

Minutes of the Regular Meeting of the Barrington Municipal Council held by way of video conference on Tuesday May 25, 2021. The meeting was called to order by the Warden at 7:10 p.m., with the following members present:

- Warden Lindsay (Eddie) Nickerson
- Deputy Warden Jody Crook
- Councillor George El-Jakl
- Councillor Shaun Hatfield
- Councillor Andrea Mood-Nickerson
  
- Chris Frotten, CAO
- Lesa Rossetti, Municipal Clerk

#### ADDITIONS TO THE AGENDA

It was agreed that the following item be added to the Agenda:

- Correspondence from the Yarmouth Hospital Foundation.

#### APPROVAL OF THE AGENDA

Being duly moved and seconded that the agenda be approved as amended.

Motion carried unanimously.

#### DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

#### APPROVAL OF MINUTES

Being duly moved and seconded that minutes of the Regular Meeting held April 26, 2021 be approved as circulated.

Motion carried unanimously.

#### MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

#### REPORT OF WARDEN

The Warden gave a brief report on his activities since the last meeting of Council.

REPORT OF COUNCILLORS

The Deputy Warden and each Councillor gave a brief report on their activities since the last meeting of Council.

NS REGIONAL COORDINATORS COMMITTEE MEETING

Councillor Mood-Nickerson reported on the March 22, 2021 meeting of the NS Regional Coordinators Committee. Minutes of the meeting are attached to the agenda on the Municipal Website.

She also informed members that, as requested at the May 17, 2021 Committee of the Whole Council Meeting, she made inquiry as to whether industry had been contacted regarding the EPR proposal. She has been advised that industry would have been notified through the Canadian Federation of Independent Business. It is unlikely that notification would have extended beyond their membership.

REPORT FROM COMMITTEE OF THE WHOLE COUNCIL

Councillor El-Jakl reported on recommendations from committee:

Naming of Street or Building Request

Correspondence has been received from John Shaar requesting that a street or building be named after The Honourable Stephen McNeil and Dr. Robert Strang in recognition of their role in keeping us safe during the pandemic.

Resolution C210501

Being duly moved and seconded that letters be sent to Iain Rankin, Premier, Stephen McNeil, former Premier and Dr. Robert Strang, Chief Medical Officer, thanking them for their dedicated public service during this difficult time.

Motion carried unanimously.

Resolution C210502

Being duly moved and seconded that John Shaar be advised that many organizations are now moving away from the naming of streets and buildings after individuals and that the Municipality will be recognizing the Premier, former Premier and the Chief Medical Officer, for their dedicated public service, by way of letter.

Motion carried unanimously.

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Intermunicipal Services Agreement

The Municipality provides the Town of Clarks Harbour with certain services and an Intermunicipal Service Agreement has been drafted with respect to the provision of these services.

Resolution C210503

Being duly moved and seconded that the Intermunicipal Services Agreement between the Municipality and the Town of Clarks Harbour be approved as presented.

Motion carried unanimously.

Bell Concurrence Letter for Telecommunication Tower – Stirl's Road

WSP Canada Inc. on behalf of Bell Mobility is requesting a concurrence letter signed by the Municipality acknowledging the project and completion of the public consultation program, as it relates to the installation of a telecommunication tower on Stirl's Road, in Barrington Passage.

Resolution C210504

Being duly moved and seconded that the draft concurrence letter addressed to WSP Canada Inc. relating to the telecommunication tower on Stirl's Road be approved as presented.

Motion carried unanimously.

Municipal Grant Requests

The following grant applications were considered by committee:

<b>Organization</b>	<b>Amount Requested 2021-2022</b>	<b>Amount Approved 2021-2022</b>
Archelaus Smith Historical Society	\$500.00	\$ 500.00
Barrington Leisure Park Association	\$10,000.00	
Barrington Municipal Agricultural Exhibition	\$20,000.00	
Bear Point Rifle Club	\$500.00	\$ 500.00
Municipal Bursary	\$1,000.00	\$1,000.00
Camp Jordan Association	\$500.00	\$ 500.00
Cape Sable Historical Society	\$20,000.00	

Centreville Cemetery Association	\$500.00	\$ 500.00
Clubhouse Playground Association	\$20,000.00	
Forbes Point Cemetery	\$500.00	\$ 500.00
Greenwood Cemetery	\$1,000.00	\$ 500.00
Kids' Fair Play FUNd	\$1,000.00	\$ 600.00
Mount Pleasant Cemetery	\$500.00	\$ 500.00
Roseway Hospital Charitable Foundation	\$15,000.00	\$15,000.00
Roseway Student Sponsorship Program RHCF	\$1,500.00	\$1,500.00
Shag Harbour Incident Society	\$500.00	\$ 500.00
Shelburne County Archives & Gen. Society	\$1,000.00	\$ 500.00
Shelburne County Chronic Illness Fund	\$2,000.00	
Southwest Nova Biosphere Reserve Assoc.	\$1,000.00	0
South West Nova Transition House(Juniper)	office space	office space
Tri County Pregnancy Care Centre	\$2,000.00	\$1,000.00
Tri County Women's Centre	\$2,000.00	\$1,000.00
Wesley Heritage Comm. Seniors Association	\$10,000.00	

