

004

Minutes of the Regular Meeting of the Barrington Municipal Council held in the Council Chambers, in the Administrative Centre, in Barrington, N.S., on Monday November 23, 2020. The meeting was called to order by the Warden at 7:05 p.m., with the following members present:

- Warden Lindsay (Eddie) Nickerson
- Deputy Warden Jody Crook
- Councillor George El-Jakl
- Councillor Shaun Hatfield
- Councillor Andrea Mood-Nickerson

- Chris Frotten, CAO
- Lesa Rossetti, Municipal Clerk

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

APPROVAL OF THE AGENDA

Being duly moved and seconded that the agenda be approved as circulated.

Motion carried unanimously

DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of Conflict of Interest.

APPROVAL OF MINUTES

Being duly moved and seconded that minutes of the Regular Meeting held September 28th and Special Meeting held November 2, 2020, be approved as circulated.

Motion carried unanimously.

MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

REPORT OF WARDEN

The Warden gave a brief report on his activities since the last meeting of Council.

REPORT OF COUNCILLORS

The Deputy Warden and each Councillor gave a brief report on their activities since the last meeting of Council.

REPORT FROM COMMITTEE OF THE WHOLE COUNCIL

Councillor Shaun Hatfield reported on recommendations from the Committee of the Whole Council.

Application – Accessibility Advisory Committee

Resolution C201103

Being duly moved and seconded that Denise Nickerson, of Southwest Employment Services, be appointed to serve on the Accessibility Advisory Committee.

Motion carried unanimously.

Appointment of Auditors

In accordance with Section 42 of the Municipal Government Act, Council is required to appoint a municipal auditor, yearly, who is registered pursuant to the Act. The Municipality currently has a contract with Grant Thornton to provide auditor services to December 31, 2024.

Resolution C201104

Being duly moved and seconded that Grant Thornton be appointed to serve as Municipal Auditors for the Municipality of Barrington.

Motion carried unanimously.

Impound Fee and Daily Pound Fee

Resolution C201105

Being duly moved and seconded that the following Impound Fee and Daily Pound Fee be set by resolution of Council:

- Impound Fee - \$25.00
- Daily Pound Fee - \$10.00

Motion carried unanimously.

Funding for Community Rinks

Resolution C201106

Being duly moved and seconded that the Municipality support the request of the Municipality of Pictou and a letter be forwarded to the Premier requesting a program of financial support to help community rinks survive the 2020-21 season.

Motion carried unanimously.

Loan Guarantee – Island & Barrington Passage Vol. Fire Department

Resolution C201107

Being duly moved and seconded and carried that:

WHEREAS the Island & Barrington Passage Fire Department is a registered fire department with the Municipality of the District of Barrington;

WHEREAS the Island & Barrington Passage Fire Department is incorporated by the Societies Act;

WHEREAS the Island & Barrington Passage Fire Department has determined to borrow the aggregate principal amount of Seven Hundred Seventy Five Thousand Dollars (775,000.00) for the purpose of a fire truck by special resolution on the 23rd day of November, 2020, as per Section 10(d) of the Societies Act;

WHEREAS the Island & Barrington Passage Fire Department has requested the Municipality of the District of Barrington to guarantee the said borrowing;

WHEREAS Section 294(6) of the Municipal Government Act provides that a municipality may grant or lend money to, or guarantee a loan for, a registered fire department for operating or capital purposes; and

WHEREAS Section 88(3) of the Municipal Government Act provides that no guarantee of a borrowing by a municipality shall have effect unless the Minister of Municipal Affairs and Housing has approved of the proposed borrowing or debenture and of the proposed guarantee;

BE IT THEREFORE RESOLVED

THAT the Municipality of the District of Barrington does hereby approve the borrowing by the Island & Barrington Passage Fire Department of Seven Hundred Seventy-Five Thousand Dollars (\$775,000.00) for the purpose set out above;

THAT subject to the approval of the Minister of the Municipal Affairs and Housing of the guarantee, the Municipality unconditionally guarantee repayment of the principal and interest of the borrowing so made;

THAT upon the issue of the debentures, the Warden and Clerk of the Municipality do sign the guarantee attached to each of the debentures and affix thereto the corporate seal of the Municipality.

