

Chief Administrative Officer Activity Report
September 28th, 2020

KEY STRATEGIC AREAS

1. Infrastructure Renewal

a. New Recreation Centre

The architects have finalized two design options and both Council and Staff are reviewing the options. Following the election, these design options will be brought to Council for their approval to move ahead with public meetings.

b. Development of Asset Management Plan

We continue to await a response from FCM regarding our funding application to the Municipal Asset Management Program. We should hear back shortly as other applications that were in our batch have begun to receive responses.

c. Renewal or Expansion of Sewer System

Nothing new to report at this time.

2. Economic Growth

a. Development of Additional Business/Commercial Property

Nothing new to report at this time.

b. Reduction of Commercial Taxation

Nothing new to report at this time.

c. Improved Access to Internet

On September 1, we were excited to share another major announcement relating to the improvement of internet in our Municipality. The Province of Nova Scotia and Develop Nova Scotia announced the second round of Internet for Nova Scotia Initiatives, including a project to connect approximately 850 more homes and businesses in the eastern part of the Municipality (communities of Clyde River, Port Clyde and Goose Lake, along with several communities in the Port La Tour area including Baccaro, Blanche and Thomasville) to Bell Canada's all-fibre network. This project was made possible through an investment of \$243,925 by the Municipality and will provide residents with download speeds of up to 1.5 Gigabits per second (Gbps).



Chief Administrative Officer Activity Report
September 28th, 2020

After the completion of this project, more than 90% of the Municipality will have access to high-speed Internet. Having a strong Internet network will help our Municipality be a place where businesses and residents can prosper. We will continue working with our partners to actively pursue further funding opportunities so even more residents can have access to this important service.

This project is in addition to the first round of Internet for Nova Scotia Initiative projects, where the Municipality invested \$200,000 to see approximately 950 homes and businesses between Charlesville through to Doctor's Cove get access to Bell's all-fibre network by early next year.

Finally, Develop Nova Scotia will be hosting a webinar tomorrow, September 29th at 2:30 pm, to share details about the Internet for Nova Scotia Initiative, with information on the recently announced details for the initiative's projects here in our Municipality. They will be providing a presentation with staff available for a question and answer period following the presentation and this is open to the public to register and attend for free!

The link to register for the webinar is:

https://us02web.zoom.us/webinar/register/WN_yizGyjSgRvOxxG50TrSLWg?fbclid=IwAR1xpCJiE5ZZSRryWi-pXuEe23rkcsU944oVik1nDHW47fhLVVfz9eA1CTs

3. Promotion and Support of the Tourism Industry

a. Amenities at Beaches

Phase 2 of the Stoney Island Beach Parking Area, which has seen the installation of wooden guardrails to resemble the parking area at Sandhills, is nearing completion as the guardrails will be installed later this week.

We have also begun to install our beach signage throughout the Municipality and are awaiting the 3D visualizations as well as provide landscape and engineering reviews from WSP.

Finally, we received the beach assessment report from the Nova Scotia Lifeguard Services which provided data and recommendations for North East Point and Stoney Island Beaches. Stoney Island was far and away the preferred location based on use and environment. A full report will be made available to Council in the coming weeks.

b. Work to Attract Accommodations

Nothing new to report at this time.



Chief Administrative Officer Activity Report
September 28th, 2020

4. Provision or Support of Services for Residents of the Municipality

a. Continued Work Towards Additional Medical Services (Medical Clinic, Dialysis)

Nothing new to report at this time.

b. Develop Water Access Plan (docks, wharves and marinas)

Nothing new to report at this time.

c. Improve Active Transportation (sidewalks, trails, boardwalks)

Nothing new to report at this time.

Chief Administrative Officer Activity Report
September 28th, 2020

SUMMARY OF ACTIVITIES FROM AUGUST 24TH TO SEPTEMBER 27TH

TOPICS

Drought & Water Shortage

Over the past month, we have continued to experience dry conditions which has worsened the drought situation and increased water shortage challenges. Since our last report, we've continued under phases 2-4 which includes the provision of drinking water, water fill up stations, shower facilities, washing machines and water delivery.

