NS, with the following members present:

- Lindsay (Eddie) Nickerson - Chair
- Murray Atkinson
- Jody Crook
- Shaun Hatfield
  
- George El-Jakl – Absent due to vacation.
  
- Chris Frotten, CAO
- Lesa Rossetti, Municipal Clerk

### ADDITIONS TO AGENDA

There were no additions to the agenda.

### APPROVAL OF THE AGENDA

Being duly moved and seconded that the Agenda be approved as circulated.

Motion carried unanimously.

### APPROVAL OF MINUTES

Being duly moved and seconded that minutes of the Special Committee of the Whole Council - Budget Meetings held April 11<sup>th</sup>, April 23<sup>rd</sup> and April 29<sup>th</sup> and the Regular Committee of the Whole Council meeting held April 15, 2019 be approved as circulated.

Motion carried unanimously.

### PRESENTATION BY LANA TOWNSEND RE: FLAG POLICY

Lana Townsend appeared before the Committee and requested that changes be made to the Flag Policy to allow other flags to be flown on Municipal flag poles other than the Official Canadian, Provincial and Municipal Flags.

Ms. Townsend stated that we live in a very diverse community and requested that the PRIDE FLAG be flown at the Administrative Centre from June 1-30 to show support of Nova Scotia PRIDE Month.

### Resolution COW190501

Being duly moved and seconded that the request from Lana Townsend to amend the Municipal Flag Policy be deferred to the next meeting of the committee.

Motion carried unanimously.

FUNDING REQUESTS

Josie Hatfield RE: SHAD Program

It was reported that correspondence has been received from Josie Hatfield advising that she has been accepted to attend the SHAD Program and is fundraising to cover the cost of the program.

Resolution COW190502

Being duly moved and seconded that it be recommended to Council that a \$100.00 contribution be made to SHAD in response to the request received from Josie Hatfield.

Motion carried unanimously

Sydney Goreham Re: Me-to-We Program

Conflict of Interest

Warden Nickerson declared Conflict of Interest, vacated his seat and left the room.

Warden Nickerson's daughter is participating in the Me-to-We Program and will be travelling to Tanzania, Africa in 2020.

Deputy Warden Crook assumed the Chair.

It was reported that correspondence has been received from Sydney Goreham advising that she will be participating in the Me-to-We Program in 2020 and will be travelling to Africa. She is requesting financial assistance to help finance her trip.

Resolution COW190503

Being duly moved and seconded that it be recommended to Council that a \$100.00 contribution be made to the Me-to-We Program in response to the request received from Sydney Goreham.

Motion carried unanimously.

The Warden returned to the Chair.

AUDIT COMMITTEE APPOINTMENTS

The CAO advised that one vacancy on the committee has been filled by Donna LeBlanc-Messenger and 2 additional applications have now been received. One application was received from Andrea Mood-Nickerson of Barrington and the other was received from Amanda Lloyd of North East Point.

The Terms of Reference states that the Audit Committee shall consist of not less than five members, no more than three of whom shall be members of the Municipal Council and a minimum of two shall be non-council members residing in the Municipality.

It was suggested that 3 non-council members be appointed to serve on this Committee.

Resolution COW190504

Being duly moved and seconded that it be recommended to Council that Andrea Mood-Nickerson and Amanda Lloyd be appointed to serve on the Audit Committee.

Motion carried unanimously.

2019 NOVA SCOTIA LUMBERJACK CHAMPIONSHIP

It was reported that a grant application has been received from Burlin Nickerson of the Nova Lumberjack Society requesting funding to assist with the cost to hold the 4<sup>th</sup> Annual Nova Scotia Lumberjack Championship in Barrington again this year. Last year, this event attracted 1800 spectators, 55 professional lumberjacks, and Lumberjacks TV to film and air nationally.

The Society is requesting a municipal contribution/sponsorship of \$5,000.00.

Resolution COW190505

Being duly moved and seconded that it be recommended to Council that the Nova Lumberjack Society be provide a grant of \$3,000.00 to assist with the cost of their 4<sup>th</sup> Annual Nova Scotia Lumberjack Championship to be held in Barrington this year.

**AFFIRMATION**

Deputy Warden Jody Crook  
Councillor Murray Atkinson  
Councillor Shaun Hatfield

**NEGATIVE**

Warden Eddie Nickerson

Motion carried.

NOVA SCOTIA FEDERATION OF MUNICIPALITIES

In advance to the meeting, members were provided with a draft letter to the NSFPM expressing concern regarding their resolutions process. The letter was reviewed and suggested revisions were brought forward. The letter will be revised and reviewed again at the next meeting of the Committee.