WHSHVFD Request Re: Honor Guard Items

The Woods Harbour Shag Harbour Volunteer Fire Department is requesting the Municipality to purchase various honor guard items to be accessible to fire departments when needed.

Resolution C201108

Being duly moved and seconded that the Municipality expend \$2,500.00 of the \$4,000.00 earmarked for the volunteer firefighter's banquet to purchase a large Canadian Flag, Honor Guard Kit and bell.

Motion carried unanimously.

Canada Post Community Mail Boxes

Resolution C201109

Being duly moved and seconded that Canada Post be requested to provide additional gravel at the location of the Upper Port LaTour Community Mail Boxes.

Motion carried unanimously.

Resolution C201110

Being duly moved and seconded that a representative of Canada Post be invited to attend a Committee Meeting to discuss issues with community mail boxes within the Municipality of Barrington.

Motion carried unanimously.

The process followed in determining the location of community mail boxes was questioned. It was agreed that members with concerns would reach out to local Canada Post Staff for clarification.

Petition Re: Sandy Wickens Memorial Arena

A petition was received from Katrina Ross requesting increased spectator capacity at the arena.

Resolution C201111

Being duly moved and seconded that the recommendation of staff be accepted and Katrina Ross be advised that the Municipality will be maintaining the status quo until January, at which time capacity limits will be revisited based on public health directives at that time.

Motion carried unanimously.

Committee and Board Appointments

Resolution C201112

Being duly moved and seconded that committee and board appointments for 2020-21 as indicated on the attached list be approved as presented.

Motion carried unanimously.

Municipal Asset Management Plan

The Federation of Canadian Municipalities is requesting the following Council Resolution supporting our funding application to develop an Asset Management Plan.

Resolution C201113

Being duly moved and seconded and carried:

BE IT RESOLVED that Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Asset Management Plan.

BE IT THEREFORE RESOLVED that the Municipality of the District of Barrington commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our Asset Management Program:

- Asset Management Plan and acquisition of Software
- Data Collection & Condition Assessment, and
- Policy and Procedure

BE IT FURTHER RESOLVED that the Municipality of the District of Barrington commits \$12,000.00 from its operating budget toward the costs of this initiative.

December Meetings

Resolution C201114

Being duly moved and seconded that a Committee of the Whole Council meeting be held on December 7th and a Council meeting be held on December 14th.

Motion carried unanimously.

Request for Letter of Support – Shag Harbour UFO Expo

Resolution C201115

Being duly moved and seconded that a letter be provided to the Shag Harbour Incident Society in support of their funding application for their International UFO Symposium to be held in 2021.

Motion carried unanimously.

Southwest Recreation Complex Advisory Committee Feasibility Study

The Southwest Recreation Complex Advisory Committee has provided answers to questions raised by Council regarding the Pool Feasibility Study.

Resolution C201116

Being duly moved and seconded that a letter be forwarded to the Southwest Recreation Complex Advisory Committee providing clarity on municipal involvement in this project.

Motion carried unanimously.

It was agreed that the CAO would provide a draft of the letter, to members, before it is forwarded to the Southwest Recreation Complex Advisory Committee.

Order to Remedy – Dwayne Stewart

An Order to Remedy was issued to Dwayne Edward Stewart, ordering him to remedy the condition of his property (boat). Mr. Stewart has made no attempt to contact the Municipality to have this matter resolved.

Resolution C201117

Being duly moved and seconded that the Municipality take steps to consider the issuance of a Demolition Order in the new year.

Motion carried unanimously.

Recreation Centre Design Update

Resolution C201118

Being duly moved and seconded that the Municipality proceed with public consultation on Option A or B for the walking track.

Motion carried unanimously.

TIR Matter Re: Roadside Gravel

Resolution C201119

Being duly moved and seconded that the Municipality request the Department of Transportation and Infrastructure Renewal to address the low shoulder along Route 330 from the Cape Sable Island Causeway to the Ice Plant in North East Point.

Motion carried unanimously.

STAFF REPORT

The Chief Administrative Officer provided his report for the period ending November 23, 2020 of which a copy is attached and forms part of the minutes.

