

Minutes of the Regular Meeting of the Barrington Municipal Council held in the Council Chambers, in the Administrative Centre, in Barrington, N.S., on Tuesday, November 22, 2022. The meeting was called to order by the Deputy Warden at 7:00 p.m., with the following members present:

- Deputy Warden Jody Crook
- Councillor Shaun Hatfield
- Councillor Andrea Mood-Nickerson
- Councillor George El-Jakl

- Warden Lindsay (Eddie) Nickerson – Absent due to work commitments.

- Chris Frotten, CAO
- Debbie Mader, Executive Assistant

APPROVAL OF THE AGENDA

Being duly moved and seconded that the agenda be approved as circulated.

Motion carried unanimously.

DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

APPROVAL OF MINUTES

Being duly moved and seconded that minutes of the Regular Council Meeting held October 25, 2022, be approved as circulated.

Motion carried unanimously.

MATTERS ARISING FROM PREVIOUS MEETINGS

There were no matters arising from previous meetings.

REPORT OF WARDEN

There was no report of the Warden.

REPORT OF COUNCILLORS

The Deputy Warden and each councillor provided a brief report on their activities since the last meeting of Council.

REPORT FROM COMMITTEE OF THE WHOLE COUNCIL

Councillor Hatfield reported on recommendations from the Committee of the Whole Council.

Fire Department Funding Model

Resolution C221101

Being duly moved and seconded that Council set a capital purchasing tax rate of 1.5 cents per \$100.00 of assessment and the following area rates for the next five fiscal years, beginning in 2023/2024:

- Barrington/Port LaTour - \$0.113 per \$100.00 of assessment
- Island and Barrington Passage - \$0.114 per \$100.00 of assessment
- Woods Harbour/Shag Harbour - \$0.172 per \$100.00 of assessment

Motion carried unanimously.

Old Post Road, Barrington

Resolution C221102

Being duly moved and seconded that a letter be written to the Department of Public Works requesting a quote for chip sealing the Old Post Road in Barrington.

Motion carried unanimously.

BGSAR Grant Request Re: Cell Phone Booster

Resolution C221103

Being duly moved and seconded that the Barrington Ground Search and Rescue Group be provided with a grant in the amount of \$402.49 to cover the cost of a cell phone booster.

Motion carried unanimously.

SASI Grant Request Re: Purchase of AEDs

Resolution C221104

Being duly moved and seconded that the Shelburne Association Supporting Inclusion be provided with a grant in the amount of \$500.00 to assist with the purchase of AEDs.

Motion carried unanimously.

International Ferry – Yarmouth

Requests have been received from the CEO of the Yarmouth & Acadian Shores Tourism Association and Mayor Pam Mood requesting Council to consider sending letters to government in support of the International Ferry Service between Yarmouth and Maine.

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Resolution C221105

Being duly moved and seconded that the Municipality write a letter in support of the ferry service between Yarmouth and Maine.

Motion carried unanimously.

Grant Request – Sou’West Nova Transit Association

A grant request has been received from the Sou’West Nova Transit Association in the amount of \$2000.00 to allow the association to continue to offer 40% off of fares for riders from the Municipality, as funds already allocated for this purpose have been expended.

Resolution C221106

Being duly moved and seconded that the Sou’West Nova Transit Association be provided with a grant in the amount of \$2000.00 as requested.

Motion carried unanimously.

Electronic Voting

The next municipal elections will be held on Saturday, October 19, 2024. Staff is requesting direction from Council on whether electronic voting will be an available method in future elections.

Resolution C221107

Being duly moved and seconded that the use of electronic voting as a means of voting be available in the Municipality and direct the CAO to draft a by-law regulating its use.

STAFF REPORT

The Chief Administrative Officer provided his report to members in advance to the meeting for the period ending November 22, 2022 of which a copy is attached and forms part of the minutes.

Topics highlighted were as follows:

- Christmas at the Causeway (tree lighting and fireworks)
- Municipal Awareness Week

NEW OR OTHER BUSINESS

Consideration of amendment to Policy No. 52 “Council Meetings and Proceedings Policy”

It is proposed that Policy 52 “Council Meetings and Proceedings Policy” be amended to provide clarification on Council Agenda item “Report of Councillors” and announcements.

Notice of consideration of proposed amendments was given at the Committee of the Whole Council Meeting held November 8, 2022.

Resolution C221108

Being duly moved and seconded that Policy No. 52 "Council Meetings and Proceedings Policy" be amended as presented.

Motion carried unanimously.

CORRESPONDENCE

Letter Re: Payment of Invoices by Regional Centres for Education

The Municipality was notified that outstanding invoices owed to the Municipality from Regional Centres for Education will be paid.

AGENDA ITEMS FOR FUTURE MEETINGS

Councillor Hatfield would like to add the Lower Causeway parking lot drainage issue to a future Committee of the Whole Meeting.

