

## Nova Scotia Marathon Committee Meeting

July 10, 2019

6:30 pm Sherose Island Recreation Centre

The meeting was called to order by Committee Vice Chair Talent Wilson at 6:35 pm, in the Sherose Island Recreation Centre, Barrington Passage, Nova Scotia, with the following members present: Talent Wilson, Crystal Stoddart, Amanda Nippard, Cara Newell, Jennifer Shand, Suzy Atwood, Jody Crook, Colin Wickens, Adlai Cunningham, Cara Atkinson, Brandi Holmes, Gerilyn Crowell, Noah Hopkins (Rec Department Program Coordinator), Anna Kenney.

Regrets: Shaun Hatfield, Lana Townsend, Chris Frotten and Sasha Crowell, Eddie Nickerson.

### Additions to the Agenda

Being duly moved and seconded the following agenda items were added to the agenda - volunteers, information sheet. Motion Carried.

### Approval of the Agenda

Being duly moved and seconded the agenda was approved with the added items. Motion Carried.

### Approval of June Meeting Minutes

Being duly moved and seconded the June 12, 2019 minutes were approved as presented.

### Subcommittee Reports:

#### **a) Expo Committee:**

The committee decided on the following dates to prepare for the expo:

Wednesday, July 24, 6:30 pm	setting up tables at arena
Thursday, July 25	do more work for expo if needed
Friday, July 26	pick up food at Sobeys
Saturday, July 27, 8 am	arena open for sponsors to set up registration / expo opens from 10 am to 7 pm

Expo committee members will confirm who exactly will be attending and let them know the time for set up.

Anna reported that she was in touch with Marjorie Turner Bailey and that she will be attending the expo. It was suggested that we do a facebook post regarding her attendance and she will have her book for sale. Anna will forward the information she received from Marjorie to Suzy.

The committee will determine who can work on the registration tables as we get closer to the date of the event.

Volunteers will wear a badge identifying them.

Anna reported that the Visitor's Information Centre (VIC) will be attending and will have info.

**b) Reception & Awards Ceremony:**

The reception will only have one sitting time – 12 noon. The awards ceremony will begin at 12:30 pm. Suzy had a sample of the key chain the 1<sup>st</sup>, 2<sup>nd</sup> 3<sup>rd</sup> place winners of each category (male/female) will be getting.

Any committee members willing to help with the presentations are asked to contact Anna.

**c) Swag:**

Anna reported that more 'freebies' had been received to add to the bags. Brandi wondered if she could put a note in the bags, along with the prize for the winners of our promotions – Valentine/Easter/Mothers Day/ Fathers Day/ Canada Day.

**d) Accommodations:**

We have had bookings for the camp sites.

**e) Registration:**

Full 70; half 91; 10k 93; 6k 64 virtual 21

**f) Marketing:**

Suzy has done another facebook ad.

**g) Race Administration:**

Spaghetti supper, Saturday, July 27, 5 pm. Sobey's wants to check the arena canteen to see what they will need to bring. Anna will contact Darlene Smith regarding using the canteen. Amanda reported that Jimmy Moy will be playing music during the supper. It was agreed that we pay him \$100.00.

Crystal will plan to get music at the start line.

It was decided that we will have music (as background) at the reception also.

Massage – Talent reported that she will run with the early start in order to get to the finish line early to set up her massage table. If the weather gets hot, she and Faith will move their equipment to the arena.

Finisher medals – Anna will give Talent the finisher medals, therefore the medals will be there ready to be presented to the runners as they come across the finish line.

Anna made the committee aware that she had received a phone call from Tim Duguay from Run NS, about the man and his dog, running the full marathon. Their concern about the situation, is the dog. He also warned us to know that this person will probably register himself and the dog (as his brother) the morning of the race.

Anna asked the committee if we should restrict certain ages to run certain distances, ie children. It was decided to leave things the way they are now for this year. However, next year, we will look at the matter again and have 'on paper' that children running the 6k or 10 k that are under the age of 12, will need to be accompanied by an adult and that they become responsible for that child. It will also be noted that we should know the child can do that distance.

**h) Financial:**

Other:

Pre-race tours – Adlai wondered if there was interest in offering pre-race tours to the runners if they were interested in seeing the course. Crystal will ask Wilson's if we could have the use of their van.

Sandwich board for Suzy – Suzy was unsure what the committee wanted on the signs. It was decided to put 'Thanks to Sobeys 323 and Sea Star Seafoods for sponsoring the reception'.

Pull up banners - Suzy had the 4 pull up banners that will be used for selfies. The committee members liked them.

Containers - Adlai reported that they had a container (for water / Gaterade) last year, that was not clean. Anna reported that all the containers are cleaned with javex before they are given to the volunteers to the aid station. Anna will make sure they are all well cleaned.

Hawk Loop - Adlai would like to see a person at the 'Hawk Loop' to make sure the full marathon runners include the loop in their run. It was suggested that we put a request on facebook that we are looking for someone for that corner.

Finish line – Anna reported to the committee that she had been in contact with Ken Anthony regarding having the finish line in the parking lot of his building. Anna will call Liz McCarthy to set up a time to meet with her.

Anna will call Mark Bain, Doody Calls, regarding putting up 2 porta potties at the finish line.

Aid Stations - Anna reported that Sandra Shaar had emailed regarding having a fun 'dress up contest' for the aid station volunteers. Anna will contact her again and suggest she go ahead with it.

6k commemorative mugs – we will not be giving out commemorative mugs for the 6k.

Contacting businesses – Noah will contact local businesses that are along the marathon route to decorate their business with NS flags or put 'welcome runners' on their signs. it was

mentioned that we could put on the facebook page a post to encourage homeowners along the marathon route to decorate with NS flags.

Extra buckets with wet sponge, facecloths– Anna wondered if it was reasonable to put buckets with cold water/sponges/facecloths ‘here and there’ along the full / half marathon route for the runners to use. We will try it this year and reassess next year.

Bad road shoulders - Anna asked that the committee members go along the route and check for some bad spots on the shoulder of the road, and to report them to her. She will notify DOT. Remember, you need a civic address to identify the spot.

Trail vehicle - Anna will plan with Cara Atkinson regarding driving around the route, as well as a trail vehicle.

Registration table volunteers – as we get closer to the event date, we will determine who can help with the runner’s kit pick up, registrations, etc.

Tear drop banners – Anna asked for committee members to help put out the tear drop banners somewhere along the route. It was suggested to ask Penny Duggan if we could put one up on her lawn; Cara will ask the Town if we could put one up ; Amanda suggested we put one up at Mervin’s.

Tent at finish line – Colin has volunteered to put up the tent at the finish line, so when the MCT Insurance volunteers come, it will set up for them.

Information sheet – to go in the runner’s kit; safety first list, map of the route, map and listing of lobster sculptures, start times, etc.

Date and Time for next meeting: The next marathon meeting will be held September 11, 2019, 6:30 pm, MoB Conference Room.

Adjournment: The meeting was adjourned at 9 pm.