

Chief Administrative Officer Activity Report
May 25th, 2020

KEY STRATEGIC AREAS

1. Infrastructure Renewal

a. New Recreation Centre

Nothing new to report at this time.

b. Development of Asset Management Plan

Our work with Infrastructure Solutions Software Inc. to prepare the funding application to help cover the majority of the cost of an Asset Management Plan is almost complete. Applications are now open and the final piece of our application is the letter of support which is on the agenda.

c. Renewal or Expansion of Sewer System

Nothing new to report at this time.

2. Economic Growth

a. Development of Additional Business/Commercial Property

Nothing new to report at this time.

b. Reduction of Commercial Taxation

Nothing new to report at this time.

c. Improved Access to Internet

Nothing new to report at this time.

3. Promotion and Support of the Tourism Industry

a. Amenities at Beaches



As mentioned last month, the two main objectives of the Beaches Strategy for this year are an assessment of existing infrastructure and develop a plan for future infrastructure and the development of signage and directional signage for the beaches that work with our branding.

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In the next few months, phase 2 of the Stoney Island Beach Parking Area will get underway with work on wooden barriers to resemble the parking area at Sandhills, we will be launching a short survey that would ask residents and visitors to answer general questions about our beaches and we will be printing and eventually installing the signage.

b. Work to Attract Accommodations

Nothing new to report at this time.

4. Provision or Support of Services for Residents of the Municipality

a. Continued Work Towards Additional Medical Services (Medical Clinic, Dialysis)

Nothing new to report at this time.

b. Develop Water Access Plan (docks, wharves and marinas)

Nothing new to report at this time.

c. Improve Active Transportation (sidewalks, trails, boardwalks)

Nothing new to report at this time.

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SUMMARY OF ACTIVITIES FROM APRIL 28TH TO MAY 24TH

TOPICS

COVID-19

Since March 22, 2020, the Province of Nova Scotia has been in a state of emergency to help contain the spread of COVID-19. This state of emergency has been extended until noon on May 31, 2020.

As part of the efforts to contain the spread of the novel coronavirus (COVID-19), all municipal offices and facilities will remain closed to the general public until June 1, 2020.

On June 1, 2020, we intend to open the Municipal Administrative Centre and Construction and Demolition Landfill to the public during their regular operating hours. Although we will be open to the public, we encourage visitors to limit their visits to essential or urgent needs, to follow the physical distancing markings and guides within the buildings and avoid lengthy visits or gathering.

As always, up to date information on all municipal closures, service updates and measures can be found at barringtonmunicipality.com/covid19.

Budget

In April, Council met on several occasions to deliberate the budget. Council has completed its review of the two drafts of the operating and capital budgets through virtual meetings and a final draft of both budgets which includes the feedback received during the meetings has been recommended to Council and is on the agenda.

Summer Season

As mentioned last month, this upcoming summer season will look a little different than usual but we will continue to provide the essential services and programming.

Recreation Department

New information on reopening plans is frequently released so we continue to adapt our expectations. Our phased summer plan has been used by the Communities, Culture and Heritage Department of the NS Government, by Recreation Nova Scotia as well as other recreation departments to develop their own plan. That tells us we are on the right track and as we wait for dates to be added to the provincial phased-in reopening plan, we will solidify when we can open

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facilities and provide programming. Misty, our Recreation Director has participated in the sector consultation session with Dr. Strang which helps her develop our plans.

The community garden is open and plots are being assigned with a new agreement form to include COVID-19 guidelines. There are 23 plots assigned. This could easily grow in future years as we see demand each season and the health benefits for seniors are significant.

Misty and Joel, our Physical Activity Coordinator, have completed several summer staff interviews. Due to summer day camp programming expectations, we asked each applicant to create a fun video to take kids through an activity. There is a lot of talent among our area youth and we are very excited for what they will bring to our summer programs.

Property Services Department

Work has started to prepare all sports fields. Lime and fertilizer were applied, and all were aerated and seeded if needed due to winter damage. The arena staff continue to do annual repairs/maintenance as scheduled, all municipal roads and parking lots had material added and were graded and all municipal parks had tables, benches and garbage cans placed out as well as signage.

