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Minutes of the Regular Meeting of the Barrington Municipal Council held in the Council Chambers, in the Administrative Centre, in Barrington, N.S., on Monday December 14, 2020. The meeting was called to order by the Warden at 7:10 p.m., with the following members present:

- Warden Lindsay (Eddie) Nickerson
- Deputy Warden Jody Crook
- Councillor George El-Jakl
- Councillor Shaun Hatfield
- Councillor Andrea Mood-Nickerson

- Chris Frotten, CAO
- Lesa Rossetti, Municipal Clerk

ADDITIONS TO THE AGENDA

The following items were added to the agenda:

- In-Camera Session Re: Possible Sale of Municipal Property – Centreville.
- Resignation from Committees.
- Cape Sable Light
- CAO Evaluation.

APPROVAL OF THE AGENDA

Being duly moved and seconded that the agenda be approved as amended.

Motion carried unanimously.

DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of Conflict of Interest.

APPROVAL OF MINUTES

Being duly moved and seconded that minutes of the Regular Meeting held November 23, 2020, be approved as circulated.

Motion carried unanimously.

MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

REPORT OF WARDEN

The Warden gave a brief report on his activities since the last meeting of Council.

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REPORT OF COUNCILLORS

The Deputy Warden and each Councillor gave a brief report on their activities since the last meeting of Council.

REPORT FROM COMMITTEE OF THE WHOLE COUNCIL

Deputy Warden Crook reported on recommendations from the Committee of the Whole Council.

Water Loan Financing – Tentative Increase

It was reported that \$35,000.00 of the \$50,000.00 contained in the budget for the Water Loan Financing Program has been spent and a few more applications are pending.

Resolution C201201

Being duly moved and seconded that the budgeted amount for the Water Loan Financing Program be increased by an additional \$50,000.00 for the current fiscal year.

Motion carried unanimously.

It was noted that this adjustment does not affect the budget as it is a receivable amount allocated for the Water Loan Program.

Requests from Shelburne County Mental Health and Wellness Association

Resolution C201202

Being duly moved and seconded that the Shelburne County Mental Health and Wellness Association be thanked for the invitation for a Council representation to serve on their Association and advised that we will not be appointing a member to serve at this time.

Motion carried unanimously.

Nova Scotia Marathon Committee Membership

Resolution C201203

Being duly moved and seconded that Scott Symonds be appointed to the Nova Scotia Marathon Committee.

Motion carried unanimously.

Resolution C201204

Being duly moved and seconded that the resignation received from Cara Newell, representing the Town of Clarks Harbour, on the Nova Scotia Marathon Committee be accepted and a letter of thanks be forwarded to her.

Motion carried unanimously.

Request for Letter of Support – Clubhouse Playground Association

Resolution C201205

Being duly moved and seconded that a letter be provided to the Clubhouse Playground Association in support of their application for funding.

Motion carried unanimously.

IN-CAMERA SESSION RE: POSSIBLE SALE OF MUNICIPAL PROPERTY - CENTREVILLE

Being duly moved and seconded that members go in-camera to discuss the possible sale of municipal property located in Centreville.

Motion carried unanimously.

The in-camera session was held in accordance with Section 22(2)(a) of the Municipal Government Act.

Members returned to open session.

Report from In-Camera Session

James Brannen Request to Purchase Municipal Property – Centreville

After discussing the possible sale of municipal property located in Centreville, in closed session, the following recommendation was brought forward from Committee:

“... that the Municipality not sell municipal property located in Centreville originally requested by James Brannen (3273244 N.S. Ltd.) in his proposal of July 2, 2020.

After having called for a mover three times and none being received, no action was taken on the above recommendation.

Resolution C201206

Being duly moved and seconded that direction be given to the CAO to revise the survey plan for property at Centreville as per discussions in the in-camera session and the plan be brought back to council for consideration.

Motion carried unanimously.

RESIGNATION FROM COMMITTEES

Correspondence has been received from Councillor Mood-Nickerson resigning from her citizen appointments on the Audit Committee and Recreation Advisory Committee.