CLOSING COMMENTS

Deputy Warden Crook wishes everyone involved in the upcoming lobster industry a safe and prosperous season on behalf of Council and Staff of the Municipality.

A reminder that the tree lighting is at the Causeway is this coming Thursday night.

ADJOURNMENT

The meeting was adjourned at 7:30 p.m.

Deputy Warden

Chief Administrative Officer

Secretary for the Meeting

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KEY STRATEGIC AREAS

1. Infrastructure Renewal

a. New Recreation Centre

Nothing new to report at this time.

b. Development of Asset Management Plan

The majority of the condition assessments and data gathering is now complete. The draft asset management plan is now being developed and we expect it to be completed by the end of this month.

c. Renewal or Expansion of Sewer System

The renovation work at our Brass Hill Treatment Plant continues. Most of the sitework, demolition, concrete and construction of the new building is complete. They are now working on the new fine screen and the associated electrical and mechanical.

2. Economic Growth

a. Development of Additional Business/Commercial Property

Nothing new to report at this time.

b. Reduction of Commercial Taxation

Nothing new to report at this time.

c. Improved Access to Internet

Nothing new to report at this time.

Promotion and Support of the Tourism Industry

d. Amenities at Beaches

Nothing new to report at this time.

e. Work to Attract Accommodations

Nothing new to report at this time.

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3. Provision or Support of Services for Residents of the Municipality

a. Continued Work Towards Additional Medical Services (Medical Clinic, Dialysis)

A second draft of the conceptual design which incorporates feedback from some of our local healthcare stakeholders. We expect to be able to share the conceptual design with Council in December.

b. Develop Water Access Plan (docks, wharves, and marinas)

Nothing new to report at this time.

c. Improve Active Transportation (sidewalks, trails, boardwalks)

In the month of October, the Sherose Island Nature trail tracked 1,256 people. The Sherose Island Rocks group organized a Halloween activity on October 29, in which 517 people who attended the event.

The final report from the Sherose Island Trail assessment has come in (we are awaiting the finalized version for distributing) and we shared the presentation with the Recreation Advisory Committee. We wish to create a 3–5-year plan to implement the recommendations of the team and the community who helped drive it.

Finally, we are looking for quotes from consultants willing to engage with BMHS staff, students, and the wider community on a trail project at BMHS. We recently put a scope of work document to find possible candidates and budget costs. There are a number of funding programs available through Health Promoting Schools that may be applied to this work.

Responsibilities include:

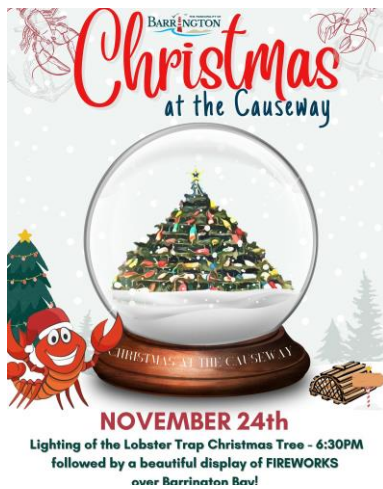
- Engage staff and students through surveys, focus groups or interviews;
- Learn community needs through survey or other methods by working with BMHS staff and municipal partners in identifying potential key stakeholders;
- Provide a phased trail development plan with proposed timeline keeping in mind the school year and utilizing students. The trail plan should include attention to lines of sight for cycling and cross country skiing and contain a section that is wheelchair accessible;
- Identify areas of work to include students enrolled in O2 or skill trades programming;
- Include visuals and draft mapping of the trail for use by the project team in accessing further trail development funding;

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SUMMARY OF ACTIVITIES FROM OCTOBER 25TH TO NOVEMBER 21ST, 2022

TOPICS

Christmas at the Causeway



Our annual lobster trap Christmas tree lighting ceremony will be held this Thursday, November 24 at 6:30 p.m. We are happy that the event will return in person and that the lighting ceremony will be followed by a fireworks display.

In addition to our standard activities such as the tree lighting and fireworks, we are partnering with the Barrington Municipal Library to deliver a story trail at Sherose Island and a special edition of Tales & Tumblebugs (a program our Recreation Department started this summer with the library). We will also host the annual Reindeer Dash at some point in mid-December as well as a Capture Christmas field game for school-aged youth.

Municipal Awareness Week

Municipal Awareness Week 2022 started yesterday, November 21 and goes until the end of the week. The week promotes the importance of municipal government in people's daily lives, and encourages participation in council meetings, public hearings and committees. It also celebrates the dedicated mayors, wardens, councillors and staff who are essential to the effective governance of municipalities.

Recreation Programming

To prepare for the ongoing shortage in aquatic leadership, we are now recruiting and training young people who are either eligible to guard and instruct next summer (will be at least 15 years old) or are already engaged in our leadership programs (our future staff). We are also seeking specific training for current staff attending post-secondary school to build capacity so we can conduct training in-house.