Recreation Planning Initiatives

The online survey launched last month reached 331 responses. Joel has drafted a report on the results and recommendations for next steps.

Misty sits on a couple provincial task forces that are intended to inform the recreation sector on the Nova Scotia Health updates and restrictions as well as the impact of the COVID-19 crisis on recreation services and delivery.

We are still looking to fill out the Recreation Advisory Committee with representatives from districts 3 & 4. We will try again but would really like to have one meeting in June before summer to do some introductions and start building the relationship and conversation.

Finally, Joel has been in contact with the Woodland Multi-Use Trails Association regarding speed limit signs on the trails and is looking at getting funds to improve our trails by installing dog waste dispensers and the speed limit signs. He is also looking at purchasing equipment to improve programming for the recreation department, specifically unstructured play, through an Active Communities Fund grant.



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Building Permits & By-Law Enforcement

From April 20th to May 17th, 2020, 31 permits were issued with a total dollar value of \$1,771,250. We received two by-law investigation complaints which we investigated. One for a light complaint from a neighbouring property and one for an illegal dump. The complaint regarding the illegal dump was resolved, and the light complaint did not violate any of our by-laws. Both matters were closed.

During this period, we received 1 new dangerous and unsightly complaint of an open well. This matter was rectified by the property owner and complaint was closed. This leaves us with 1 open file for dangerous and unsightly.

Fire Services & Emergency Management

Fire departments continue to monitor the status of their membership and communicate that information to the Fire Services Coordinator. There have been no COVID-19 related staffing issues for the fire departments to date. Their functions remain limited to emergency response and maintenance and their facilities remain closed to the public. Plans are still in place if department staffing levels become critical due to COVID-19 so that we can quickly alter automatic aid protocols to ensure adequate coverage in all areas. All departments have implemented measures to reduce the chances of their exposure and have cancelled all non-emergency activities.

Otherwise, Dwayne continues to monitor COVID-19 updates from the province and EMO and communicates regularly with EMONS in regard to the Provincial response. He participates in all conference calls and has distributed PPE to the Fire Departments that was provided by EMONS. In light of the situation, he is also working on update the pandemic protocols within our Emergency Management Plan.

Finally, the IBPFD's quick is expected to be delivered in August and Pumper #37 is going to the department that purchased it on June 1st.

Here is the data for the month of April:

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BARRINGTON MUNICIPAL FIRE SERVICE							
EMERGENCY CALLS April 2020							
FIRE DEPARTMENT	Fire	Mut	Auto	MFR	MVC	Other	TOTAL
		Aid	Aid				
Barrington/Port La Tour FD	4				1	2	7
Island Barrington Passage FD	5				2	2	9
Woods Harbour/Shag Harbour FD					2		2
TOTALS	9				5	4	18
B/PLT - 3 grass/brush, 1 chimney							
IBP - 3 chimney, 1grass, 1 vehicle							
WH/SH							

CAPITAL PROJECT UPATE

Here is an update on our 2019-2020 Capital Projects:

Rank	Project	Status
2	Doctor Recruitment – Lease Imp.	Complete
3	North East Point Boardwalk	Complete
4	Barrington Ball Field Fencing	Complete
5	Ice Resurfacer	Complete
6	Beach Strategy	Complete
8	Arena Roof Repairs	Complete
9	Building Inspection Vehicle	Complete
10	Sewer Pumps	Complete
11	Lift Station Cabinet Retrofits	Complete
12	Paving – Red Schoolhouse Lane	Complete
13	Replace Front Entrance at Arena	Complete
14	Replace Interior Entrance at Arena	Complete
15	Replace Arena Flooring	Complete
16	Manhole Cover Repairs	Complete
17	Batting Cages	Complete
18	Sewer Lateral – Former Knowles Property	Complete
1	Recreation Centre Design Fees	In Progress
7	Brass Hill Sewer Study	In Progress