Resolution C201207

Being duly moved and seconded that Council accept the letter received from Andrea Mood-Nickerson resigning from her citizen appointments on the Audit Committee and Recreation Advisory Committee and thank her for her service as a member of the public.

Motion carried unanimously.

It is not necessary to fill the vacancy on the Audit Committee as we still have two citizens representatives serving.

The vacancy created in District 2 on the Recreation Advisory Committee will be advertised.

CAO EvaluationResolution C201208

Being duly moved and seconded that after having received a satisfactory performance evaluation, the salary for the Chief Administrative Officer be increased to the next level on the Salary Band effective April 1, 2021.

Motion carried unanimously.

Cape Sable Light

The Warden informed members that he has been approached by the President of the Friends of the Cape Sable Lighthouse Association requesting our assistance to transport and store the Cape Sable Lighthouse lens. The Association has made arrangements with the Cape Sable Historical Society to take ownership of the lens, but they do not have the means to transport it or a place to store it for the winter.

Much discussion took place regarding the request.

Resolution C201209

Being duly moved and seconded that the CAO contact the President of the Cape Sable Lighthouse Association advising that we are interested in providing assistance, but that we need until the end of January, 2021, to sort out the details.

Motion carried unanimously.

STAFF REPORT

The Chief Administrative Officer provided his report for the period ending December 14, 2020 of which a copy is attached and forms part of the minutes.

Topics highlighted were as follows:

- New Recreation Centre
- Development of Asset Management Plan
- Improved Access to Internet
- Amenities at Beaches
- Christmas at the Causeway – Virtual Edition
- Recreation Programming
- Newsletter
- Building Permits & By-law Enforcement
- Fire Services and Emergency Management
- Capital Project Update

NEW OR OTHER BUSINESS

No new or other business to deal with at this time.

CORRESPONDENCE

There was no correspondence to report on.

AGENDA ITEMS FOR FUTURE MEETINGS

No agenda items were brought forward.

ADJOURNMENT

The meeting was adjourned at 8:22 p.m.

Warden

Chief Administrative Officer

Secretary for the Meeting

Chief Administrative Officer Activity Report
December 14th, 2020

KEY STRATEGIC AREAS

1. Infrastructure Renewal

a. New Recreation Centre

Since last month's report, Recreation Department Staff met with the SNM Architects to discuss how to engage the public on the two design options and develop steps forward.

They discussed that frequent users of both the Recreation Centre and Arena should be engaged, in addition to the participants of the public meeting in March 2019, other facilities in the Province with similar amenities/features and program participants and parents of program participants.

Potential questions would be designed in a way to help us get a better understanding of how important it is to have a walking track available at all times, what time of the day users would use the walking track, whether the incremental financial cost is valuable and also touch on the spacious lobby and its potential uses.

In terms of next steps, the Recreation Department will be developing a survey that will include 5-6 questions and will be shared publicly through our social media channels early in the New Year.

They will also share the survey or develop a separate questionnaire to share with target groups such as seniors, youth/school, frequent users, participants of municipal recreation activities (and their parents) and participants of the March 2019 public meeting. This will begin immediately.

Due to COVID-19, we will not plan an in-person open house or meeting at this point but we will reassess in the New Year based on the current Public Health guidelines.

b. Development of Asset Management Plan

We continue to await a response from FCM regarding our funding application to the Municipal Asset Management Program.

c. Renewal or Expansion of Sewer System

Nothing new to report at this time.

2. Economic Growth

a. Development of Additional Business/Commercial Property



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Nothing new to report at this time.

b. Reduction of Commercial Taxation

Nothing new to report at this time.

c. Improved Access to Internet

We were happy to report on December 2 that the entire internet project from Charlesville to Doctor's Cove was complete and ready for customer sales.

It was exciting to see the results of many years of work and the benefit of a municipal investment of \$200,000 on a project that was announced back in February and was completed ahead of schedule.

Once we were advised that the service was available, we fielded many inquiries about serviceable addresses. For a list of serviceable civic addresses and more information on our internet projects, we encourage anyone to visit our dedicated internet webpage at: <https://bit.ly/3li8Zeh>.

