

Request for Proposal Number MoDB-1612

Installation of Barrington River Trail Bridge

Sealed Request for Proposals addressed to:

Rob Frost
Chief Administrative Officer
Municipality of the District of Barrington
PO Box 100
Hwy 2447
Barrington, NS
B0W 1E0

marked

MoDB RFP-1612 "RFP – Installation of Barrington River Trail Bridge"
will be received until 2:00pm on November 10, 2016.

REQUEST FOR PROPOSALS
Installation of Barrington River Trail Bridge
Barrington, N.S.
For
Woodland Multiuse Trail Association
and Municipality of the District of Barrington

Contact:	Sherm Embree, owner's representative, consultant/agent
Phone Number:	(902) 656-2793
Email:	scebree@auracom.com
Site visit:	Barrington River (Kiack Brook) Bridge, To be determined with proponents
Closing Date:	November 10, 2016
Closing Time:	2:00 pm
Opening:	2:15 pm
Evaluation:	November 10, 2016
Contract award:	November 10, 2016
Closing Location:	Municipality of the District of Barrington 2447 Highway No. 3 PO Box 100 Barrington, NS

1.0 Introduction

The Municipality of the District of Barrington has a Letter of Authority (LOA 60B-13-LA-02 amended 2015-06-17) from the N.S. Department of Natural Resources for repair and installation of a bridge (inter alia – among other things) on the Crown owned segment of the abandoned rail corridor located at Barrington River (Kiack Brook), Shelburne County.

The Secretary / Treasurer of WMTA, Sherm Embree, as owner's representative, will endeavor to assist the proponents with a site tour scheduled prior to the proposal submission deadline and make clarifications as necessary.

2.0 Project Scope

To contract for the removal of a prefabricated bridge superstructure of 6000kg and 17.143m length from the delivery vehicle and installation of the bridge superstructure safely, correctly and without damage on the previously prepared abutments. Engineering drawings are available and can be obtained upon application to Mr. Sherm Embree. Installation work is to be coordinated by the contractor with the Bridge supplier Algonquin Bridge on or about 12 December 2016.

2.1 Project Details and Scope of Work

- Secure and sign the site ensuring safety of trail users and workers;
- Obtain, implement and obey any environmental permits if required;
- To work with and coordinate the work with the bridge supplier;
- To remove the bridge superstructure from the delivery vehicle correctly, safely and without damage;
- To install the bridge superstructure correctly, safely and without damage on the previously prepared abutments;
- To advise the contract agent as soon as possible of the site preparation requirements for the work to take place;
- Restore existing trail or bridge abutments at areas damaged during construction, access routes, barriers and signs to condition prior to start of work.

2.2 Project Schedule

The closing date for RFPs is November 10, 2016 at 2:00pm.

- Included in the proposal should be a project schedule that describes the necessary site preparation and plans to successfully complete the work activity.
- Determine and advise on site preparation work required.
- Complete the work on the day of delivery of the bridge superstructure.
- The project schedule should also indicate any requirements for meetings with or assistance from the Woodland Multiuse Trail Association or the Municipality of the District of Barrington.
- All proposals should be clearly marked MoDB RFP-1612 "RFP – Installation of Barrington River Trail Bridge"

3.0 Insurance Requirements

It shall be the sole responsibility of the successful tenderer, at its own expense, to purchase and maintain in full force during the course of the contract such insurance to protect itself, the Municipality of the District of Barrington, the Woodland Multiuse Trail Association and the Province of Nova Scotia in respect to all statutory and operational risk.

4.0 Proposal Requirements

Those wishing to respond to this RFP are respectfully requested to provide the following information in their written proposals:

- Understanding of the project. By virtue of submitting a proposal the contractor declares that he is familiar with the site and requirements to successfully complete the bridge installation;
- Proposed project approach, methodology, work plan and schedule.
- Itemized budget and payment schedule (including HST and expenses);
- A profile of work team and description of experience with successful similar projects; and
- Proof of Insurance
- Three references

5.0 Proposal Evaluation

The contracting agency is the Municipality of the District of Barrington on behalf of the Woodland Multiuse Trail Association. The lowest or any proposal may not necessarily be accepted. The Municipality of the District of Barrington and the Woodland Multiuse Trail Association reserves the right to reject any or all proposals or to accept any proposals to be considered in the best interest of the Municipality of the District of Barrington and/or the Woodland Multiuse Trails Association.

The evaluation will be based on the information supplied regarding paragraphs 2, 3 and 4 above using the following criteria:

Relevant Experience, References and Qualifications (20%)

- Knowledge and experience with similar projects
- Qualifications and experience of key personnel proposed
- References
- Completeness of Proposal Requirements package with respect to paras 2, 3, and 4 above

Quality of Approach, Methodology and Work Plan (20%)

- Adequacy of work plan including coordination with other work at same site
- Adequacy of time schedule and resources
- Potential for achieving practical results
- Expenditure control
- Project management including cost, schedule, environmental, and product control

Value of Work Proposed (60%)

- Proposed costs

REQUEST FOR PROPOSALS SUBMISSION FORM

The Municipality of the District of Barrington/ Woodland Multiuse Trail Association
Request for Proposal Number MoDB RFP-1612
Installation of Barrington River Trail Bridge

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

MAILING ADDRESS: _____

TELEPHONE NUMBER: _____

FAX NUMBER: _____

EMAIL ADDRESS: _____

CONTACT PERSON: _____

SIGNATURE OF PROPONENT: _____

Checklist:

- Completed Submission Form
- Proposed project approach, methodology, work plan and schedule
- Itemized budget and payment schedule (including HST and expenses)
- A profile of work team and description of experience with successful similar projects
- Proof of Insurance
- Three references