Water Fill Up Stations

Water hoses continue to be available for filling containers at the following locations:

- Barrington/Port La Tour Fire Hall
- RV Dumping Station on Sherose Island
- Island & Barrington Passage Fire Hall
- Woods Harbour Shag Harbour Fire Hall. For Woods Harbour, residents need to contact a member of the WSHS fire department to access their hose.

It is important to note this water is non-potable and people using the hoses are responsible for cleaning and sanitizing before and after use.

Water Delivery & Drinking Water

Fire departments began delivering water on August 12 and continue to do so on a once-a-week basis. As of September 21, they have delivered water to 105 households, some places multiple times.

To request a delivery, residents must call the following numbers and leave a message anytime prior to Wednesday, **every week they want water**. They are asked to provide their name, civic number and phone number in the message.

Barrington/Port La Tour Fire Department Area: 902-635-4019

Island & Barrington Passage Fire Department Area: 902-637-7381 or 902-745-0228

Woods Harbour Shag Harbour Fire Department Area: 902-723-2455



Chief Administrative Officer Activity Report
September 28th, 2020

It is important to note that the fire departments will not put water in wells and, once again, this water is non-potable. Residents will be required to sign a waiver at the time the fire department fills their container.

Drinking water continues to be available at the Barrington Ground Search and Rescue building (3329 Highway 3, Barrington Passage) Tuesdays and Fridays from 6:00 pm to 9:00 pm. 1 case of 4 x 4 litre bottles per household per week is available.

Residents have to provide their name and address when they pick up the water so we can track that information for the Province. Since starting, Ground Search and Rescue have handed out 5.5 pallets of drinking water.

Showers and Washing Machines

On September 2, the showers at the Arena were made available for use under the following conditions:

- Residents have to call 902-637-2015 Ext. 227 and schedule an appointment. They will need to provide their name, civic number and phone number.
- There are 1/2 hour time slots for showers.
- Residents have to check in 5-10 minutes prior to their appointment.
- COVID-19 protocols such as wearing masks, physical distancing, not entering if you are not feeling well or if you have recently travelled outside the Atlantic bubble are followed to try and ensure everyone's safety.
- Residents need to bring everything needed for a shower with them and remove everything when done.
- After the appointment, a staff member cleans, disinfects, and sanitizes the showers using a bleach spray.

The showers are available during the following hours:

- Monday to Friday, 9 am to 4 pm
- Monday and Wednesday, 6 to 8 pm
- Saturday, 1 to 4 pm

Chief Administrative Officer Activity Report
September 28th, 2020

On September 21, both of our washing machines were made available for use at the Arena during the same hours as the showers.

Residents have to call 902-637-2015 Ext. 227 and book a time to use the washers the same as the showers. We ask that they call during regular business hours (Monday to Friday, 9 am to 4 pm).

As with the showers, residents will have to check in when they arrive for their appointed time, bring everything they need to do laundry and remove everything when they are done. Also, all necessary COVID-19 protocols such as wearing masks, physical distancing, not entering if they are not feeling well or if they have recently travelled outside the Atlantic bubble continue to be followed to try and ensure everyone's safety.

Since opening the showers and washing machines, we have had 10 shower appointments and 3 washer appointments.

Water Supply Upgrade Lending Program

A reminder that we have a Water Supply Upgrade Lending Program which provides financing for water supply upgrades to qualifying property owners. We've received multiple inquiries about this program recently and more information on the program can be found on our municipal website or by contacting the office directly at 902-637-2015.

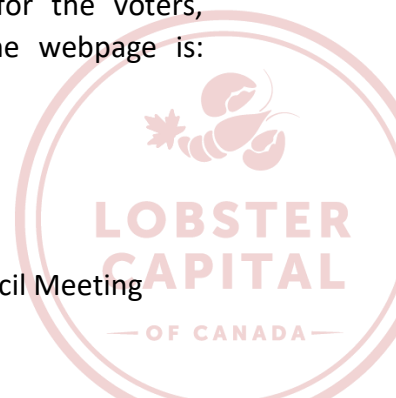
Monitoring & Advisories

We currently have 95 people on our contact list and continue to monitor the situation daily. If you are aware of or approached by residents that are facing challenges due to the water shortage, please have them contact Dwayne directly or the municipal office.

