



SOU'WEST NOVA TRANSIT ASSOCIATION

Box 84 / Barrington, Nova Scotia / B0W 1E0
(844) 637-2572 / info@souwestnovatransit.ca

Serving the Communities of Shelburne County

October 31, 2022

To the council of the Municipality of the District of Barrington,

We at Sou'West Nova Transit are pleased to have been providing Shelburne County residents with accessible, subsidized, supportive transportation options for over 10 years now, helping those with barriers connect with their communities and each other.

We have completed 500 more one-way trips from April to October over the same period last year. 43% of our ridership to date this fiscal year have been Municipality of Barrington residents, and only 60% of their trips have taken place in-County, with the rest headed to or from Yarmouth, Halifax, Kentville, Bridgewater, Lunenburg or Digby for medical appointments. While we have continued to keep our fares at or under cost to help them remain accessible to as many folks as possible, out-of-county trips mean that our per-kilometre rates can really add up.

As such, for 2022-23 we made a request of your council for \$7,000 to be earmarked for automatic fare reductions for your residents (reducing the percentage reduction from 50% to 40%* to help those funds last longer than previous years), and \$10,300 to assist with operating costs; a total of \$17,300. However due to an error on our part, the total we listed in our request letter and subsequently received was \$11,550. Despite being significantly over-budget in operations due to the unexpectedly high price of fuel, we held to our early decision to keep \$5000 of the funding received from your council earmarked for fare reductions because the need was so great. As of the end of October those funds have been expended.

We are asking council to consider granting the additional \$2000 if funds are available to make up the difference of our original ask. While this will not fully cover the rest of the fiscal year based on ridership trends, it will take some of the pressure off of other subsidy sources to allow them to stretch further while we continue this important fare reduction program.

Sincerely,

Renata Tweedy, Manager, Sou'West Nova Transit Association

**Note that the 40% subsidy base rate for all Municipal residents is only a portion of the help we provide. Many riders accessing our services are living with extremely low incomes and are eligible for additional fare assistance on a sliding scale based on income; any assistance above the base 40% is drawn from fundraising dollars and other subsidy grants. To date in our 2022-23 fiscal year, Municipality of Barrington residents have been granted over \$13,500 in fare reductions.*



SCHEDULE "B"
MUNICIPALITY OF BARRINGTON
APPLICATION FORM
ORGANIZATIONS REQUESTING OPERATING/CAPITAL GRANTS
Between \$501 and \$2,500

NAME OF APPLICANT ORGANIZATION: Sou'West Nova Transit Association

CONTACT PERSON: Renata Tweedy

ADDRESS: Box 84, 2401 Hwy 3, Barrington, NS B0W 1E0

TELEPHONE: 902-619-9305 (manager cell) EMAIL: info@souwestnovatransit.ca

NS REGISTRY OF JOINT STOCKS NUMBER: 3243593

FEDERAL CHARITABLE STATUS NUMBER: 824086250RR0001

If you do not have either of the above numbers, provide the name and contact information of the organization that you are affiliated with: _____

1. Please indicate the grant amount for which you are applying: \$ 2000

2. Please identify the community, area and/or group(s) your organization serves:
Sou'West Nova Transit serves all of Shelburne County, however the requested funds would benefit only residents of the Municipality of Barrington.

3. Please describe your organization's specific project/program/service. (if additional space is required, please attach a separate sheet):
Sou'West Nova Transit provides accessible, supportive, subsidized transportation options to residents of Shelburne County with transportation barriers.

This funding would allow us to continue offering 40% off of fares for riders from the Municipality of Barrington, as the funds already allocated for this usage during the 2022-23 fiscal year have been expended. See attached letter.

Budget for project: The full \$2000 will be used to reduce fares; no portion will be assigned to administrative or other costs.

4. Please describe the benefits you project/program/service will provide to the community and/or municipality:

The majority of our riders who pay out-of-pocket for travel are living on low and/or fixed incomes.

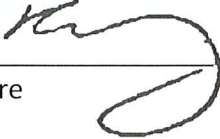
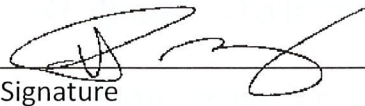
Providing fare automatic fare reductions allows us to keep our fares at close to a cost-recovery amount for some trips while making them more affordable for the individuals who need us the most.

We also fundraise and continue to apply for other grants that allow us to offer additional help to riders based on their annual income.

5. Please ensure your submission includes the following:

- COMPLETED APPLICATION FORM
- PROOF OF CURRENT REGISTRATION AS A NON-PROFIT OR CHARITABLE ORGANIZATION
- MOST RECENT FINANCIAL STATEMENT
- DETAILS OF FUNDRAISING EFFORTS AND FUNDING SOURCES TO SUPPORT PROJECT
- YOUR ORGANIZATION'S BUDGET FOR THE UPCOMING YEAR OR PROJECT
- LIST OF YOUR BOARD OF DIRECTORS OR ORGANIZING COMMITTEE MEMBERS

6. Authorization:

Application prepared By:		Renata Tweedy	01 / 11 / 22
(Contact Person)	Signature	Print	DD/MM/YY
Board/Committee:		Holly Perry	02 / 11 / 22
(Signing Officer)	Signature	Print	DD/MM/YY