Total \$111,000.00 \$24,600.00

#### Resolution C210505

Being duly moved and seconded that grants be approved as indicated above and grant requests highlighted in "yellow" be considered at a Special Meeting of the Committee of the Whole Council on Monday June 7, 2021, at 7:00 p.m.

Motion carried unanimously.

#### Recreation Centre Update

##### Architect Fees

SNMArchitect Limited is now requesting additional fees, as the terms have changed and they cannot complete the tasks required in 2021 for the fee set out in the 2018 contract.

The original tendered fee was \$129,900.00 and due to a few change orders it was increased to \$153,400.00. SNMArchitect Limited is now requesting additional fees of approximately \$80,000.00 bringing the total to \$235,000.00. It is anticipated that 70 – 80% of the project will be funded through grants, therefore the increased cost to our taxpayers should only be approximately \$16,000.00 to \$24,000.00.

Resolution C210506

Being duly moved and seconded that the Municipality approve the new fee of \$235,000.00 for the Recreation Centre submitted by SNMArchitect Limited.

Motion carried unanimously.

Green and Inclusive Community Buildings Program – GrantMatch Services

Infrastructure Canada is currently accepting applications to the Green and Inclusive Community Buildings Program. Eligible projects include retrofits and new builds that serve the community, which would include our new Recreation Centre. This funding source could provide funding of up to 80% of the project. To be eligible, new construction will be required to be built to be net-zero or built to be net-zero ready.

The application is very lengthy and technical and it is proposed that consultants be hired to help apply for this funding.

Resolution C210507

Being duly moved and seconded that the Municipality enter into the Grant Management Services Agreement as presented and GrantMatch be authorized to move forward with an application for funding.

Motion carried unanimously.

STAFF REPORT

The Chief Administrative Officer provided his report for the period ending May 25, 2021 of which a copy is attached and forms part of the minutes.

Topics highlighted were as follows:

- New Recreation Centre
- Improved Access to Internet
- Amenities at Beaches
- COVID-19
- Shelburne County Lobster Fest
- Recreation Programming
- Building Permits & By-law Enforcement
- Fire Services & Emergency Management
- Capital Project Update

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During the report, question was raised as to what action the Municipality will be taking to address the anticipated drought situation this year. The CAO informed members that work is taking place behind the scenes now and the matter will be further discussed once all the information has been gathered.

#### NEW OR OTHER BUSINESS

##### Beach Strategy Report Card

In advance to the meeting members were provided with a copy of the Beach Strategy Report Card which showed the status of each project. The overall status for the month has changed to "slow progress". It was noted that the plan is very ambitious and may take a little longer to complete.

##### Consideration of Proposed Amendment to Policy 10 "Pension Plan"

It is proposed that Section 2.2 of Personnel Policy 10 "Pension Plan" be amended to increase the maximum contribution, to be matched by the Municipality, to 7%. Notice of consideration of this amendment was given on May 17, 2021.

##### Resolution C210508

Being duly moved and seconded that Section 2.2 of Personnel Policy 10 "Pension Plan" be amended to increase the maximum contribution to be matched by the Municipality from 6.5 % to 7%, effective April 1, 2021.

Motion carried unanimously.

#### CORRESPONDENCE

##### Yarmouth Hospital Foundation

Correspondence has been received from the Yarmouth Hospital Foundation in response to our support of the Roseway Hospital Foundation's request for funding for their digital x-ray machine. The letter advised that YHF is currently developing guidelines and timelines for disbursement of investment revenue from the \$22,000,000.00 endowment, specifically as it relates to healthcare initiatives within the broader community served by the Yarmouth Regional Hospital. It is anticipated that applications will be received over the summer and reviewed by the Healthcare Endowment Enhancement Committee in the fall. Funding will be awarded in January, 2022.

##### Resolution C210509

Being duly moved and seconded that a copy of the letter from the Yarmouth Hospital Foundation be forwarded to the Roseway Hospital Foundation, for their information.

Motion carried unanimously.

AGENDA ITEMS FOR FUTURE MEETINGS

No items were brought forward.

ADJOURNMENT

The meeting was adjourned at 8:42 p.m.