Topics highlighted were as follows:

- New Recreation Centre
- Development of Asset Management Plan
- Improved Access to Internet
- Amenities at Beaches
- Drought & Water Shortage
- Christmas at the Causeway – Virtual Edition
- Recreation Programming
- Municipal Awareness Week
- Lobster Chairs
- Building Permits & By-law Enforcement
- Fire Services and Emergency Management
- Capital Project Update

NEW OR OTHER BUSINESS

The Warden excused himself from the meeting and the Deputy Warden took the Chair.

Second Reading – Snow and Ice Clearing and Maintenance By-law

The proposed Snow and Ice Clearing and Maintenance By-law was approved in First Reading on February 24, 2020. Second Reading was scheduled for March 23, 2020, but due to COVID-19 and Municipal Elections it was delayed until this evening. Second Reading was advertised in the Southwest Wire on November 4th and advertised on social media.

The Snow and Ice Clearing and Maintenance By-law will prohibit property owners from clearing snow and ice from their property on to municipal sidewalks, roads and lift stations service doors. The by-law also identifies offences and penalties.

The Warden returned to the meeting.

Much discussion took place regarding the proposed by-law.

Being duly moved and seconded that the Snow and Ice Clearing and Maintenance By-law be approved in Second Reading, as presented.

Resolution C201120

Being duly moved and seconded that the above motion be deferred until the Committee of the Whole Council further considers the By-law.

Motion carried unanimously.

Warden Nickerson resumed the Chair.

First Reading – Proposed Amendments to Schedule “A” of By-law No. 25 “Tax Exemption By-law”

It is proposed that By-law No. 25 “Tax Exemption By-law” be amended by removing “Agape Café Youth Ministry” from Schedule “A”, as they no longer own property identified as AAN 01612204.

Resolution C201121

Being duly moved and seconded that proposed amendments to remove “Agape Café Youth Ministry from Schedule “A” of By-law No. 25 “Tax Exemption By-law” be approved in First Reading.

Motion carried unanimously.

First Reading – Repeal of By-law No. 11 “Animals” and Approval of redrafted By-law No. 11 “Animal Control By-law”

It is proposed that By-law No. 11 “Animals” be repealed and replaced with a redrafted By-law entitled “Animal Control By-law”. By-law No. 11 “Animals” is outdated and the Municipal Solicitor has recommended that it be updated. The newly redrafted by-law provides more detail on what is required when an animal is impounded, how long it will be held, etc.

Resolution C201122

Being duly moved and seconded that By-law No. 11 “Animals” be repealed and the redraft of By-law No. 11 “Animal Control By-law” be approved in First Reading.

Motion carried unanimously.

Janitorial Tender

The CAO informed members that in January, 2020, Enslow’s Maintenance and Cleaning Services was awarded the contract for janitorial services. Shortly after that award, we were notified that they would be unable to accept the contract due to unforeseen circumstances. As a result of comparisons carried out it was decided that it would be in our best interest to provide janitorial services ourselves. Due to COVID-19 no action was taken on this plan and Enslow’s Maintenance and Cleaning Services agreed to provide janitorial services in the meantime. Recently, Mr. Enslow advised that he is once again in a position to provide the service. Since a contracted service with them is slightly cheaper and less management, the CAO has entered into a 2 year contract with Enslow’s Maintenance and Cleaning Services for janitorial services, therefore we will not be hiring personnel to fill this vacancy.

CORRESPONDENCE

There was no correspondence to report on.

AGENDA ITEMS FOR FUTURE MEETINGS

No items were brought forward.

IN-CAMERA SESSION

At 8:35 p.m. the Regular Council Meeting was adjourned to go In-Camera to deal with contract negotiations.

This session was held in accordance with Section 22(2)(e) of the Municipal Government Act.

The Regular Council Meeting was called back to order at 9:14 p.m.

REPORT ON IN-CAMERA SESSION

Resolution C201123

Being duly moved and seconded that the Council for the Municipality of the District of Barrington, as one (1) of the eleven (11) municipal units in South West Nova Scotia mitigating the impacts to the region of the ongoing lobster dispute, accept the proposal submitted by IRIS Communications and Public Affairs for communications and public affairs support and counsel in the amount of \$18,000.00 plus HST, of which the Municipality's share is \$2,096.82, plus HST.

