

Minutes of the Regular Meeting of the Barrington Municipal Council held in the Council Chambers, in the Administrative Centre, in Barrington, NS, on Monday March 25, 2019. The meeting was called to order by the Warden at 7:00 p.m., with the following members present:

- Warden Lindsay (Eddie) Nickerson
- Deputy Warden Jody Crook
- Councillor Murray Atkinson
- Councillor George El-Jakl
- Councillor Shaun Hatfield

- Chris Frotten, CAO
- Lesa Rossetti, Municipal Clerk

ADDITIONS TO THE AGENDA

The following item was added to the Agenda:

- Report on Public Engagement Session Re: Recreation Centre.

APPROVAL OF THE AGENDA

Being duly moved and seconded that the agenda be approved as amended.

Motion carried unanimously.

DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

APPROVAL OF MINUTES

Being duly moved and seconded that the minutes of the last meeting held February 25, 2019 be approved as circulated.

Motion carried unanimously.

REPORTS

Report of Warden

The Warden gave a brief report on his activities since the last meeting of Council.

Report of Councillors

Deputy Warden Jody Crook

Deputy Warden Crook gave a brief report on his activities since the last meeting of Council.

Councillor Murray Atkinson

Councillor Atkinson gave a brief report on his activities since the last meeting of Council.

Councillor George El-Jakl

Councillor El-Jakl gave a brief report on his activities since the last meeting of Council.

Councillor Shaun Hatfield

Councillor Hatfield gave a brief report on his activities since the last meeting of Council.

Report on Western Counties Regional Library Board

Councillor Hatfield reported on the Western Counties Regional Library Board meeting held December 6, 2018. Minutes of the meeting are attached to the agenda on the municipal website.

Report from Committee of the Whole Council

Councillor Hatfield reported on recommendations from the Committee of the Whole Council.

Promotional Funding Request – Shelburne County Lobster Festival

Correspondence has been received from the Shelburne County Lobster Festival Planning Committee requesting funding for 2019.

Resolution C190301

Being duly moved and seconded that funding be provided in the amount of \$500.00 from the 2019/2020 Budget, as requested.

Motion carried unanimously.

Funding Request Re: Vehicle Extrication Competition

Correspondence has been received from the Island & Barrington Passage Volunteer Fire Department requesting funding to assist with the cost of hosting the Vehicle Extrication Competition to be held in June 2019.

Resolution C190302

Being duly moved and seconded that the Municipality support the 2019 Vehicle Extrication competition by providing funding in the amount of \$5,000.00 from the 2019/20 Budget and by granting permission to use one of our lobster statues to base the logo design on.

Motion carried unanimously.

Transportation and Infrastructure Renewal

It has been reported that there was a flooding problem in the vicinity of property of Guy Ross and Lillian Nickerson, located at 6622, Highway 3, Woods Harbour.

Resolution C190303

Being duly moved and seconded that a letter be sent to the Department of Transportation and Infrastructure Renewal requesting them to install waterfalls prior to the culvert that was blocked in the vicinity of property of Guy Ross and Lillian Nickerson, located in Woods Harbour, to prevent dirt from blocking the culvert in the future.

Motion carried unanimously

Pension Plan Eligibility Period

Resolution C190304

Being duly moved and seconded that the Pension Plan eligibility period be waived for Chris Frotten, allowing him to start contributing to the Municipal Pension Plan immediately.

Motion carried unanimously

Report from Planning Advisory Committee

The Chair of the Planning Advisory Committee, Deputy Warden Jody Crook, reported on the recommendation of the Committee.

Resolution C190305

Being duly moved and seconded that the Municipality proceed to amend the Municipal Planning Strategy and Land Use By-law to include lobster pounds and storage facilities within the Commercial General Zone as a permitted use subject to approval by Development Agreement.

Motion carried unanimously.

The CAO explained the procedure to amend the Municipal Planning Strategy and Land Use By-law and the opportunities for public input

CAO Report

The report of the CAO was circulated to members in advance to the meeting. It was noted that a copy of the report is attached to the agenda on the municipal website.