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Warden

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Chief Administrative Officer

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Secretary for the Meeting

DRAFT

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## KEY STRATEGIC AREAS

### 1. Infrastructure Renewal

#### *a. New Recreation Centre*

At our last Council meeting, the design was approved. The architects have therefore begun to finalize the design package for tender. We have now turned our attention to aggressively pursuing funding programs to help offset a majority of the cost of the project. The first program that is being targeted is the Green and Inclusive Community Buildings (GICB) program which aims to build more community buildings and improve existing ones while also making the buildings more energy efficient. This program will support the construction of new publicly-accessible community buildings in communities across Canada. The deadline for receipt of applications for the scheduled intake stream is July 6, 2021, 23:59 PDT and as the applications is very complex and technical, we will be engaging consultants to help us complete it.

Finally, we are still planning to organize a virtual Q&A to inform the public on the project and provide them an opportunity to ask questions. We hope to be able to host this Q&A in the next two months.

#### *b. Development of Asset Management Plan*

Nothing new to report at this time.

#### *c. Renewal or Expansion of Sewer System*

Nothing new to report at this time.

### 2. Economic Growth

#### *a. Development of Additional Business/Commercial Property*

Nothing new to report at this time.

#### *b. Reduction of Commercial Taxation*

Nothing new to report at this time.

#### *c. Improved Access to Internet*

Earlier this month, we were advised by Bell that a portion of the Port La Tour project is now complete and ready for customer sales.

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Any resident interested in signing up should call the Bell store at Wilson's at 637-2300 ext. 242 or visit <https://aliant.bell.ca/Bell-bundles>. As we've seen with the Woods Harbour project, since the service is brand new there could be occasions where residents/businesses that call are told the service is not available to them even though they are on the list of serviceable civic addresses. If you hear of any issues, please let me know and I will forward them to our contact with Bell.

For more information on these projects, visit our dedicate webpage at <https://bit.ly/3li8Zeh> or <https://internet.developns.ca/zones/shelburne-barrington/>.

### **3. Promotion and Support of the Tourism Industry**

#### *a. Amenities at Beaches*

Our Beach Resource Team met for the first time on May 4. The group includes representation from the Municipality and a number of Provincial agencies that are key to the promotion and development of our beaches. A brief overview of our work thus far, the group's terms of reference, our Beach Strategy and conceptual plans was given. The group had a productive discussion on each and the next steps include organizing another meeting where the Department of Environment will present on their work and the Endangered Species Act and suggested edits to the Terms of Reference will be sent in by the Provincial agencies for consideration.

In addition to the Beach Resource Team's work, a report card on our Beach Strategy is attached to the agenda to provide an update on our progress.

#### *b. Work to Attract Accommodations*

Nothing new to report at this time.

### **4. Provision or Support of Services for Residents of the Municipality**

#### *a. Continued Work Towards Additional Medical Services (Medical Clinic, Dialysis)*

Nothing new to report at this time.

#### *b. Develop Water Access Plan (docks, wharves, and marinas)*

Nothing new to report at this time.

#### *c. Improve Active Transportation (sidewalks, trails, boardwalks)*

Nothing new to report at this time.

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## **SUMMARY OF ACTIVITIES FROM APRIL 26<sup>TH</sup> TO MAY 24<sup>TH</sup>**

### **TOPICS**

#### **COVID-19**

As part of our efforts to stop the spread of COVID-19, all of our indoor facilities have been closed to the public since Wednesday, April 28.

As for our outdoor facilities (playgrounds, trails, beaches, sports fields, tennis courts, etc.), remain open and we encourage the public to use them in their household bubbles. No bookings are required to use the facilities, but we ask you use caution when busy.

For up-to-date information on our municipal response and measures, residents can visit: [barringtonmunicipality.com/covid19](http://barringtonmunicipality.com/covid19). They are also encouraged to visit [novascotia.ca/coronavirus](http://novascotia.ca/coronavirus) for more information on the provincial restrictions.

#### **Shelburne County Lobster Fest**

Activities are being planned to be self directed/virtual at this point but with preparations to do some in-person events should the restrictions lift.

- **Tinker Run** - Virtual Edition - June 4<sup>th</sup>. The entire family can participate in this event with 500m, 1km, 2km and 5 km categories.
- **International Trail Day** - June 5<sup>th</sup>. Special mini events will be happening all day along sections of the Barrington Bay Trail, Woods Harbour Multi-Use Trail and the Sherose Island Nature Trail.
- **Barrington Treasure Trail** - June 4<sup>th</sup>-6<sup>th</sup>. Catch the Luminous Lobster! This event will have participants track the clues around Barrington in an attempt to be the first to catch this rare species of our local favorite. This event is suitable for the whole family with clues to be completed at night.
- The **Barrington Farmer's Market** is planning its opening day on June 5<sup>th</sup>.