Official updates are posted on the EMO Facebook page (<https://www.facebook.com/Barrington-and-Town-of-Clarks-Harbour-Emergency-Management-Organization-1464486240453177/>)

2020 Municipal Elections

The next municipal election will be held October 17, 2020. We have created a webpage on our municipal website dedicated to the election which includes information for the voters, candidates and will be where the results will be posted. The link to the webpage is: <https://barringtonmunicipality.com/Council/2020-municipal-elections>.



Chief Administrative Officer Activity Report
September 28th, 2020

Voting is going to look different during the municipal election this Fall. We will still be administering a paper ballot election but safety precautions at in-person polling stations will be in place.

Protecting voters and election workers from spreading and being exposed to COVID-19 is very important to us and we believe that we can safely conduct an election while adhering to public health orders with the appropriate staff, venue and equipment.

The province has worked with representatives from the Office of the Chief Medical Officer of Health and Elections Nova Scotia to develop the Covid-19 Guidelines for Municipalities to Administer an In-Person Election. We will be using these guidelines as a supporting document when considering the administration of our election and will provide updates in the coming weeks with specifics.

Advance Polls

Any elector who expects that they cannot vote on ordinary polling day may vote at any of the 3 advance polling stations on Saturday, October 10 or the 1 polling station on Tuesday, October 13.

Saturday, October 10, 12:00 pm to 8:00 pm:

- Shag Harbour Community Center, Shag Harbour
- Island and Barrington Fire Hall, Centreville
- Municipal Administrative Centre, Barrington

Tuesday, October 13, 12:00 pm to 8:00 pm:

- Municipal Administrative Centre, Barrington

Polling Stations

Electors may vote between 8:00 am and 7:00 pm on October 17 at the following polling stations:

District 1

- 1A Woods Harbour Community Hall
- 1B Shag Harbour Community Hall

District 2

- 2A Barrington Ground Search and Rescue



Chief Administrative Officer Activity Report
September 28th, 2020

- 2B Municipal Administrative Centre
- 2C Bayside Home (Mobile Polling Station for Residents Only)

District 3

- 3A Island and Barrington Fire Dept.
- 3B Newellton Community Hall

District 4

- 4A Stoney Island Community Hall
- 4B Evergreen Cemetery Club Hall

District 5

- 5A Municipal Building
- 5B Port La Tour Baptist Church
- 5C Port Clyde Community Hall

CSAP

- In the elector's respective polling district.

To determine which polling station electors, go to vote, they can visit the municipal election webpage.

Sandy Wickens Memorial Arena

The Arena opens on October 1. Since mid-August, we have been preparing to open the arena under the new COVID-19 Provincial public health regulations. A *Return to Ice Plan* was developed to outline all of the arena's protocols and can be found on the municipal website at: <https://barringtonmunicipality.com/Municipal-Services/arena>.

Recreation Programming

The Department is currently working on a couple proposals to develop an extensive **equipment loan program** as well as **new recreation signage** for outdoor spaces. With continued restrictions on gathering numbers and activity, more people are looking for activities to keep them active while their favorite organized sport or activity is on hiatus. Having suitable equipment as well as signage with ideas for play and safe activity will assist residents during this time.



Chief Administrative Officer Activity Report
September 28th, 2020

As noted above, we received the beach assessment report from the Nova Scotia Lifeguard Services which provided data and recommendations for North East Point and Stoney Island Beaches. Stoney Island was far and away the preferred location based on use and environment. A full report will be made available to Council in the coming weeks.

The Recreation Advisory Committee (RAC) met last month for the first time to begin the planning process for a comprehensive **recreation strategy** that would encompass everything under the department scope including physical activity, active transportation, facility/ outdoor spaces development, etc. We aim to have a report from community engagement available in December and a draft strategy to present in February.

The **Recreation Centre** is starting to get busy and we have a number of recreational activities started that appeal to different ages. We are also busy booking birthday parties and other private rentals since space for such activities is limited due to COVID.

The Department has released a schedule of **Fall events** which include family fun hikes and youth and teen activities. They have reached out to school administration and SchoolsPlus staff to talk about how to support youth activity in the after-school time period. We have some funding to provide After the Bell programming to junior high age girls and aim to begin that mid-October. Due to COVID-19, there is a massive facility gap left due to the lack of access to school gyms. We have talked to regular user groups to see what effect this has had on them, see if there are other appropriate facilities and see what ways we can campaign to get them back to play by hopefully piloting a reopening plan for community use of schools.

