

## TENDER EVALUATION REPORT MODB2102

### Description of Tender

This tender is to retrofit two external concrete ramps at the main entrances to meet current accessibility standards.

The tender originally included upgrades to the automatic door openers of the three main exterior entrances and a retrofit of two existing washrooms inside the Administrative Centre to meet current accessibility standards, but the bidder could not incorporate that in the bid due to labour shortages so we will complete that work separately.

### Details of Invitation

Tender invitation method: Open tender posted on the Nova Scotia Procurement website.

Tender invitation date: March 9, 2021

Tender closing date: April 15, 2021

Tender packages were opened on April 15 at 2:30 p.m. In attendance: Cameron Whiteway (Director of Property Services) and Cora Scott (Recorder).

### Tenders Received

Number of Tenders Received: 1

Details of Tenders Received:

Tenderers	Tendered Sums excluding HST (lowest first)
MBA Group Inc.	\$83,500.00

### Compliance with Tender Specifications

Tenderers (in order of tendered sum)	Compliance with tender specifications	Details of any non-compliance
MBA Group Inc.	Yes	N/A

## **Budget Implications**

This project is included in our 2021/2022 capital budget with the cost being 100% covered by a grant received through the Small Projects Component of the Enabling Accessibility Fund (EAF). The full grant amount is \$100,000. The remaining funds will be used to repair and upgrade the exterior doors and retrofit the washrooms.

## **Outsourcing Analysis**

N/A

## **Recommendation**

The response to this Tender was evaluated by Municipal Staff to determine the degree to which it responds to the requirements as set out. The evaluation was based on the following criteria:

1. Qualifications and References (30 points);
2. Work Plan and Schedule (20 points); and
3. Cost (50 points).

Based on this evaluation criteria, it is recommended that the tender submitted by **MBA Group Inc. for \$83,500.00 + HST** be accepted.