7. SUBMISSION:

MAIL: MUNICIPALITY OF THE DISTRICT OF BARRINGTON
GRANTS PROGRAM
P.O. BOX 100
BARRINGTON, NS
BOW 1E0

EMAIL: info@barringtonmunicipality.com
DROP OFF: 2447, Highway #3, Barrington, NS
ONLINE: www.barringtonmunicipality.com

Registration Information for Sou'West Nova Transit Association

- **Official Name**
The Charity is registered under the name that appears on its governing document: Sou'West Nova Transit Association.
- **Business Number/Registration Number**
The Charity's registration number is **82408 6250 RR0001**.
- **Effective Date of Registration**
The Charity is registered effective **April 1, 2013**.
- **Designation**
The Charity is designated as a **Charitable Organization**.
- **Reason for Registration**
The Charity is granted charitable registration based on the information provided in its application and its purposes found in its governing document dated January 22, 2013, issued under the *Societies Act* of Nova Scotia. The Charity should have a governance structure in place that ensures that it can comply with all of the requirements of maintaining its charitable status. This includes regularly reviewing its purposes in its governing document.
- **Fiscal Period End**
The Charity's fiscal period end is established as **March 31**.
- **Due Date for Form T3010, Registered Charity Information Return**
The Charity must file its first information return on or before **September 30, 2014**, for the fiscal period ending **March 31, 2014**. The Charity must use Form **T3010 (13)** when filing. The Charity must file a complete information return **every year** within 6 months of its fiscal period end. If the Charity has not filed a complete information return, the CRA may revoke the Charity's charitable status.

If you have any questions regarding the information in this letter, please contact our Client Service Section at: **1-800-267-2384**.

The Charities Directorate of the CRA strives to provide you with fair, courteous, and efficient service. If you have supplied us with an email address, you will receive an email invitation to complete an online survey about the quality of our service in responding to your application for charitable registration.

SOU'WEST NOVA TRANSIT ASSOCIATION
2022-23 Budget and
Operating Summary (Accrued) from April 1 to September 30, 2022

Revenue	2021-22 Actuals	2022-23 Budget	Actuals from Apr to Sept. 2022 (Accrued)
CTAP (Province)	78,800	78,800	39,402
Nova Scotia Fare Assistance Program	8,582	8,590	7,934
Fuel Tax Rebate (Province)	3,425	5,275	2,050
Municipalities - Operating	17,418	22,763	16,663
Federal Gas Tax Rebate	331	527	198
Federal HST Rebate	6,704	6,589	-
Fare Income (Collected + Credit Applied)	66,640	96,625	48,774
Fare Income (General Subsidy Applied)	13,708	21,725	7,979
Fare Income (Municipal Subsidy Applied)	17,826	21,100	9,435
Delivery Income			162
Project Income (Taxi Subcontract Subsidy)	2,569	-	-
Fund Raising and (non-subsidy) Grants	1,201	1,000	-
Donations (charitable receipt issued)	-	-	100
Corporate Sponsorship	-	5,000	5,000
Other - Miscellaneous (Inc. Invest. Interest)	132	20,100	206
Other - Sustainability Grant	25,000	-	-
Other - NS Vaccine Support Program	2,810	1,000	256
TOTAL REVENUE	245,147	289,093	138,158

Expenses (Administrative)	2021-22 Actuals	2022-23 Budget	Actuals from Apr to Sept. 2022 (Accrued)
Salaries and Benefits (mgt/dispatch)	71,714	84,932	42,150
Office Rent/Utilities/Maintenance	600	600	300
Office Expenses/Supplies	2,368	2,000	1,023
Phone/Internet/Web costs	6,108	5,457	3,014
Advertising, Promotion	198	850	198
Contractual Costs (accounting, legal)	1,976	2,200	1,353
Association Dues and Fees	131	333	300
Meeting/Conference Expenses	268	1,500	121
Staff/Board Mileage/Travel expenses	3,675	4,200	2,518
Staff/Volunteer Training	783	4,880	1,773
Non-vehicle insurance	3,827	4,145	2,091
Other - Bank Fees	525	500	335
Other - Gifts and Awards	1,687	2,450	134
TOTAL ADMINISTRATIVE EXPENDITURES	93,860	114,045	55,310

Vehicle Expenditures	2021-22 Actuals	2022-23 Budget	Actuals from Apr to Sept. 2022 (Accrued)
Salaries & Benefits (Drivers)	89,025	91,015	51,350
Stipend to Volunteers	7,799	8,000	3,053
Parking/Tolls Expense	203	300	12
Insurance (vehicles)	9,269	9,700	4,594
Vehicle Repairs/Maintenance	15,828	21,835	9,508
Vehicle Registration	354	650	688
Fuel	30,979	35,165	23,958
Other (Miscellaneous)		-	1,523
Other (COVID-Related)	38	300	84
Subcontract Fees	3,842	2,000	125
Total Vehicle Expenditures	157,337	168,965	94,894
TOTAL OPERATING EXPENSES	251,198	283,011	150,204
NET INCOME (Deficit)	(6,051)	6,083	(12,046)

Sou'West Nova Transit Board of Directors, 2022-23 Fiscal Year	
Ron Coole	President
Alan Daykin	Vice President
Holly Perry	Secretary
Wendy Capron	Treasurer
Howard Roszel	Director
Wanda Mood	Director
Linda Stoddart	Director