Joel offered two **kayaking clinics** on the Barrington River at the Axe throwing location. The first session was at 9:30am and it was for youth 10-18 years old. Joel had three participants for that session. Then he had an adult session at 10:45 am, which had 5 participants attend. All participants learned new strokes and became more comfortable in a kayak.

Finally, community members have been requesting that the municipality do a **punch card challenge** for this fall because the Municipality of Shelburne offered one and it had great success. Therefore, Joel has been working on a punch card challenge. The challenge will begin in October. The goal of this challenge is to promote the green spaces in the community that some people may be unaware of. Joel has chosen 15 locations along the Municipality, ranging from Charlesville, The Hawk, and Baccaro Point.

Building Permits & By-Law Enforcement



Chief Administrative Officer Activity Report
September 28th, 2020

From August 17th to September 20th, 2020, 25 permits were issued with a total dollar value of \$2,064,400. 76 building inspections were carried out along with 27 fire inspections. We did not receive any new subdivisions during this period but 1 was sent to be registered. Presently we have 2 open subdivisions we are continuing to work on.

We received 1 new by-law complaint regarding garbage blowing around. This was investigated and problem solved with a new garbage box. Three by-law complaints were closed and presently only 1 is open.

During this period, we received no new dangerous and unsightly complaints and resolved the 1 open file.

Dave continues to work on civic numbering. During this period, 86 homes were visited regarding civic numbering with approx. 74 of those being in the Sebim Beach area. Waste separation information was also delivered to the households in the Sebim Beach area.

Fire Services & Emergency Management

There continues to be no COVID-19 related staffing issues for the fire departments, and they continue to monitor the status of their membership and communicate that information to the Fire Services Coordinator. Their functions are beginning to normalize but their facilities remain closed to the public.

The departments are now in the process of being registered for WCB coverage which starts next month.

The shipping container we retrofitted for live fire training is practically complete. We did some practice burns to prepare for its use and the Island and Barrington Passage Department is adding a deck off the top of the container to enable other training to take place at the site.

A virtual final inspection of the Quint truck took place September 24. After the inspection we will have a better idea on the delivery date. COVID-19 has made it challenging to get the truck here from the US and to arrange for the factory training due to the Out-of-Province trainer.

Otherwise, Dwayne continues to monitor COVID-19 updates from the province and EMONS and communicates regularly with EMONS regarding the Provincial response by participating in all conference calls. He is also began the Firefighter 1 course on September 2 with 6 students and has performed monthly inspections of municipal properties.

Chief Administrative Officer Activity Report
September 28th, 2020

This August, the Fire Departments responded to 23 calls and they responded to 29 in August 2019. Here is the data for the month of August:

BARRINGTON MUNICIPAL FIRE SERVICE							
EMERGENCY CALLS August 2020							
FIRE DEPARTMENT	Fire	Mut	Auto	MFR	MVC	Other	TOTAL
		Aid	Aid				
Barrington/Port La Tour FD	4	1	1		1	1	8
Island Barrington Passage FD	4	2	1		1	2	10
Woods Harbour/Shag Harbour FD			2		1	2	5
TOTALS	8	3	4		3	5	23
B/PLT - 2 brush/woods fires, 1 camp, 1 house full of smoke burnt food							
IBP - 3 brush/woods, 1 camper fire							
WH/SH -							

Chief Administrative Officer Activity Report
September 28th, 2020

CAPITAL PROJECT UPATE

Here is an update on our 2020-2021 Capital Projects:

Rank	Project	Status
7	Manhole Cover Repairs	Not Started
10	Fall's Point Road Lift Station Retrofit	Not Started
13	Municipal Administrative Centre Renovations	Not Started
14	Former Knowles Property Sewer Lateral	Not Started
1	Recreation Centre	In Progress
2	Beach Facilities	In Progress
3	Library Roof Replacement	In Progress
6	Brass Hill Treatment Plant Roof Replacement	In Progress
15	Internet Improvement Project	In Progress
4	Barrington Ballfield Fencing Replacement	Completed
5	Cargo Trailer Replacement	Completed
8	Woods Harbour Treatment Plan Fence Replacement	Completed
9	Zero Turn Lawnmower	Completed
11	Treatment Plant Flow Meters	Completed
12	Portable Toilets	Completed