

Minutes of the Regular Meeting of the Barrington Municipal Council held in the Council Chambers, in the Administrative Centre, in Barrington, NS, on Monday May 27, 2019. The meeting was called to order by the Warden at 7:05 p.m., with the following members present:

- Warden Lindsay (Eddie) Nickerson
- Deputy Warden Jody Crook
- Councillor Murray Atkinson
- Councillor George El-Jakl
- Councillor Shaun Hatfield
  
- Chris Frotten, CAO
- Lesa Rossetti, Municipal Clerk

#### ADDITIONS TO THE AGENDA

There were no additions to the Agenda.

#### APPROVAL OF THE AGENDA

Being duly moved and seconded that the Agenda be approved as presented.

Motion carried unanimously.

#### DECLARATIONS OF CONFLICT OF INTEREST

The Warden informed members that he would be declaring Conflict of Interest when dealing with financial requests from Josie Hatfield Re: SHAD Program and Sydnie Goreham Re: Me-to-We Program.

#### APPROVAL OF MINUTES

Being duly moved and seconded that minutes of the last meeting held April 23, 2019 be approved as circulated.

Motion carried unanimously.

#### REPORT OF WARDEN

The Warden gave a brief report on his activities since the last meeting of Council.

#### REPORT OF COUNCILLORS

The Deputy Warden and each councillor gave a brief report on their activities since the last meeting of Council.

REPORT ON COMMITTEE OF THE WHOLE COUNCIL

Deputy Warden Crook reported on recommendations from Committee.

HR Recommendations

Resolution C190501

Being duly moved and seconded that the HR recommendations and salary scales be approved as presented by the CAO in the In-Camera Session held on April 29, 2019 at a Special Committee of the Whole Council Meeting.

Motion carried unanimously.

Conflict of Interest

Warden Nickerson declared Conflict of Interest, vacated his seat and left the meeting room.

Warden Nickerson's daughter is participating in the Me-to-We Program.

The Deputy Warden assumed the Chair.

Josie Hatfield RE: SHAD Program

Resolution C190502

Being duly moved and seconded that a \$100.00 contribution be made to the SHAD Program in response to the request received from Josie Hatfield.

Motion carried unanimously.

Sydney Goreham Re: Me-to-We Program

Resolution C190503

Being duly moved and seconded that a \$100.00 contribution be made to the Me-to-We Program in response to the request received from Sydney Goreham.

Motion carried unanimously.

The Warden returned to the Chair.

Audit Committee Appointments

Resolution C190504

Being duly moved and seconded that Andrea Mood-Nickerson and Amanda Lloyd be appointed to serve on the Audit Committee.

Motion carried unanimously.

2019 Nova Scotia Lumberjack Championship

Resolution C190505

Being duly moved and seconded that the Nova Lumberjack Society be provide a grant of \$3,000.00 to assist with the cost of their 4<sup>th</sup> Annual Nova Scotia Lumberjack Championship to be held in Barrington this year.

**AFFIRMATION**

Warden Lindsay (Eddie) Nickerson  
Deputy Warden Jody Crook  
Councillor Murray Atkinson  
Councillor Shaun Hatfield

**NEGATIVE**

Councillor George El-Jakl

Motion carried.

WCRL – Summer Reading Club

Resolution C190506

Being duly moved and seconded that the Western Counties Regional Library be provided with 10 pairs of 2020 public swimming passes to be used as prizes for the 2019 Children’s Summer Reading Club.

Motion carried unanimously.

Municipal Flag Policy

Resolution C190507

Being duly moved and seconded that the request to fly the Pride Flag on a municipal flagpole from June 1 - 30, 2019 be approved and that the flag be flown on the municipal flagpole located near the Kiack Brook in Barrington.

Motion carried unanimously.

Nova Scotia Federation of Municipalities

In advance to the meeting members were provided with a draft letter to the NSFM expressing concern regarding their resolutions process.

Resolution C190508

Being duly moved and seconded that the letter expressing concern regarding the resolutions process be forwarded to the Nova Scotia Federation of Municipalities as presented.

Motion carried unanimously.

Future Area Fire Rates and Fire Truck Purchases

Resolution C190509

Being duly moved and seconded that following the 2019/20 Budget that a freeze be placed on all Area Fire Rates and capital purchases on all fire departments within the Municipality of Barrington until staff have had an opportunity to review the process for all future capital purchases and information be presented to the Committee of the Whole Council for review and consideration.

