

Minutes of the Regular Meeting of the Barrington Municipal Council held in the Council Chambers, in the Administrative Centre, in Barrington N.S., on Monday August 23, 2021. The meeting was called to order by the Warden at 7:15 p.m., with the following members present:

- Warden Lindsay (Eddie) Nickerson
- Councillor Shaun Hatfield
- Councillor Andrea Mood-Nickerson – video conference
- Deputy Warden Jody Crook – Absent due to vacation
- Councillor George El-Jakl – Absent
  
- Lesa Rossetti, Municipal Clerk

#### ADDITIONS TO THE AGENDA

No items were added to the agenda.

#### APPROVAL OF THE AGENDA

Being duly moved and seconded that the agenda be approved as circulated.

Motion carried unanimously.

#### DECLARATIONS OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

#### APPROVAL OF MINUTES

Being duly moved and seconded that minutes of the Special Council Meeting held July 19<sup>th</sup> and Regular Council Meeting held July 26, 2021 be approved as circulated.

Motion carried unanimously.

#### MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

#### REPORT OF WARDEN

The Warden gave a brief report on his activities since the last meeting of Council.

#### REPORT OF COUNCILLORS

Councillors Hatfield and Mood-Nickerson gave brief reports on their activities since the last meeting of Council.

REPORT FROM COMMITTEE OF THE WHOLE COUNCIL

Councillor Hatfield reported on recommendations from the Committee of the Whole Council.

Fort St. Louis

Resolution C210801

Being duly moved and seconded and carried unanimously:

**WHEREAS** funding has been provided in the past for upkeep and grounds maintenance to an estimated 10 ft wide right of way to the monument and a 20 sq ft area around the monument;

**AND WHEREAS** Fort St. Louis is a National Historic site, that has been publicized as a location for archeological digs;

**AND WHEREAS** the site is in such a deplorable state it is embarrassing to tourist, visitors, adjacent landowners, Municipality of Barrington, and archeological groups performing digs;

**AND WHEREAS** it is difficult to find due to the poorly located and aged and damaged signage;

**THEREFORE BE IT RESOLVED** that a letter be drafted to the Department of Environmental Climate Change and Parks Canada to ask the department to take initiative to repair, improve, and reinstate funding to Fort St. Louis in Port LaTour with copies of the letter to be sent to the Honourable Jonathan Wilkinson – Minister responsible for Park Canada, Honourable Bernadette Jordan MP South Shore- St. Margaret's – Minister of Dept. of Fisheries & Oceans and Canadian Coast Guard and the Future MLA – TBD.

Tender Evaluation Report - MODB2106 Administrative Centre Renovations

Only one tender was received for renovations to the Administrative Centre. The tender was from Garian Construction in the amount of \$399,970.00 plus HST. The tender also included an option to remove and dispose of the existing lighting fixtures and replace them with new LED fixtures. Total for both, renovations and lighting, upgrades is \$429,965.00 plus HST.

Resolution C210802

Being duly moved and seconded that Council accept the tender from Garian Construction in the amount of \$399,970.00 plus HST, along with the additional lighting upgrade in the amount of \$29,995.00 plus HST.

Motion carried unanimously.

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Department of Transportation – J Class Subdivision Road Submission 2022/23

Resolution C210803

Being duly moved and seconded that Bateman Road be submitted for paving under the Department of Transportation 50/50 Cost Shared Program for 2022-2023.

Motion carried unanimously.

LETTERS OF CONGRATULATIONS

Resolution C210804

Being duly moved and seconded that a congratulatory letter be sent to Nolan Young on his recent victory in the Provincial Election held August 17, 2021 and he be advised that we look forward to working with him in the future to serve the interests of citizens of the Municipality of Barrington.

Motion carried unanimously.

Resolution C210805

Being duly moved and seconded that a congratulatory letter be sent to Tim Houston on his recent victory in the Provincial Election held August 17, 2021 and on the formation of a majority government in Nova Scotia and to express our interest in working with him and his government in the future to serve the needs of our residents.

Motion carried unanimously.

STAFF REPORT

The Chief Administrative Officer provided his report for the period ending August 23, 2021 of which a copy is attached and forms part of the minutes.

Topics highlighted were as follows:

- New Recreation Centre
- Development of Asset Management Plan
- Recreation Programming
- Building Permits & By-law Enforcement
- Fire Services & Emergency Management
- Capital Project Update

NEW OR OTHER BUSINESS

Draft Amendments to Policy 42 “Municipal Grants and Sponsorship/Advertising Policy”

It is proposed that Policy 42 “Municipal Grants and Sponsorship/Advertising Policy”

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be amended to streamline the grant process. Draft amendments provide for three grant categories, a new road improvement grant and will continue to entertain sponsorship/advertising requests up to \$500.00.

Notice of consideration of amendments to Policy 42, was given at the Committee of the Whole Council Meeting held on August 9, 2021.