#### **Recreation Programming**

The Department is very busy preparing and training on our online registration and facility booking system. Misty, Joel and Cora have met weekly with the trainer and they are feeling confident to have it in place for registration currently scheduled for the beginning of June. The plan at the moment is to offer online, in person, and over the phone registrations all to open at the same

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time. We have aquatic and summer recreation schedules drafted but are awaiting confirmation of opening dates and guidelines around gathering limits.

**Summer staff** have been selected and planning and coordination begins this week with senior summer staff. They work together to do daily planning and leader scheduling, coordinate larger event planning as well as plan multi-sport days, community special events and leadership development opportunities.

Joel has been working on applying to the Sport Fund for funding to purchase kayaks for the Municipality. The kayaks will be used for various programming such as try it clinics, equipment loan, after the bell, partnerships with schools plus, youth kayaking groups, and women on water.

The Department has launched a **ParticipACTION Challenge** as a response to the current lockdown to keep people motivated and active during the lockdown. There are 9 teams, including one of municipal staff, involved with each team having 8 players per team. We are trying to promote the participACTION app because in June, there is the community better challenge, which is a challenge to see who Canada's most active community is.

Finally, the Department met with BMHS HPS leader, Kevin Holland to discuss plans on supporting BMHS on creating a **bicycle trail** at BMHS. We will be looking into the Active Communities Fund to get the necessary funds for this project (i.e. trail consultant). The engagement process will start in September, and we will hopefully be able to go to the school and connect with the youth.

### **Building Permits & By-Law Enforcement**

From April 19 to May 16, 22 permits were issued with a total dollar value of \$703,000. This is a \$1,068,250 decrease over last year during the same period. 61 building inspections were carried out along with one fire inspection and four fire re-inspections.

Five new civic numbers were issued this reporting period while one was deleted due to a demolition. 54 homes were visited regarding civic numbering this period prior to the lock down taking effect.

Fire inspections and civic numbering site visits have been paused due to current COVID restrictions.

We received four new subdivisions with two sent for registration. This leaves five open subdivision files that we continue to work on.

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During this period, we received no new dangerous and unsightly complaints and have no open files. We received four new by-law complaints which were investigated and resolved.

The Development Office is preparing for a busy summer season with a number of inquiries and large projects in the works.

**Fire Services & Emergency Management**

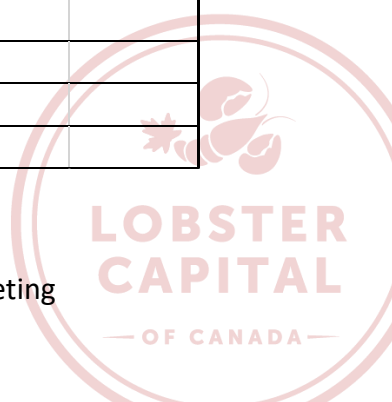
There continues to be no COVID-19 related staffing issues for the fire departments, and they continue to monitor the status of their membership and communicate that information to the Fire Services Coordinator.

Fire departments closed their buildings on April 28 and members only access the halls for emergency response and maintenance. They have also increased PPE and response protocols. These measures will be adjusted as restrictions change.

Otherwise, Dwayne has finalized the training schedule for the rest of the year, continues to monitor Covid-19 updates from the province and EMONS and performed monthly fire and life safety inspections.

This April, the Fire Departments responded to 12 calls and they responded to 18 in April 2020. Here is the data for the month of April:

<b>BARRINGTON MUNICIPAL FIRE SERVICE</b>							
<b>EMERGENCY CALLS April 2021</b>							
FIRE DEPARTMENT	Fire	Mut	Auto	MFR	MVC	Other	TOTAL
		Aid	Aid				
Barrington/Port La Tour FD	2	1			2		<b>5</b>
Island Barrington Passage FD	4	1			1	1	<b>7</b>
Woods Harbour/Shag Harbour FD							
<b>TOTALS</b>	<b>6</b>	<b>2</b>			<b>3</b>	<b>1</b>	<b>12</b>
B/PLT - 2 calls for forest fires, both to far back in woods for FD to access							
IBP - 4 grass fires							
WH/SH-							



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**CAPITAL PROJECT UPATE**

Here is an update on our 2021-2022 Capital Projects:

<b>Rank</b>	<b>Project</b>	<b>Status</b>
1	Landfill Truck Scale	Not Started
3	Brass Hill Clarifier & Screens	Not Started
4	Property Services Building	Not Started
5	Beach Facilities	Not Started
9	Arena Refrigeration Control System	Not Started
10	Bulk Water Source	Not Started
12	Lobster Pot Christmas Tree	Not Started
13	Library Heat Pump	Not Started
2	Recreation Centre	In Progress
6	Internet Project	In Progress
7	Municipal Admin Office Renovations	In Progress
8	Municipal Admin Building Accessibility	In Progress
11	Basil Blades Memorial Ballfield Lights	In Progress