Motion carried unanimously.

REPORT OF CAO

The Chief Administrative Officer provided his report for the period April 23<sup>rd</sup> to May 27, 2019.

Topics highlighted were as follows:

- Infrastructure Renewal
  - o New Recreation Centre
- Promotion and Support of the Tourism Industry
  - o Amenities at Beaches
- Provision or Support of Services for Residents of the Municipality
  - o Continued Work towards Additional Medical Services (Medical Clinic, Dialysis)
- Summary of Activities April 23<sup>nd</sup> - May 27<sup>th</sup>
  - o Budget
  - o Building Permits and Civic Signs
  - o Marathon Committee
  - o Summer Season
  - o Property Services Department
  - o Recreation Department
  - o Shelburne County Lobster Festival
  - o Community Litter Clean Up
  - o Fire Services Data
  - o Landfill Hour Changes.

NEW OR OTHER BUSINESS

2019-2020 MUNICIPAL BUDGET

Required motions for approval of the 2019-20 Municipal Budget are as follows:

Operating Budget

The CAO reported on the 2019/20 Operating Budget. A copy of the summary is attached and forms part of the minutes.

Resolution C190510

Being duly moved and seconded that the Council of the Municipality of the District of Barrington approve its 2019/2020 operating budget in the amount of \$8,418,457.

Motion carried unanimously.

Capital Budget

The CAO reported on the 2019/20 Capital Budget. A copy of the budget is attached a forms part of the minutes.

Resolution C190511

Being duly moved and seconded that the Council of the Municipality of the District of Barrington approve its 2019/2020 capital budget in the amount of \$1,014,500.

Motion carried unanimously.

Resolution Setting Tax Rates

Resolution C190512

Being duly moved and seconded that the Council of the Municipality of the District of Barrington approve a 2019/2020 residential tax rate of \$1.05 per \$100.00 of assessment, resource tax rate of \$1.05 per \$100.00 of assessment, and commercial tax rate of \$2.56 per \$100.00 of assessment.

Motion carried unanimously.

Farm Acreage Tax

Resolution C190513

Being duly moved and seconded that the Council of the Municipality of the District of Barrington approve a 2019/2020 farm acreage tax rate of \$2.98 per acre for all land that is assessed as exempt farmland.

Motion carried unanimously.

Sewer Service Charges

Resolution C190514

Being duly moved and seconded the Council of the Municipality of the District of Barrington approve Sewer Service Charges for the 2019/2020 fiscal year at \$350.00 per unit for Woods Harbour and Barrington/Barrington Passage sewer systems.

Motion carried unanimously.

Fire Tax Rates

Resolution C190515

Being duly moved and seconded that the Council of the Municipality of the District of Barrington approve the 2019/2020 fire area rates as \$0.194 per \$100.00 of assessment for the area covered by the Woods Harbour Shag Harbour Volunteer Fire Department, \$0.12 per \$100.00 of assessment for the area covered by the Barrington/Port La Tour Volunteer Fire

Department, \$0.125 per \$100.00 of assessment for the area covered by the Island and Barrington Passage Volunteer Fire Department and \$0.165 per \$100.00 of assessment for the area covered by the Former Port Clyde Volunteer Fire Department.

Affirmation

Warden Lindsay (Eddie) Nickerson  
Councillor Murray Atkinson  
Councillor Shaun Hatfield  
Councillor George El-Jakl

Negative

Deputy Warden Jody Crook

Motion carried.

Temporary Borrowing Resolution

Resolution C190516

Being duly moved and seconded that:

**WHEREAS** the combined total of taxes levied by the Municipality and the amounts in lieu of municipal rates received or to be received by the Municipality from her Majesty in Right of Canada, or in Right of the Province of Nova Scotia, or from an agency of her Majesty, from the previous year ended the 31st day of March 2019, was \$6,148,777.

And the aggregate amount of the taxes to be levied for the current year will exceed \$6,392,178. And it may be necessary to borrow the sum of \$1,500,000 from Canadian Imperial Bank of Commerce to defray the current expenditure of the Municipality, which was authorized by Council on the 27<sup>th</sup> of May 2019, until such time as the taxes levied can be collected.

**BE IT THEREFORE RESOLVED** by the Municipal Council of the Municipality of the District of Barrington (hereinafter called the “Corporation”).