#### Resolution C210806

Being duly moved and seconded that amendments to Policy 42 “Municipal Grants and Sponsorship/Advertising Policy” be approved as presented.

Motion carried unanimously.

#### Draft Amendments to Personnel Policy No. 6 “Holidays”

The Federal Government recently passed legislation to make September 30<sup>th</sup> a federal statutory holiday called the National Day for Truth and Reconciliation. The day is intended to educate and remind Canadians about the history of residential schools, honour the victims and celebrate the survivors.

It is proposed that Personnel Policy No. 6 “Holidays” be amended to include the “National Day for Truth and Reconciliation”.

Notice of consideration of amendments to Personnel Policy No. 6 “Holidays” was given at the Committee of the Whole Council Meeting held on August 9, 2021.

#### Resolution C210807

Being duly moved and seconded that Personnel Policy No. 6 “Holidays” be amended to include the “National Day for Truth and Reconciliation”.

Motion carried unanimously.

#### Draft Data Protection Policy

It is proposed that a Data Protection Policy be adopted by Council to provide guidelines and provisions to ensure the municipality gathers, stores and handles data fairly, transparently and with respect towards individual rights.

Notice of consideration of the adoption of the draft Data Protection Policy was given at the Committee of the Whole Council Meeting held on August 9, 2021.

#### Resolution C210808

Being duly moved and seconded that the Data Protection Policy be adopted as presented.

Motion carried unanimously.

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Draft Cybersecurity Policy

It is proposed that a Cybersecurity Policy be adopted by Council to provide guidelines and provisions for preserving the security of the Municipality's data and technology infrastructure.

Notice of consideration of the adoption of the draft Cybersecurity Policy was given at the Committee of the Whole Council Meeting held on August 9, 2021.

Resolution C210809

Being duly moved and seconded that the Cybersecurity Policy be adopted as presented.

Motion carried unanimously.

CORRESPONDENCE

ParticipACTION Challenge Congrats Letter

In advance to the meeting, members were provided with a copy of a letter from the Deputy Minister of Communities, Culture and Heritage, congratulating the Municipality of Barrington for being one of the four finalists for Nova Scotia's Most Active Community in the 2021 Community Better Challenge.

The letter advised that 5000 Nova Scotians participated in the challenge, accumulating over 16 million physical activity minutes.

The Warden extended thanks to the Director of Recreation and the MPAL Co-ordinator for all their hard work during the challenge and thanked those that participated.

AGENDA ITEMS FOR FUTURE MEETINGS

No items were brought forward.

ADJOURNMENT

The meeting was adjourned at 8:10 p.m.

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Warden

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Secretary for the Meeting

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## KEY STRATEGIC AREAS

### 1. Infrastructure Renewal

#### *a. New Recreation Centre*

We continue to pursue other funding programs while we await replies from the programs and determine the next steps.

Finally, we are still planning to organize a virtual Q&A to inform the public on the project and provide them an opportunity to ask questions. We hope to be able to host this Q&A in early Fall.

#### *b. Development of Asset Management Plan*

Our work continues with Infrastructure Solutions on collecting data and assessing the condition of our facilities, developing an asset management plan, implementing an asset management software, creating policy and procedure framework and training on asset management.

This work will be ongoing in the next few months with the collection of data and assessment of the condition of our facilities being the first step.

#### *c. Renewal or Expansion of Sewer System*

Nothing new to report at this time.

### 2. Economic Growth

#### *a. Development of Additional Business/Commercial Property*

Nothing new to report at this time.

#### *b. Reduction of Commercial Taxation*

Nothing new to report at this time.

#### *c. Improved Access to Internet*

Nothing new to report at this time.

### 3. Promotion and Support of the Tourism Industry

#### *a. Amenities at Beaches*

Nothing new to report at this time.

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*b. Work to Attract Accommodations*

Nothing new to report at this time.

**4. Provision or Support of Services for Residents of the Municipality**

*a. Continued Work Towards Additional Medical Services (Medical Clinic, Dialysis)*

Nothing new to report at this time.

*b. Develop Water Access Plan (docks, wharves, and marinas)*

Nothing new to report at this time.

*c. Improve Active Transportation (sidewalks, trails, boardwalks)*

Nothing new to report at this time.

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**SUMMARY OF ACTIVITIES FROM JULY 26<sup>TH</sup> TO AUGUST 22<sup>ND</sup>**

**TOPICS**

**Recreation Programming**

We are continuing **Try-it Sessions** in archery and other activities when we have equipment to do so. A fall hike series will be planned to start in September.

We are looking at embarking on an evaluation of the **Sherose Island Nature Trail** to identify how children and families are using it. With so much emphasis on building natural playgrounds, we wish to look at our unique trail with that perspective. We are working with Dalhousie University to put together a proposal which will be funded by the Nova Scotia Active Communities Fund.