Motion carried unanimously.

ADJOURNMENT

The meeting was adjourned at 9:18 p.m.

Warden

Chief Administrative Officer

Secretary for the Meeting

2020-2021
COMMITTEE AND BOARD APPOINTMENTS

Planning Advisory Committee

- Jody Crook
- Eddie Nickerson
- George El-Jakl

Audit Committee

- Eddie Nickerson
- Jody Crook
- Andrea Mood-Nickerson

Joint EMO

- Eddie Nickerson
- George El-Jakl

Joint Police Advisory Committee

- Eddie Nickerson
- Jody Crook

Nova Scotia Marathon Committee

- Jody Crook
- Eddie Nickerson

Recreation Advisory Committee

- Andrea Mood-Nickerson
- Jody Crook
- Alternate – George El-Jakl

Accessibility Advisory Committee

- Eddie Nickerson
- Shaun Hatfield
- George El-Jakl

Region 6 Waste

- Andrea Mood-Nickerson
- Alternate – Jody Crook

Western REN Liaison and Oversight Committee

- Eddie Nickerson
- Alternate – Shaun Hatfield

Western Counties Regional Library

- Shaun Hatfield

Roseway Hospital Charitable Foundation

- Eddie Nickerson

Yarmouth Hospital Charitable Foundation

- Shaun Hatfield

Barrington Municipal/Clarks Harbour Town Satellite Dialysis Clinic Committee

- Jody Crook

- Shaun Hatfield

Shelburne County Housing Coalition

- Shaun Hatfield

Barrington Municipal Exhibition Committee

- Andrea Mood-Nickerson

Chief Administrative Officer Activity Report
November 23rd, 2020

KEY STRATEGIC AREAS

1. Infrastructure Renewal

a. New Recreation Centre

As mentioned in September, the architects finalized two design options: one with a walking track within the multipurpose space on the first level and another with a stand-alone walking track elevated on a mezzanine. The options were discussed at the last Committee of the Whole meeting and a recommendation was made to move forward with public engagement to get feedback.

In the next few weeks, municipal staff will prepare a public engagement process that will take into consideration the current COVID-19 public health directives. The goal will be to conduct this engagement in January and/or February.

b. Development of Asset Management Plan

We continue to await a response from FCM regarding our funding application to the Municipal Asset Management Program.

c. Renewal or Expansion of Sewer System

Nothing new to report at this time.

2. Economic Growth

a. Development of Additional Business/Commercial Property

Nothing new to report at this time.

b. Reduction of Commercial Taxation

Nothing new to report at this time.

c. Improved Access to Internet

The latest on the Woods Harbour project is that Nova Scotia Power has completed most of the identified make ready work orders, but they do not have an exact schedule for completion of the work. Bell hopes that by the end of November, they will get confirmation of the schedule to complete the last few orders. Afterwards, Bell should be able to place and splice their planned fibre for the project.

Chief Administrative Officer Activity Report
November 23rd, 2020

3. Promotion and Support of the Tourism Industry

a. Amenities at Beaches

In October, we received the 3D renderings of the concept plans developed with the help of WSP. These renderings will be shared with Staff and Council for feedback and will help us determine the next steps in our work in improving the accessibility and enhancing the amenities at our beaches.

b. Work to Attract Accommodations

Nothing new to report at this time.

4. Provision or Support of Services for Residents of the Municipality

a. Continued Work Towards Additional Medical Services (Medical Clinic, Dialysis)

Nothing new to report at this time.

b. Develop Water Access Plan (docks, wharves and marinas)

Nothing new to report at this time.

c. Improve Active Transportation (sidewalks, trails, boardwalks)

Nothing new to report at this time.