**1st THAT** the Warden with the Chief Administrative Officer of the said Corporation be, and they are hereby authorized under the Seal of the said Corporation, to borrow from Canadian Imperial Bank of Commerce the sum of \$1,500,000 as the same may be required from time to time for the purpose of defraying the annual current expenditure of the Corporation.

**2nd THAT** the said Warden with the Chief Administrative Officer aforesaid, be, and they are hereby authorized to pay or allow to the said Bank, interest on the said sum of \$1,500,000 at the Bank prime interest rate prevailing from time to time, which may be paid or allowed in advance by way of discount or otherwise howsoever as they may deem best.

**3rd THAT** the Promissory Note or notes of the said Corporation, sealed with the Corporate Seal and signed by the Warden and Chief Administrative Officer of the said Corporation, be given from time to time as required, in security of the amount borrowed from time to time under the provisions of the Resolution.

**4th THAT** the said sum of \$1,500,000 so to be borrowed shall be payable on or before the 31st day of March next, and the Promissory Note or Notes of the said Corporation given therefore, which shall be signed by the Warden and the Chief Administrative Officer and be under the Seal of the Corporation, and if made payable before the said 31st day of March 2020, may be renewed

by the said Warden and Chief Administrative Officer from time to time, but no renewal thereof shall fall due later than the said 31st day of March next.

**5th THAT** the giving of such notes or renewal notes, as aforesaid, shall not be deemed satisfaction to the said Bank of the said advance or interest, but as evidence only of indebtedness.

Motion carried unanimously.

First Reading Re: Amendments to By-law No. 21 “Municipal Sewers”

It is proposed that Section 38 of Part 7 - Finances of By-law No. 21 “Municipal Sewers” be amended as follows:

38. Every owner of land which is serviced by a municipal sewer or is fronting on any street or highway within the Municipality which street or highway has a municipal sewer installed (as directed by Council pursuant to this By-law) shall pay to the Municipality an annual charge, known as the Sewer Service Charge, for both the construction and the maintenance of such sewage works, and the operation of any sewer treatment facilities in ~~the amount of Three Hundred Ten Dollars (\$310.00)~~ ***an amount to be set by Council from time to time*** for each unit value set out in Schedule “A” attached to this By-law.

Resolution C190517

Being duly moved and seconded that proposed amendments to Section 38 of Part 7 - Finances of By-law No. 21 “Municipal Sewers” as indicated above, be approved in First Reading.

Motion carried unanimously.

First Reading Re: Amendments to By-law No. 27 “Wastewater Management District”

It is proposed that Section 20 of Part 5 - FINANCES of By-law No. 27 “Wastewater Management District”, be amended as follows:

20. Every owner of land which is serviced by the municipal sewer system or by an individual on-site sewage system within the wastewater management district, shall pay to the Municipality an annual charge, known as the Sewer Service Charge, for both the construction and maintenance of sewage works and the operation of any sewage treatment facilities in ~~the amount of Three Hundred Ten Dollars (\$310.00)~~ ***an amount to be set by Council from time to time*** for each unit value set out in Appendix “B” attached to this By-law.

Resolution C190518

Being duly moved and seconded that proposed amendments to Section 20 of Part 5 - Finances of By-law No. 27 “Wastewater Management District” as indicated above, be approved in First Reading.

Motion carried unanimously.

First Reading Re: Adoption of A By-law Regarding Barrington Lake Road

Property owners in the Barrington Lake Area have approached the Municipality to adopt a by-law to assist with the upkeep of Barrington Lake Road, similar to what was put in place for the property owners in the Goose Lake Area.

In advance to the meeting each member was provided with a draft By-law Respecting the Maintenance and Improvement of Barrington Lake Road. The by-law will include all properties accessed by Barrington Lake Road starting north of Highway 103 and travelling south including property 80044373.

Resolution C190519

Being duly moved and seconded that “A By-law Respecting the Maintenance and Improvement of Barrington Lake Road” be approved in First Reading.

Motion carried unanimously.

Consideration of Amendments to Policy 42 “Municipal Grants Policy”

It is proposed that Policy 42 “Municipal Grants Policy” be amended to include sponsorship/advertising requests, details on the disbursement of funds and to update requirements regarding the annual advertising of grants paid. The policy was also revised to include contents of Policy No. 64 “Economic Development Grant Policy”.

Notice of consideration was given at the Committee of the Whole Council Meeting held May 13, 2019.