Topics highlighted were:

- Infrastructure Renewal
 - New Recreation Centre
- Economic Growth
 - Improved Access to Internet
- Promotion and Support of the Tourism Industry
 - Amenities at Beaches
- Provision or Support of Services for Residents of the Municipality
 - Continued Work Towards Additional Medical Services
- Summary of Activities February 25 - March 22, 2019
 - Budget
 - Fire Services & EMO Coordination Position
 - Brass Hill Clarifier RFP
 - Clyde Area Community Centre Association
 - Marathon Committee
 - Shelburne County Tourism Initiatives
 - New Website.

NEW OR OTHER BUSINESS

Consideration of Draft Credit Card Policy

It was reported that notice of consideration of the adoption of the draft Credit Card Policy was given at the last meeting of Council.

This policy will:

- Reduce the cost of procuring and paying for low dollar value goods, services, etc. by reducing the number of small orders and invoices processed and the number of cheques issued.
- Eliminate the issuance of travel and cash advances in addition to separate payments or registration fees, etc.
- Maintain the existing levels of discounts negotiated with suppliers for prompt payment by providing a more efficient payment process.
- Streamline administrative functions and reduces the time spent processing payments.
- Maintain an acceptable level of accountability and safekeeping of the Municipality's assets by setting appropriate limits and restrictions on the use of cards.

Resolution C190306

Being duly moved and seconded that the Credit Card Policy be adopted as presented.

Motion carried unanimously

Consideration of Draft Substance Abuse Policy

It was reported that notice of consideration of the adoption of the draft Substance Abuse Policy was given at the last meeting of Council.

This policy communicates the Municipality's expectation and guidelines surrounding substance use, misuse and abuse.

Resolution C190307

Being duly moved and seconded that the Substance Abuse Policy be approved as presented.

Motion carried unanimously

Consideration of Amendments to Policy 52 "Council Meetings and Proceedings Policy"

It was reported that notice of consideration of amendments to Policy 52 "Council Meetings and Proceedings Policy" was given at the last meeting of Council.

Amendments to this policy deals with the format of Council agendas.

Resolution C190308

Being duly moved and seconded that amendments to Policy 52 "Council Meetings and Proceedings Policy" be approved as presented.

Motion carried unanimously.

Consideration of Amendments to Policy 70 “Floating Dock Policy”

It was reported that notice of consideration of amendments to the Floating Dock Policy was given at the January 28, 2019 meeting of Council.

Amendments identify the property the policy relates to, the allowable docking time, etc.

Resolution C190309

Being duly moved and seconded that Policy 70 “Floating Dock Policy” be amended as presented.

Motion carried unanimously.

Appointment to Audit Committee

The CAO reported that we have advertised to fill vacancies on our Audit Committee

Donna LeBlanc-Messenger has expressed an interest in continuing to serve on the committee. No other applications have been received to date.

Resolution C190310

Being duly moved and seconded that Donna LeBlanc-Messenger be appointed to serve another two-year term on the Audit Committee commencing April 1, 2019.

Motion carried unanimously.

It was noted that one vacancy still remains on the committee.

CORRESPONDENCE

There was no correspondence to report on.

REPORT ON PUBLIC ENGAGEMENT SESSION RE: RECREATION CENTRE

The CAO provided a report on the Public Engagement Session held on March 7th regarding the New Recreation Centre Project.

The next step in the process is to work with our architects to develop 2-3 design options which would incorporate as many amenities as possible, that were identified at the public session, within a reasonable budget.

The CAO is recommending that Council address the two ideas in the parking lot, an indoor pool and skateboard park, as these suggestions have been raised on a number of occasions in the past. These projects can impact future capital and operating budgets of the Municipality.

EPILEPSY ASSOCIATION OF NOVA SCOTIA

In accordance with our Proclamation Policy, the Warden reported that March is Epilepsy Awareness Month and Purple Day is March 26th.

AGENDA ITEMS FOR FUTURE MEETINGS

No items were brought forward.

ADJOURNMENT

The meeting was adjourned at 8:50 p.m.

Warden

Chief Administrative Office

Secretary for the Meeting