Chief Administrative Officer Activity Report
November 23rd, 2020

SUMMARY OF ACTIVITIES FROM OCTOBER 26TH TO NOVEMBER 22ND

TOPICS

Drought & Water Shortage

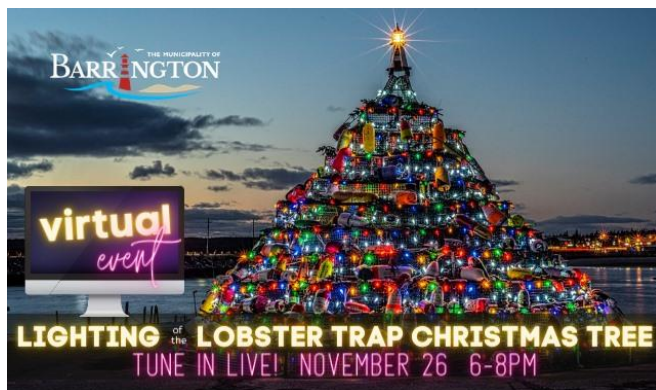
The assistance being provided has been scaled back, with only the water supply at Sherose Island left. Although there are still some experiencing low water levels, we had over 100 mm of rain in the month of October and the first week of November which seems to have relieved the demand.

As in the past two droughts, the assistance we provided was fueled by a great team effort. Our volunteer fire departments, the volunteers with the Barrington Ground Search and Rescue, Our staff in the Department of Property Services and at the arena, the Barrington Tim Hortons and Yarmouth REMO were all great partners in helping us provide the assistance we did.

Water Supply Upgrade Lending Program

A reminder that we have the Water Supply Upgrade Lending Program which provides financing for water supply upgrades to qualifying property owners. We've received multiple inquiries about this program recently and have approved 3 applications more information on the program can be found on our municipal website or by contacting the office directly at 902-637-2015.

Christmas at the Causeway – Virtual Edition



In light of COVID-19 restrictions, this year's festival will look completely different than in past years. Many of the regularly scheduled community events have been cancelled this year but the Lobster Trap Christmas tree will still be built. The celebration for the lighting of the tree will be done virtually and we are planning for this event to be as special as we can make it despite the current circumstances. Those

interested in participating in the event will be able to tune in Live on our Facebook pages on November 26th to watch our event.

For more information, visit the event page at <https://fb.me/e/4zy3qTfhv>.



Chief Administrative Officer Activity Report
November 23rd, 2020

Recreation Programming

The Department is waiting approval from funding sources but have a number of signs mocked up as well as inventory for their **equipment loan program**.

Work continues on the development of their **Recreation Master Plan/Strategy** with over 50 responses to their online questionnaire being received and a number of hard copy versions sent out for completion. They have also conducted several informal sessions with youth and parents attending activities and events, most recently conducting a trail development strategy session on Sherose Island Nature Trail. All their learnings will be compiled and shared in a report to the RAC to assist in developing our five-year Recreation Master Plan.

We are working closely with **Recreation Nova Scotia** in developing a strategy to guide their work for the next several years. Our Recreation Director sits on the strategy working team to represent municipal recreation and the rural perspective. We are fortunate that our Director has a close relationship with RNS as they have been a valuable advocate for municipal recreation throughout the pandemic.

The **Recreation Centre** continues to be very busy. Some recreation activity providers have seen increases in participant numbers this year so we have opened up both halls when needed to those groups so they may easily provide distancing. We are still very interested in supporting community use of schools, but the government's announcement a couple weeks ago has not led to opening up of school gyms as yet.

Based on the popularity of the youth and family **fall activities** the Department coordinated in October, they are planning to continue to offer similar activity days every month. Family hikes, pop-up play, and large field games have seen very good participation and the feedback we receive is all positive with requests for more.

The **punch card challenge** organized by the Department was successful. There was a total of 66 people who handed in completed punch cards. All ranging from families, seniors, and youth. The feedback was very positive. People mentioned that they didn't know about all of the hidden gems in their own communities and that they would like to see similar programs in the future. For prizes, they gave 10 gift bags with MOB swag and \$5 gift card to Dans Ice Cream Shop.



Chief Administrative Officer Activity Report
November 23rd, 2020

Finally, Joel has also been working on the next self-led outdoor activity - the **Nature Scavenger Hunt**. There will be scavenger hunting maps put up on the Barrington Bay Trail, which will promote people to go look around the trail to try to fill out the map as much as possible.

Municipal Awareness Week

Municipal Awareness Week 2020 was November 15-21. The week promotes the importance of municipal government in people's daily lives, and encourages participation in council meetings, public hearings and committees. It also celebrates the dedicated mayors, wardens, councillors and staff who are essential to the effective governance of municipalities.