We are also looking to support the creation of a summer swim team which will practice and possibly compete at meets in the South Shore and the Valley. This will both help build

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competency in swimming and stroke development, but also keep kids in the pool longer and even after they complete their swim levels but too young to do their lifesaving certifications.

Our Physical Activity Coordinated attended two professional development opportunities in November. The first was a two-day project management course in Lunenburg where they learned skills on how to plan, facilitate, and evaluate large projects. The second was a Physical Activity Practitioner Exchange meeting in late November which focused on policy development.

Our Physical Activity Coordinator attended a professional development session for Health Promoting Schools staff. They were able to meet with all four schools in Barrington to discuss how the recreation department can assist schools promoting health through recreation.

Winter Preparations

Our Property Services Department has been preparing for the winter season over the past few weeks. We've brought in all of our portable washrooms and lobster sculptures, we've prepared all of our snow removal equipment, 33 tons of salt has been delivered and stored and the UFO site has been closed and winterized along with Sherose Island washrooms.

With snowstorm events on the horizon, I'd like to remind the public that the Province is responsible for snow clearing of the vast majority of the roads in the Municipality and they have specific winter maintenance standards that determine when and where they plow. This chart outlines this standard: <https://novascotia.ca/tran/winter/WinterMaintenanceStandards.pdf>.

Building Permits & By-Law Enforcement

From October 21 to November 13, 2022, 19 permits were issued for a total value of \$599,500. This is a decrease of \$163,500 compared to the same period last year. 79 building inspections along with six fire inspections, one fire re-inspection were carried out during this period.

Three new civic numbers were issued this period and ten homes were visited to discuss civic numbering.

We received no new subdivision application but still have two outstanding.

We received one new by-law complaint regarding noise and resolved three other complaints that were outstanding. We currently have 2 open complaints that we continue to work on. As mentioned the last few of months, with the increased workload in the development office, by-

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law enforcement is a taking a little longer than normal but we are still working through the complaints within the timeframes described in our complaints handling policy.

Finally, over the past few months, we have been working on developing our e-permitting software. We are currently tweaking the system and getting trained on it. We hope to have it implemented at some point in the new year.

Fire Services & Emergency Management

Our Fire Services Coordinator facilitated the fire truck pump service and testing with the emergency vehicle technician. WSH's old pumper did not pass the pump test and requires a rebuild which will likely be completed in January. The truck is not the front-line pumper and in the interim is still capable of being used for filling tankers just not as an attack pumper. All other trucks passed the testing.

The passenger van that WSH intended to replace this year is going to be delayed approximately one year due to supply chain issues. This shouldn't have a drastic impact on our vehicle replacement plan.

Over the past few months, we've had several inquiries from other municipal units about how our fire service operates and about the personal development credit. Most have been phone conversations or email exchanges; however, our Dwayne and I will be attending a meeting with Argyle Firefighters Association in early December to discuss what we have done here and the role of the Fire Services Coordinator.

Our training program here at home continues. Our Level I training has finished for the year with 8 students participating. The fire suppression portion will be done in June to finish the course off. Dwayne is now working on schedules for Level II and officer courses for the winter and spring of 2023.

On the EMO front, an EMO Planning Committee meeting was held on October 24 and Dwayne and I attended a workshop in Liverpool to begin planning for a regional exercise in the summer of 2023. Otherwise, our Fire Services/EMO Coordinator continues to monitor COVID-19 updates from the province and EMONS and performed monthly fire and life safety inspections.



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This October, the Fire Departments responded to 11 calls, compared to 20 in October 2021. Here is the data for this past month:

BARRINGTON MUNICIPAL FIRE SERVICE							
EMERGENCY CALLS October 2022							
FIRE DEPARTMENT	Fire	Mut Aid	Auto Aid	MFR	MVC	Other	TOTAL
Barrington/Port La Tour FD	2	1				1	4
Island Barrington Passage FD						2	2
Woods Harbour/Shag Harbour FD		1		2		2	5
TOTALS	2	2		2		5	11
B/PLT - 1 woods fire, 1 Appliance fire							
IBP -							
WH/SH-							



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CAPITAL PROJECT UPDATE

Here is an update on our 2022-2023 Capital Projects:

Rank	Project	Status
2	Arena Rubber Flooring Dressing Rooms	In Progress
7	Admin Office Parking Lot Resurface & Curbs	In Progress
8	Council AV System	In Progress
9	Healthcare Centre	In Progress
10	Recreation Centre (21/22)	In Progress
11	Brass Hill Clarifier & Screens (21/22)	In Progress
13	Municipal Admin Building Accessibility (21/22)	In Progress
14	Property Services Building (21/22)	In Progress
1	Barrington Ballfield Aluminum Seating	Completed
3	Stoney Island Accessible Mats & Wheelchairs	Completed
4	Property Services 3/4 Ton Truck	Completed
5	Property Services Equipment	Completed
6	Solar Speed Sign	Completed
12	Landfill Truck Scale (21/22)	Completed