To further check availability, learn more or order the service, residents and businesses can call Bell in Barrington Passage at (902) 637-2300 ext. 242 or visit <https://aliant.bell.ca/Bell-bundles>.

We have also highlighted that since the service is brand new, there could be occasions where residents/businesses are told the service is not available to them even though they are on the list of serviceable civic addresses. If this issue is encountered, please email CAO Chris Frotten at cfrotten@barringtonmunicipality.com or call 902-903-0480.

3. Promotion and Support of the Tourism Industry

a. Amenities at Beaches

The 3D renderings received in October have been shared with Staff and Council for feedback. In the New Year, discussion will take place on the next steps.

b. Work to Attract Accommodations

Nothing new to report at this time.

4. Provision or Support of Services for Residents of the Municipality

a. Continued Work Towards Additional Medical Services (Medical Clinic, Dialysis)

Nothing new to report at this time.



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b. Develop Water Access Plan (docks, wharves and marinas)

Nothing new to report at this time.

c. Improve Active Transportation (sidewalks, trails, boardwalks)

Nothing new to report at this time.



Chief Administrative Officer Activity Report
December 14th, 2020

SUMMARY OF ACTIVITIES FROM NOVEMBER 23RD TO DECEMBER 13TH

TOPICS

Christmas at the Causeway – Virtual Edition



The virtual tree lighting ceremony took place on Thursday, November 26. Special thanks to everyone who helped make this year's unique lighting of the Lobster Trap Christmas tree a success. Despite having to have a virtual event this year, the overall event was successful.

We had well over 350 people tuning in to watch the event Live on our Facebook pages. (Visit Barrington, Municipality of Barrington and the Barrington Municipal Recreation Department). People from as far away as California, British Columbia and Alberta tuned in to watch. Over 80 children submitted letters to Santa, and many were read online by Santa himself.

Madisen Atkinson-Newell, Tyler Walker, Autumn Dedrick and Jimmy Moy, all local artists joined in the celebration entertaining us through the night with some Christmas music. Warden Eddie Nickerson and MLA Colton LeBlanc did the honours of lighting our tree this year.

The Christmas Trees at Island View Park went up at the end of November. Thanks again to the local businesses and organizations who decorated each tree:

- Southwest Employment Services
- Reynolds Trucking Ltd
- Sobeys 323 Barrington Passage
- Wilson's Home Hardware Building Centre

Chief Administrative Officer Activity Report
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- Starboard Inn/Every Detail Auto Detailing
- McDonald's Canada
- RBC
- Barrington and Area Chamber of Commerce
- Keel Carriers
- Passage Auto Parts (Tire Tree)
- MOB Pride Group

Special thanks to Embree's Tree Farm in Sable River for supplying us with this year's trees once again.

Recreation Programming

The Department now has some structure developed around the **Recreation Master Plan/Strategy** with valuable feedback from their community engagement and the RAC Committee input. They are meeting their timeline to have a strategy in place for the new fiscal year. It has also been very timely as they are identifying priorities for next year.

They are looking to take some professional development in **trail development** to help them meet goals around trail work. Several projects have been identified for Sherose Island Trail and with all the community support for that facility, they would like to be in a good position to lead development. There is a huge gap in this region concerning trails: there is a need for a large regional adventure trail system that would see multiple trail loops with difficulties from easy and accessible to challenging with overnight camping options. They would work with other municipalities in Yarmouth and Shelburne Counties to engage in this work and there is provincial funding and support available as well.

As the province lifted restrictions for **community use of schools** a few weeks ago, BMHS is now prepared to accept community groups engaging in physical activity in partnership with the recreation department. This will meet the need of those recreation and sport groups and allow them to participate in their chosen activity. Badminton, basketball and special olympics have been without a facility since last March. As other schools are allowed to open to community use, we are committed to building partnerships with those facilities as well and open up more recreation spaces to residents.

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The Department has purchased more **winter leisure kits** to distribute to schools plus and Early Childhood Intervention Centre. Joel bought 5 for ECIC and 6 for Schools Plus. These kits are from the Active Communities Fund Grant.

Finally, Joel spent time updating the **South Shore Connect** page by sending an email update request to all users. Joel also began updating the files on the municipal webpage.

