



REQUEST FOR PROPOSAL EVALUATION REPORT MODB2403

Description of the Tender

This Tender was issued to solicit bids to replace two sections of the flat roof of the Municipal Administrative Centre.

Details of Invitation

Tender invitation method: Posted on the Nova Scotia Procurement website

Tender invitation date: May 28, 2024

Tender closing date: June 27, 2024

Tenders Received

Number of Proposals Received: 3

Proponent	Total price including HST (lowest first)
CentiMark Ltd.	\$205,677.50
Metro Roofing	\$284,625.00
Eastwater Professional Roofing Services Ltd.	\$545,762.57

Compliance with Tender Specifications

Proponent	Compliance with RFP specifications	Details of any non-compliance
CentiMark Ltd.	Yes	N/A
Metro Roofing	Yes	N/A
Eastwater Professional Roofing Services Ltd.	Yes	N/A

Budget Implications

\$165,000 was allocated in this year's capital budget for this project (GL 01-28224-027), with the funds coming from the general operating fund. With our municipal rebate on HST, the total cost of the project will be \$21,516.15 over the budgeted amount. Additional funds could be sourced from either the reallocation of funds within the general operating fund or the operating reserve.

Recommendation

It is recommended that CentiMark Ltd. be awarded the tender in the amount of \$205,677.50 for the following reasons:

1. They are the lowest bidder.
2. They performed two site visits and therefore have a solid understanding of the scope of work.
3. They are removing the outer dome of the skylights.
4. They will not be using any torches.
5. They are supplying superior insulation.