Resolution C190520

Being duly moved and seconded that proposed amendments to Policy 42 “Municipal Grants Policy” be approved as presented.

Motion carried unanimously.

Consideration of Amendments to Policy 8 “Annual Remuneration and Benefits for Councillors and Non-Council Members”

It is proposed that Policy 8 “Annual Remuneration and Benefits for Councillor and Non-Council Members” be amended to remove all references now included in the new Travel and Expense Policy, remove references to non-council members and update the pension contribution amount. Items relating to non-council members will be contained in Policy 59 “Policy on Committees of Council”.

Notice of consideration was given at the Committee of the Whole Council Meeting held May 13, 2019.

Resolution C190521

Being duly moved and seconded that proposed amendments to Policy 8 “Annual Remuneration and Benefits for Councillors and Non-Council Members” be approved as presented.

Motion carried unanimously.

Consideration of Amendments to Policy 41 “Low Income Property Tax Exemption Policy”

It is proposed that Policy 41 “Low Income Property Tax Exemption Policy, be amended to set a due date of September 30<sup>th</sup> and require the Notice of Assessment from the previous year. (Applications received in 2020 must be accompanied by the Notice of Assessment for 2018.) Proposed amendments to the policy will become effective April 1, 2020.



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Notice of consideration was given at the Committee of the Whole Council Meeting held May 13, 2019.

Resolution C190522

Being duly moved and seconded that proposed amendments to Policy 41 “Low Income Property Tax Exemption Policy” be approved as presented and become effective April 1, 2020.

Motion carried unanimously.

Consideration of Amendments to Personnel Policy “Hiring and Probation”

It is proposed that the Hiring and Probation Personnel Policy be amended to include sections from Policy 39 “Hiring Policy” and a new section on Position Bonding.

Notice of consideration was given at the Committee of the Whole Council Meeting held May 13, 2019.

Resolution C190523

Being duly moved and seconded that proposed amendments to Personnel Policy “Hiring and Probation” be approved as presented.

Motion carried unanimously.

Consideration to Repeal Policy No. 39 “Hiring Policy”

Information contained in this Policy is no longer accurate or has been moved to another policy. Staff is suggesting that this policy be repealed.

Notice of consideration was given at the Committee of the Whole Council Meeting held May 13, 2019.

Resolution C190524

Being duly moved and seconded that Policy No. 39 “Hiring Policy” be repealed as it is no longer needed.

Motion carried unanimously.

Cannabis Production and Processing Uses

The Chair of the Planning Advisory Committee reported on proposed amendments to the Municipal Planning Strategy and Land Use By-law drafted by Chris Millier, Planner for the 4Site Group to address cannabis production and processing uses, by development agreement, in the Business Park (BP) Zone and Rural General (RG) Zone, only. Currently this type of use is permitted under the agricultural section of our MPS and LUB with minimal setbacks.

Council was asked whether they wanted to proceed with the process to consider the proposed amendments.

During the discussion it was noted that the Planner suggested a 300 foot separation distance for this type of use, but the Planning Advisory Committee is recommending a setback of 200 feet.

Resolution C190525

Being duly moved and seconded that we proceed with the process to consider proposed amendments to the Municipal Planning Strategy and Land Use By-law to allow cannabis production and processing uses by way of development agreement, in the BP Zone and the RG Zone in the Municipality.

Motion carried unanimously.

CORRESPONDENCE

Lyme Disease Awareness Month

In accordance with our Proclamations Policy, it was reported that May is Lyme Disease Awareness Month. This information is being provided for “Information Purposes Only”.

CLOSED SESSION RE: SALE OF MUNICIPAL PROPERTY

In accordance with Section 22(2)(a) of the Municipal Government Act, a Closed Session was held to discuss municipal properties to be sold.

The regular Council Meeting was called back to order at approximately 10:05 p.m.

REPORT ON CLOSED SESSION

Being duly moved and seconded that the CAO be authorized to sell the property at the Old Hay Road (Barrington Lake Road) AAN 03394697 and property in Oak Park near the Oak Park Bottle Exchange AAN 03394794 at his discretion.

Motion carried unanimously

AGENDA ITEMS FOR FUTURE MEETINGS

There were no agenda items brought forward.

ADJOURNMENT

The meeting was adjourned at 10:09 p.m.

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Warden

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Chief Administrative Officer

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Secretary for the Meeting

