

PLANNING ADVISORY COMMITTEE

The Planning Advisory Committee shall consist of not less than five (5) members, no more than three (3) of whom shall be members of the Municipal Council and a minimum of two (2) shall be non-council members residing in the Municipality. Council Members shall be appointed for a term of one (1) year and other members shall be appointed for a term of two (2) years. Any persons appointed may be reappointed.

The Committee shall meet on an as-needed basis. The Committee shall be charged with performing the following duties and responsibilities:

- a) The Committee shall advise Council in the preparation, amendments or revision of Planning Strategies, Land Use By-laws and Subdivision By-laws and on planning matters generally.
- b) The Committee may, with the approval of Council, establish one or more area advisory committees to advise them on planning matters affecting a specific area of the Municipality.
- c) Meetings of the Committee shall be open to the public unless the Committee, by a majority vote, moved a meeting in camera because the issue under discussion involves personnel of the Municipality, the opinion of a Barrister and Solicitor or an application for a municipal development permit or development agreement before the applicant has made application to the Municipality or Municipal Development Officer for such an agreement or permit or such other matters permitted by the Municipal Government Act.
- d) The date, time and location of committee meetings shall, at least five (5) days before the date of the meeting, be posted in the Municipal Office or another conspicuous place determined by the Committee.
- e) The Committee shall be authorized to hold public meetings at such times and in such manners as it or Council decides.
- f) The Committee shall perform such other duties as may be required under the Planning Act as determined by Council from time to time.