



**POLICY NO. 97
MUNICIPAL ASSET NAMING OR RENAMING POLICY**

1.0 PURPOSE

To provide guidelines whereby the Municipal Assets belonging to the Municipality of the District of Barrington may be officially named or renamed by Council.

2.0 DEFINITIONS

- 2.1 "Municipal Assets" are outlined as Public Lands and Public Facilities.
- 2.2 "Public Lands" means lands which are owned or controlled in use by the Municipality of the District of Barrington for the long-term benefit of the community, including but not limited to parks, sports fields, and trails.
- 2.3 "Public Facilities" means physical facilities (i.e., buildings, etc) owned or controlled in use by the Municipality of the District of Barrington for the long-term benefit of the community.

3.0 POLICY STATEMENT

The Municipality shall consider naming proposals, seek citizen input and formally decide on proposed names or renaming of the Municipality of the District of Barrington Public Lands and Public Facilities within established criteria. In its deliberations, the Municipality of the District of Barrington shall consider gender parity and the inclusion of diverse communities.

4.0 NAMING CRITERIA

- 4.1 The Municipality of the District of Barrington's Public Lands and Public Facilities may be named after persons, a place or location, or an event that has created

an important legacy or achievement. A person's name is eligible for consideration one year after their death, with special benefactors excepted. The following criteria may be used by Council in determining the appropriateness of the naming designation:

- a. A noteworthy public figure or official.
- b. A person, place or event of historical or cultural significance.
- c. Special benefactor(s) (living or dead)
- d. A person, group, place or feature, which can be particularly identified with the Public Lands or Public Facilities.
- e. Exceptions to the naming criteria can be approved by Council if an occasion to recognize the outstanding contributions of a living person is determined.
- f. names should be easy to pronounce and in good taste.
- g. formal titles such as Captain, Major, Admiral, etc should be avoided.
- h. Company or commercial product names and names association with copyright or trademarks should be avoided.

5.0 PROCEDURES

5.1 Initiation of Proposed Name:

A request to name/rename municipally owned Public Lands or Public Facilities must be made in writing to the Chief Administrative Officer who shall bring it, along with a background report, to the Committee of the Whole Council Meeting for an initial review and discussion.

5.2 Additional Public Input and Public Hearing:

Should Council determine that additional public input is needed, it may choose to solicit public comment by inviting citizens and interested persons to provide written comments.

5.3 Formal Council Decision:

- a. Following receipt of public input, if determined by Council to be required, the item

will be placed on the Committee of the Whole meeting agenda for discussion and direction. Committee of the Whole Council may, at this point, refer the proposed naming to Council for consideration.

- b. The naming decision shall be made by a motion of Council.

Clerk's Annotation for Official Policy Book	
Date of Notice to Council members of Intent to Consider	
Date of Passage of current Policy	
I certify that Policy No. 97 "Municipal Asset Naming or Renaming Policy" was adopted by Council as indicated above.	
_____ Debbie Mader Municipal Clerk	_____ Date

VERSION LOG

Version Number	Amendment Description	Approved By	Approval Date
1	Approved Policy of Council	Council	