CAPE LIGHT

Correspondence has been received from the President of the Friends of Cape Sable Lighthouse Society advising that they would be willing to turn the Cape Light over to the Municipality or the Cape Sable Historical Society to be housed at The Hawk. The Society would still be willing to oversee the placement of the concrete base and the structure.

It was suggested that the President of the Friends of the Cape Sable Lighthouse Society and the Museum Director of the Cape Sable Historical Society be invited to attend a future meeting of the Committee to discuss the ownership and placement of the Cape Light.

LYME DISEASE AWARENESS MONTH

In accordance with our Proclamations Policy, it was reported that May is Lyme Awareness Month.

This matter will be presented to Council as “information purposes only”.

MUNICIPAL POLICIES

Draft Amendments to Policy 42 “Municipal Grants Policy”

It is proposed that Policy 42 “Municipal Grants Policy” be amended to include sponsorship/advertising requests, details on the disbursement of funds and to update requirements regarding the annual advertising of grants paid. It was agreed that the policy be revised to include contents of Policy No. 64 “Economic Development Grant Policy”.

Notice of consideration of amendments to Policy 42 “Municipal Grants Policy” is given tonight and members will consider amendments at the Council Meeting to be held on May 27, 2019.

Draft Amendments to Policy 8 “Annual Remuneration and Benefits for Councillors and Non-Council Members”

It is proposed that Policy 8 “Annual Remuneration and Benefits for Councillor and Non-Council Members” be amended to remove all references now included in the new Travel and Expense Policy, remove references to non-council members and update the pension contribution amount. Items relating to non-council members will be contained in Policy 59 “Policy on Committees of Council”.

Notice of consideration of amendments to Policy 8 “Annual Remuneration and Benefits for Councillors and Non-Council Members” is given tonight and members will consider amendments at the Council Meeting to be held on May 27, 2019.

Draft Amendments to Policy 41 “Low Income Property Tax Exemption Policy”

It is proposed that Policy 41 “Low Income Property Tax Exemption Policy, be amended to set a due date of September 30<sup>th</sup> and require the Notice of Assessment from the previous year. (Applications received in 2020 must be accompanied by the Notice of Assessment for 2018.)

Proposed amendments were discussed. It was agreed that changes to the policy would become effective April 1, 2020.

Notice of consideration of amendments to Policy 41 “Low Income Property Tax Exemption Policy” is given tonight and members will consider amendments at the Council Meeting to be held on May 27, 2019.

Draft Amendments to Personnel Policy “Hiring and Probation”

It is proposed that the Hiring and Probation Personnel Policy be amended to include sections from Policy 39 “Hiring Policy” and a new section on Position Bonding.

Notice of consideration of amendments to the Hiring and Probation Personnel Policy is given tonight and members will consider amendments at the Council Meeting to be held on May 27, 2019.

Repeal Policy No. 39 “Hiring Policy”

Information contained in this Policy is no longer accurate or has been moved to another policy. Staff is suggesting that this policy be repealed.

Notice of consideration of repealing Policy 39 “Hiring Policy” is given tonight and members will consider repealing the policy at the Council Meeting to be held on May 27, 2019.

Draft Amendments to Personnel Policy “Performance Evaluation”

Work continues on draft amendments to this policy. Proposed amendments will be presented to the Committee in June.

WCRL - SUMMER READING CLUB

Correspondence has been received from the Western Counties Regional Library requesting 10 pairs of 2020 public swimming passes to be used as draw prizes for participants in the 2019 Children’s Summer Reading Club.

Resolution COW190506

Being duly moved and seconded that it be recommended to Council that the Western Counties Regional Library be provided with 10 pairs of 2020 public swimming passes to be used as prizes for the 2019 Children’s Summer Reading Club.

Motion carried unanimously.

QUINT TRUCK PURCHASE REQUEST

The purchase of a quint fire truck by the Island and Barrington Passage Volunteer Fire Department was once again discussed.

Resolution COW190507

Being duly moved and seconded that an area fire rate of 12.5 cents per \$100.00 of assessment be put in place for the IBPVFD for the purchase of a quint truck, pending approval of the department and a written agreement from the department agreeing to no further rate increases for the next 5 year period.

AFFIRMATION

Warden Eddie Nickerson  
Councillor Murray Atkinson  
Councillor Shaun Hatfield

NEGATIVE

Deputy Warden Jody Crook

Motion carried.

ADJOURNMENT

The meeting was adjourned at 10:37 p.m.

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Chair

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Secretary for the Meeting