**Summer Programming** is still going very well. We are excited to look at the data we are getting from the registration software to plan more effectively next year. Our goals will be based around getting that course utilization percentage up to full. A reminder that **Summer Program Calendars** are online. The system can be accessed here: <https://app.booking.ca/barringtonmunicipalitypub>. Below is another monthly report from the system that includes day camps, leadership camps, swimming lessons and sport days as well as senior swims.

<b>Enrollments by Season</b>	
2021 Summer	
<b>Transaction Counts</b>	
Total Enrollment Transactions	1874
Internal Enrollment Transactions	839
Online Enrollment Transactions	1035
Total Withdrawal Transactions	340
Total Waitlist Requests	138
Total Course Spaces	2428
Total Course Hours	1395
Course Utilization (Enrollments / Total Spaces)	63.18%





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The **swimming pool** continues to be popular with its bubble rentals. Open public swims are less used than these rentals this summer and maybe something to continue in future summers. We are in desperate need for aquatic staff in the area (this is an issue in all areas of NS) and will be promoting and training staff for next year's employment.

Rentals of the **Sherose Island Recreation Centre** have resumed. Organized activities such as dance, kung fu, darts have returned since mid-July and private rentals for up to 25 for birthday parties are available now. We are looking forward to the fall and getting back to the norm.

We received Sport Fund money to go through with our **kayaking** initiative. Joel has reached out to school plus to do a kayaking clinic with their families. He is waiting for a response from schools plus. Joel also began promoting loaning out kayaks to people in the community. So far two people aged 50 has booked the kayaks.

We have also put in a submission to the **Active Communities Fund** for a trail tracker on Sherose Island Nature Trail, and funding to put up a loose part shed at Woods Harbour Playground.

### **Building Permits & By-Law Enforcement**

From July 19 to August 15, 24 permits were issued with a total dollar value of \$1,954,500. This is a \$1,585,8,500 increase compared to the same period last year. 67 building inspections were carried out along with 3 fire inspections for Barrington and 3 fire inspections for Argyle.

During this period, 5 new civic numbers were issued while 2 were deleted due to demolitions. We have also restarted our canvassing to try and increase the number of civic signs. This last month, 49 households were visited.

We received 1 new subdivision and 3 were sent for registration which now leaves us with 2 open subdivision files that we continue to work on.

During this period, we received 7 new by-law complaints. 6 were resolved and we continue to work on 2 that are still open.

### **Fire Services & Emergency Management**

There continues to be no COVID-19 related staffing issues for the fire departments, and they continue to monitor the status of their membership and communicate that information to the Fire Services Coordinator.

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Preparations for Level 1 training are being finalized. There are 18 students enrolled. 9 from the Municipality of Barrington and 9 from the Municipality of Shelburne.

The three municipal fire departments have had 9 people join recently. 4 from Island Barrington Passage, 3 from Woods Harbour/Shag Harbour and 2 from Barrington Port La Tour.

Otherwise, Dwayne provided several training courses, attended virtual sessions relating to emergency management planning, continues to monitor Covid-19 updates from the province and EMONS and performed monthly fire and life safety inspections.

This July, the fire departments responded to 26 calls, and they responded to 8 in July 2020. Here is the data for the month of July:

<b>BARRINGTON MUNICIPAL FIRE SERVICE</b>							
<b>EMERGENCY CALLS</b>		<b>July</b>			<b>2021</b>		
<b>FIRE DEPARTMENT</b>	<b>Fire</b>	<b>Mut Aid</b>	<b>Auto Aid</b>	<b>MFR</b>	<b>MVC</b>	<b>Other</b>	<b>TOTAL</b>
Barrington/Port La Tour FD	3	1	1		1	1	<b>7</b>
Island Barrington Passage FD	3	1	2		3	2	<b>11</b>
Woods Harbour/Shag Harbour FD			3		1	4	<b>8</b>
<b>TOTALS</b>	<b>6</b>	<b>2</b>	<b>6</b>		<b>5</b>	<b>7</b>	<b>26</b>
B/PLT - 2 Barn							
IBP - 1 electrical, 1 vehicle, 1 structure							
WH/SH-							



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**CAPITAL PROJECT UPATE**

Here is an update on our 2021-2022 Capital Projects:

<b>Rank</b>	<b>Project</b>	<b>Status</b>
5	Beach Facilities	Not Started
9	Arena Refrigeration Control System	Not Started
10	Bulk Water Source	Not Started
1	Landfill Truck Scale	In Progress
2	Recreation Centre	In Progress
3	Brass Hill Clarifier & Screens	In Progress
4	Property Services Building	In Progress
7	Municipal Admin Office Renovations	In Progress
8	Municipal Admin Building Accessibility	In Progress
12	Lobster Pot Christmas Tree	In Progress
6	Internet Project	Completed
11	Basil Blades Memorial Ballfield Lights	Completed
13	Library Heat Pump	Completed