This year, celebrations were virtual and minimal due to COVID-19. Some social media posts relating to the Municipality, including some trivia were posted on our Facebook page throughout the week last year, we had launched the Council for a Day contest but were never able to award our winners with the promised prizes since COVID came upon us at that time. We are therefore planning on how we can reward the winners and more information is to come.

Lobster Chairs

The lobster chairs that we place throughout the Municipality have reached the end of their useful life. Our Department of Property Services will build new ones over the winter and the original sponsors of the chairs have been contacted to see if they would like to sponsor the chairs again.

Building Permits & By-Law Enforcement

From October 19th to November 15th, 2020, 23 permits were issued with a total dollar value of \$3,885,000. 60 building inspections were carried out along with 9 fire inspections and 3 fire re-inspections. We did not receive any new subdivisions during this period but 1 was sent to be registered. Presently we have 1 open subdivision we are continuing to work on.

We received 1 new by-law complaint regarding a derelict boat. This was investigated and the owner disposed of the boat and the matter was closed. We have 1 open by-law complaint we are continuing to work on.

During this period, we received no new dangerous and unsightly complaints and have no open files.



Chief Administrative Officer Activity Report
November 23rd, 2020

No new civic numbers were issued this reporting period. 24 homes were visited this period to discuss civic numbering. On December 5, Dave will be doing civic numbering awareness and handing out literature during the STUFF an emergency vehicle food drive at Sobeys and No Frills.

Fire Services & Emergency Management

There continues to be no COVID-19 related staffing issues for the fire departments, and they continue to monitor the status of their membership and communicate that information to the Fire Services Coordinator. Their functions are beginning to normalize while abiding by public health directives.

The shipping container we retrofitted for live fire training is effectively complete. Preparation for its official use will begin in the spring.

The new Quint truck took arrived in the Municipality on November 6 and training took place from November 6-8. The truck returned to Rocky Mountain Phoenix in Bridgewater to install additional components and was then delivered to the fire hall on November 21.

WHSB and BPLT departments were both approved for the provincial Emergency Services Provider Fund and will be using the money to purchase SCBA and turnout gear.

Otherwise, Dwayne continues to monitor Covid-19 updates from the province and EMONS and corresponds with EMONS as needed. Thankfully, there have been no major issues in the Municipality or Town. The Firefighter 1 course that began on September 2 with 6 students is 75% complete and he has performed monthly inspections of municipal properties.

This October, the Fire Departments responded to 16 calls and they responded to 22 in October 2019. Here is the data for the month of October:





An ocean of opportunity

Chief Administrative Officer Activity Report
November 23rd, 2020

BARRINGTON MUNICIPAL FIRE SERVICE							
EMERGENCY CALLS October 2020							
FIRE DEPARTMENT	Fire	Mut	Auto	MFR	MVC	Other	TOTAL
		Aid	Aid				
Barrington/Port La Tour FD	3	1	1		1	1	7
Island Barrington Passage FD			3		1	1	5
Woods Harbour/Shag Harbour FD	1	1	2				4
TOTALS	4	2	6		2	2	16
B/PLT - 2 Structure est. \$350,000 loss							
IBP -							
WH/SH - 1 Structure Fire est. 150,000 loss							



Chief Administrative Officer Activity Report
November 23rd, 2020

CAPITAL PROJECT UPATE

Here is an update on our 2020-2021 Capital Projects:

Rank	Project	Status
7	Manhole Cover Repairs	Not Started
10	Fall's Point Road Lift Station Retrofit	Not Started
13	Municipal Administrative Centre Renovations	Not Started
14	Former Knowles Property Sewer Lateral	Not Started
1	Recreation Centre	In Progress
2	Beach Facilities	In Progress
15	Internet Improvement Project	In Progress
3	Library Roof Replacement	Completed
4	Barrington Ballfield Fencing Replacement	Completed
5	Cargo Trailer Replacement	Completed
6	Brass Hill Treatment Plant Roof Replacement	Completed
8	Woods Harbour Treatment Plan Fence Replacement	Completed
9	Zero Turn Lawnmower	Completed
11	Treatment Plant Flow Meters	Completed
12	Portable Toilets	Completed