Here is a list of upcoming youth and family events:

- sELFie Challenge – ongoing until December 23
- Reindeer Dash (virtual) - December 12 – 20
- Capture the Flag – Grinch Edition – December 17
- Kitchen Kapers Pop-up Play Event – December 23
- Skate into the Holidays – Free skate – December

Newsletter

The Winter Newsletter is now complete and was mailed out to each household in the Municipality on December 11. The newsletter can be viewed online at: <https://barringtonmunicipality.com/3831-municipal-newsletter-winter-2020-5/file>. Thanks to everyone who contributed to it!

Building Permits & By-Law Enforcement

From November 16th to December 6th, 2020, 17 permits were issued with a total dollar value of \$479,200. 45 building inspections were carried out along with 4 fire inspections and 4 fire re-inspections.

For the past few months, Dave has been mentoring Tara Owen, the new fire inspector for the Municipality of Argyle so she has been following Dave on the fire inspections he does.

8 new civic numbers were issued this reporting period. 18 homes were visited this period to discuss civic numbering and on December 5, Dave promoted civic numbering awareness and handed out literature during the STUFF an emergency vehicle food drive at Sobeys and No Frills.

We did not receive any new subdivisions during this period. Presently we have 2 open subdivision files that we continue to work on.



Chief Administrative Officer Activity Report
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We received 2 new by-law complaints regarding illegal dumping and improper disposal of household waste. They were both investigated, and the first was not substantiated but the second is ongoing. We also still had 1 outstanding by-law complaint that continues to be addresses with Cam.

During this period, we received no new dangerous and unsightly complaints and have no open files.

Fire Services & Emergency Management

There continues to be no COVID-19 related staffing issues for the fire departments, and they continue to monitor the status of their membership and communicate that information to the Fire Services Coordinator. Their functions are beginning to normalize while abiding by public health directives.



The Quint truck was put into service on November 21. This is a monumental moment in the Municipality's fire services as the aerial is an invaluable vehicle that will help us provide a better service to our residents.

Now that the work on the capital equipment planning has been completed, Dwayne is working on an assessment of fire fighting water supply sites and a going forward plan for a supply that is viable even in dry conditions.

A water management plan is one of the Standard Operating Procedures that was recommended in our 2010 Fire Service Study. It is for that reason that we are turning our attention on developing this plan which will outline, among other things, the available resources with approximate arrival times that will define the amount of water available and indicate the rate that water can be applied or identify specific buildings that would require a higher response.

Otherwise, Dwayne continues to monitor Covid-19 updates from the province and EMONS, perform monthly fire and life safety inspections and prepare for upcoming training.



An ocean of opportunity

Chief Administrative Officer Activity Report
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This November, the Fire Departments responded to 7 calls and they responded to 18 in November 2019. Here is the data for the month of November:

BARRINGTON MUNICIPAL FIRE SERVICE							
EMERGENCY CALLS November 2020							
FIRE DEPARTMENT	Fire	Mut Aid	Auto Aid	MFR	MVC	Other	TOTAL
Barrington/Port La Tour FD					1	1	2
Island Barrington Passage FD	1				1	1	3
Woods Harbour/Shag Harbour FD					1	1	2
TOTALS					3	3	7
B/PLT -							
IBP -							
WH/SH -							



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CAPITAL PROJECT UPATE

Here is an update on our 2020-2021 Capital Projects:

Rank	Project	Status
7	Manhole Cover Repairs	Not Started
14	Former Knowles Property Sewer Lateral	Not Started
1	Recreation Centre	In Progress
2	Beach Facilities	In Progress
13	Municipal Administrative Centre Renovations	In Progress
3	Library Roof Replacement	Completed
4	Barrington Ballfield Fencing Replacement	Completed
5	Cargo Trailer Replacement	Completed
6	Brass Hill Treatment Plant Roof Replacement	Completed
8	Woods Harbour Treatment Plan Fence Replacement	Completed
9	Zero Turn Lawnmower	Completed
10	Fall's Point Road Lift Station Retrofit	Completed
11	Treatment Plant Flow Meters	Completed
12	Portable Toilets	Completed
15	Internet Improvement Project	Completed